



**REGULAR MEETING OF COUNCIL
Tuesday, June 15, 2021 @ 3:30 PM
George Fraser Room, Ucluelet Community Centre,
500 Matterson Drive, Ucluelet**

AGENDA

	Page
1. CALL TO ORDER	
2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY	
Council would like to acknowledge the Yuułu?iŋ?ath First Nation, on whose traditional territories the District of Ucluelet operates.	
3. NOTICE OF VIDEO RECORDING	
Audience members and delegates are advised that this proceeding is being broadcast on Zoom and YouTube, which may store data on foreign servers.	
4. LATE ITEMS	
5. APPROVAL OF AGENDA	
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8. MAYOR'S ANNOUNCEMENTS	
9. PUBLIC INPUT, DELEGATIONS & PETITIONS	
9.1 Public Input	
• Public input via Zoom.	
• Public input via communityinput@ucluelet.ca .	
9.2 Delegations	
• James Rodger, CARE Network	

Re: Community Health & Safety: Animal Services

[D - CARE](#)

- BC Emergency Health Services
Re: Scheduled On-Call - Vancouver Island / Gulf Islands Prototype

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12.3	Councillor Jennifer Hoar <i>Deputy Mayor July - September 2021</i>	
12.4	Councillor Rachelle Cole <i>Deputy Mayor October - December 2021</i> <u>2021-05-28 ACRD Around our Region Newsletter</u>	107
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15. OTHER BUSINESS
16. QUESTION PERIOD
- 16.1 Questions via Zoom.
- 16.2 Questions via communityinput@ucluelet.ca
17. CLOSED SESSION
- 17.1 Procedural Motion to Move In-Camera
THAT the meeting be closed to the public in order to address agenda items under Section 90(1)(a) of the Community Charter related to personal information about an identifiable individual who is being considered for a position as officer, employee or agent of the municipality or another position appointed by the municipality.
18. ADJOURNMENT

5.1 April 27, 2021, Regular Meeting Agenda

2021.2150.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Cole**
THAT Council approve the April 27, 2021, Regular Meeting Agenda as amended.

CARRIED.

6. ADOPTION OF MINUTES

6.1 March 4, 2021, Committee of the Whole Minutes

Council noted that Margaret Morrison is spelt incorrectly on page two and Ms. Morrison spoke on behalf of the Paula Ross Dance Society.

2021.2151.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**
THAT Council adopt the March 4, 2021, Committee of the Whole Minutes as amended.

CARRIED.

6.2 March 18, 2021, Special Minutes

2021.2152.REGULAR **It was moved by Councillor Cole and seconded by Councillor McEwen**
THAT Council adopt the March 18, 2021, Special Minutes as presented.

CARRIED.

6.3 March 23, 2021, Regular Minutes

Council noted that "aerial apparatus" is misspelled on page 24 of the agenda package.

2021.2153.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Kemps**
THAT Council adopt the March 23, 2021, Regular Minutes as amended.

CARRIED.

6.4 March 26, 2021, Special Minutes

2021.2154.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Kemps**
THAT Council adopt the March 26, 2021, Special Minutes as presented.

CARRIED.

6.5 April 1, 2021, Special Budget Minutes

Council noted a typo on page 37 of the agenda. The second line in the third paragraph should read "Council commented that we have absorbed a CPI totaling 3.1% over the last two years,..."

2021.2155.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Kemps**
THAT Council adopt the April 1, 2021, Special Minutes as amended.

CARRIED.

7. UNFINISHED BUSINESS

There was no unfinished business.

8. MAYOR'S ANNOUNCEMENTS

8.1 The Mayor presented the Fire Service Exemplary Service Award to Chief Geddes and thanked him for his years of service.

9. PUBLIC INPUT, DELEGATIONS & PETITIONS

9.1 Public Input

Public input via Zoom.

There was no public input via Zoom.

Public input via communityinput@ucluelet.ca

There was no public input via email.

10. CORRESPONDENCE

**10.1 Letter Regarding Support for Laid Off Hospitality Workers
*Lisa Helps, Mayor, City of Victoria***

2021.2156.REGULAR **It was moved by Councillor Kemps and seconded by Councillor Hoar**
THAT Council direct Staff to write a letter in support of the City of Victoria's March 31, 2021, motion in support of hospitality workers whose livelihoods have been affected by the COVID-19 Pandemic.

CARRIED.

**10.2 Moratorium on Recreation Wolf Hunting on Vancouver Island
*Samantha Web, President, Wild Wise***

2021.2157.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT Council direct staff to send a letter in support of the District of Oak Bay's resolution regarding a moratorium on recreational wolf hunting on Vancouver Island.

CARRIED.

11. INFORMATION ITEMS

**11.1 Thank You Letter
*First Ucluelet Pathfinders***

12. COUNCIL COMMITTEE REPORTS

12.1 Councillor Marilyn McEwen
Deputy Mayor January - March 2021

12.2 Councillor Lara Kemps
Deputy Mayor April - June 2021

- April 25 - Attended Ucluelet Secondary School Pac meeting.
- April 21 - Attended West Coast NEST Program Review meeting.
- April 27 - Attended ACRD Backroads Camping Working Group meeting.

12.3 Councillor Jennifer Hoar
Deputy Mayor July - September 2021

- April 16 - Met with the Local Canadian Rangers.

12.4 Councillor Rachelle Cole
Deputy Mayor October - December 2021

- April 6 - Attended Barkley Community Forest Board meeting.
- April 8 - Attended District of Ucluelet Public Hearing.
- April 22 - Attended Elementary School PAC meeting.
- April 26 - Attended Alberni Valley Health Network meeting.

12.5 Mayor Mayco Noël

- April 27 - Met with representatives of the Onni Group regarding the Wyndansea property.
- Attended a meeting with Resort Municipality Mayors.
- Attended a Ground Fish Association meeting.

13. REPORTS

13.1 Matterson Drive Speeding Concern
Warren Cannon, Manager of Operations

Mr. Cannon presented this report, which proposed the installation of two new speed humps on Matterson Road near Bay Street and Victoria Road.

Council noted concerns with speeding along Matterson Drive from Peninsula Road to Bay Street and the need for speed calming devices in this area. They also noted concerns with children walking along Larch Road to and from school and the need for a sidewalk on Larch Road.

2021.2158.REGULAR **It was moved by Councillor Cole and seconded by Councillor McEwen**

1. THAT Council direct Staff to install the removable rubber speed calming device, initially purchased for the school zone area improvement project, west of Victoria Road along Matterson Drive; and

2. THAT Council direct Staff to purchase and install a removable rubber raised crosswalk device at the crosswalk located along Matterson Drive east of Bay Street utilizing funds from the Community Works Fund (Gas Tax) estimated at \$12,000.

CARRIED.

13.2 Change of Council Schedule - May 11, 2021
Joseph Rotenberg, Manager of Corporate Services

2021.2159.REGULAR **It was moved by Councillor Kempes and seconded by Councillor Hoar**
THAT the May 11, 2021, Regular Council meeting be rescheduled to start at 5:00 PM rather than 3:30 PM.

CARRIED.

14. LEGISLATION

14.1 Updated Burning Regulations
Rick Geddes, Fire Chief

Chief Geddes presented this report and outlined the proposed new Outdoor Burning Bylaw.

Council raised concerns associated with the proposed prohibition on burning yard waste and associated challenges with disposal of yard waste. Council also discussed District bylaws related to composting and animal attractants.

2021.2160.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT the District of Ucluelet Outdoor Burning Bylaw No. 1288, 2021 be given first, second and third reading.

CARRIED.

2021.2161.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT Council direct Staff to present a report regarding options for the disposal of yard waste.

CARRIED.

14.2 Zoning Amendment for 829 Rainforest Drive
Bruce Greig, Manager of Community Planning

Mr. Greig outlined this report, the attached rezoning application and zoning amendment bylaw. He noted that the rezoning would allow for an accessory dwelling unit which may not be used for short term rentals.

2021.2162.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Cole**
THAT Council give first and second reading to District of Ucluelet Zoning Amendment Bylaw No. 1291, 2021, and refer the bylaw to a public hearing.
 CARRIED.

14.3 District of Ucluelet Zoning Amendment Bylaw No. 1287, 2021 (Garage FAR Exemption) - Adoption
Joseph Rotenberg, Manager of Corporate Services

Council discussed the proposed Bylaw and Bruce Greig, Manager of Community Planning, distinguished zoning regulations related to Floor Area Ratio (FAR) from zoning regulations related to lot coverage.

Councillor Cole noted that building size is already regulated by lot coverage regulations and advocated for no size cap on the exemption for garages in the calculation of Floor Area Ratio in the R-1 Zone.

2021.2163.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT District of Ucluelet Zoning Amendment Bylaw No. 1287, 2021, be adopted.
 CARRIED.

14.4 Five Year Financial Plan and Tax Rates Bylaws - Adoption
Donna Monteith, Chief Financial Officer

Ms. Monteith presented this report and outlined the budget process to date. She also noted budget feedback received by the District and included in the Agenda package.

2021.2164.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT the District of Ucluelet 2021–2025 Financial Plan Bylaw No. 1289, 2021 be given third reading and be adopted.
 CARRIED.

2021.2165.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Kemps**
THAT the District of Ucluelet Annual Tax Rates Bylaw No. 1290, 2021 be given third reading and be adopted.
 CARRIED.

15. OTHER BUSINESS

There was no other business.

16. QUESTION PERIOD**16.1 Questions via Zoom.**

There were no questions via Zoom.

16.2 Questions via communityinput@ucluelet.ca.

There were no questions via email.

17. CLOSED SESSION**17.1 Procedural Motion to Move In-Camera**

2021.2166.REGULAR **It was moved by Mayor Noël and seconded by Councillor Hoar**

THAT the meeting be closed to the public in order to address agenda items under Section 90(1)(i) and (l) of the Community Charter related to:

- *the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and*
- *discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98.*

CARRIED.

18. ADJOURNMENT

The meeting was adjourned at 5:44 PM.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, April 27, 2021 at 3:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.

Mayco Noël
Mayor

Joseph Rotenberg
Corporate Officer

DISTRICT OF UCLUELET
MINUTES OF THE SPECIAL COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, May 4, 2021 at 4:30 PM

Present: **Chair:** Mayor Noël
 Council: Councillors Cole, Hoar, Kemps, and McEwen
 Staff: Andy Laidlaw, Acting Chief Administrative Officer (Via Zoom)
 Donna Monteith, Chief Financial Officer (Via Zoom)
 Bruce Greig, Manager of Community Planning (Via Zoom)
 Joseph Rotenberg, Manager of Corporate Services

Regrets:

1. CALL TO ORDER

The meeting was called to order at 4:30 PM.

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

Council acknowledged the Yuułuᑦiᑦᑦᑦᑦ First Nation, on whose traditional territories the District of Ucluelet operates.

3. NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding was being broadcast on YouTube and Zoom, which may store data on foreign servers.

4. LATE ITEMS

4.1 Replace "Appendix A - Ucluelet OCP Amendment Bylaw No. 1292, 2021" to Legislation Item 8.1. "OCP and Zoning Amendments: CD-5A and CD-6 Areas to RU Residential" at page seven of the Agenda, with following Appendix to that report:

- **Appendix A - Bylaw No. 1292**

4.2 Replace "Appendix B - Ucluelet Zoning Amendment Bylaw No. 1293, 2021" to Legislation Item 8.1. "OCP and Zoning Amendments: CD-5A and CD-6 Areas to RU Residential" at page nine of the Agenda, with the following Appendix to that report:

- **Appendix B - Bylaw No. 1293**

5. APPROVAL OF AGENDA

5.1 May 4, 2021, Special Council Meeting Agenda

2021.2084.SPECIAL It was moved by Councillor Hoar and seconded by Councillor Kemps

THAT Council approves the May 4, 2021, Special Council Meeting Agenda as amended.

CARRIED.

6. CLOSED SESSION

6.1 Procedural Motion to Move In-Camera

2021.2085.SPECIAL **It was moved by Mayor Noël and seconded by Councillor Hoar**

THAT the meeting be closed to the public pursuant to Section 90(1)(e) and (i) of the Community Charter in order to consider matters related to:

- *the acquisition, disposition or expropriation of land or improvements; and*
- *the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

CARRIED.

Council returned from the In-Camera meeting at 5:46 PM.

7. MAYOR'S ANNOUNCEMENTS

There were no announcements.

8. LEGISLATION

8.1 OCP and Zoning Amendments: CD-5A and CD-6 Areas to RU Residential *Bruce Greig, Manager of Community Planning*

Mr. Greig presented this report. He noted the two late items, which replace Appendix A (Bylaw No. 1292, 2021) and Appendix B (Bylaw No. 1293, 2021) to the Report No. 21-58.

Mr. Greig outlined Bylaw No. 1292 and Bylaw No. 1293. He noted that the proposed Bylaw amendments are intended to reduce the negative impacts flowing from allowable uses until a comprehensive development plan is approved and the highway connection to the subject lands is improved. Mr. Greig noted that Bylaw 1292 clarifies that the zoning amendment does not simply revert the subject lots to their previous zoning and the side yard setbacks in the supplementary regulation in Bylaw 1293 are intended to ensure that the lots are not rendered unbuildable by their zoning.

2021.2086.SPECIAL **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT Council introduce and give first reading to District of Ucluelet Official Community Plan Amendment Bylaw No. 1292, 2021.

CARRIED.

2021.2087.SPECIAL **It was moved by Councillor McEwen and seconded by Councillor Hoar**

***THAT** Council introduce and give first reading to District of Ucluelet Zoning Amendment Bylaw No. 1293, 2021.*

CARRIED.

2021.2088.SPECIAL **It was moved by Councillor McEwen and seconded by Councillor Cole**
***THAT** Council direct staff to advise all owners of land affected by the amendments in Bylaw Nos. 1292 and 1293 of the proposed changes, and provide 30 days to provide written comment before bringing the bylaws back for consideration of second reading.*

CARRIED.

9. OTHER BUSINESS

There was no other business.

10. ADJOURNMENT

The meeting was adjourned at 5:50 PM.

CERTIFIED CORRECT: Minutes of the Special Council Meeting held on Tuesday, May 4, 2021 at 4:30 pm in the George Fraser Room, Ucluelet Community Centre 500 Matterson Road, Ucluelet, BC.

Mayco Noël
Mayor

Joseph Rotenberg
Corporate Officer

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, May 11, 2021 at 5:00 PM

Present: **Chair:** Mayor Noël
 Council: Councillors Cole, Hoar, Kemps, and McEwen
 Staff: Andy Laidlaw, Acting Chief Administrative Officer (Via Zoom)
 Donna Monteith, Chief Financial Officer (Via Zoom)
 Bruce Greig, Manager of Community Planning (Via Zoom)
 Abby Fortune, Manager of Recreation & Tourism (Via Zoom)
 Rick Geddes, Fire Chief (Via Zoom)
 Joseph Rotenberg, Manager of Corporate Services
 Nicole Morin, Administration / Planning Clerk

Regrets:

1. CALL TO ORDER

The meeting was called to order at 5:00 PM.

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

Council acknowledged the Yuułu?iŋ?ath First Nation, on whose traditional territories the District of Ucluelet operates.

3. NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding was being broadcast on YouTube and Zoom, which may store data on foreign servers.

4. LATE ITEMS

There were no late items.

5. APPROVAL OF AGENDA

5.1. May 11, 2021, Regular Council Meeting Agenda

2021.2167.REGULAR **It was moved by Councillor Kemps and seconded by Councillor McEwen**

***THAT** Council approve the May 11, 2021, Regular Council Meeting Agenda as presented.*

CARRIED.

6. UNFINISHED BUSINESS

There was no unfinished business.

7. MAYOR'S ANNOUNCEMENTS

The Mayor acknowledged the shooting in Ittatsoo and noted the impact on the Ucluelet and Tla-o-qui-aht First Nations.

8. PUBLIC INPUT & DELEGATIONS

8.1 Public Input

Public input via Zoom.

There was no public input via Zoom.

Public input via communityinput@ucluelet.ca.

There was no public input via email.

9. CORRESPONDENCE

9.1. Letter Requesting the Proclamation of Anti-Racism Awareness Week

Graham Hughes, Executive Director, Paul Thompson, Board Chair, and Lesley Write, Director of Projects and Programs, Literacy Alberni Society

9.2. Yard waste/small woody debris

David Smith

9.3. Garage Exemption Decision and Communication from Planning Department

David Smith

10. INFORMATION ITEMS

10.1. Property Assessed Clean Energy

George Heyman, Minister, Ministry of Environment and Climate Change Strategy

11. COUNCIL COMMITTEE REPORTS

11.1. Councillor Marilyn McEwen

Deputy Mayor January - March 2021

May 4 - Attended the regular Harbour Authority meeting.

11.2. Councillor Lara Kemps

Deputy Mayor April - June 2021

May 4 - Attended the regular Harbour Authority meeting.

11.3. Councillor Jennifer Hoar
Deputy Mayor July - September 2021

May 4 - Attended the regular Harbour Authority meeting.

11.4. Councillor Rachelle Cole
Deputy Mayor October - December 2021

April 27 - Met with Jessica Learn of the Ministry of Transportation and Infrastructure to discuss bicycle pinch points along Highway 4 and the Tofino/Ucluelet Highway.

April 28 - Attended the regular ACRD Board meeting where the Board received a delegation from the Ministry of Transportation and Infrastructure.

May 4 - Attended Barkley Community Forest Board meeting.

May 5 - Attended a Coastal Family Resource Coalition meeting.

11.5. Mayor Mayco Noël

May 4 - Attended the regular Harbour Authority meeting.

12. REPORTS

12.1. Seasonal Worker Housing - TUP for RV's Pilot
Bruce Greig, Manager of Community Planning

Mr. Greig, provided an overview of the Seasonal Worker Housing - TUP for RV's Pilot program, including the notification completed by Staff. He explained that Council should give members of the public and the applicants an opportunity to address the proposed TUPs.

12.2. Request for a Temporary Use Permit for Seasonal RV camping space for Worker Accommodation at 2066 Peninsula Road.
John Towgodd, Planner 1

Councillor Hoar recused herself and left the meeting at 5:14 PM due to a conflict of interest.

Mr. Greig outlined the application and noted that a three year TUP is requested. He also explained that the applicants are working to develop permanent housing solutions for their staff at 2066 Peninsula Road. Finally, he explained that Council is authorized to amend the Temporary Use Permit before it is issued by adding conditions, changing its terms, or amending its duration.

David Hurwitz - Resident

Staff read a letter submitted by Mr. Hurwitz after the Late Agenda was published that supported the TUP for RV's Pilot project but noted concerns with bylaw enforcement and TUPs issued for bare land lots. Mr. Hurwitz recommended that Council require off street parking, Wild Safe BC approved garbage/recycling containers, and a prohibition on permanent structures on bare land TUPs.

Council discussed limiting the duration of TUP 21-01 to six months, as that would align with the other TUPs issued under the Seasonal Worker Housing - TUUP for RV's Pilot.

2021.2168.REGULAR **It was moved by Councillor Cole and seconded by Councillor McEwen**
THAT, Council authorize the issuance of Temporary Use Permit TUP 21-01 for a period of up to six months, to allow for a single seasonal recreational vehicle (RV) camping space use for a local worker, to the rear of the Far West Distribution building.

CARRIED.

12.3. Temporary Use Permit TUP21-06 (221 Minato Road) ***John Towgood, Planner 1***

Councillor Hoar returned to the meeting at 5:26 PM after discussion regarding Item 12.2. concluded.

Bruce Greig, Manager of Community Planning, outlined the proposed TUP which is for eight RV spaces. He noted that this property went through a zoning approval process in the past. RV's would be powered by generators and portable toilets may be used for bathroom facilities.

The applicant and members of the public were invited to comment on the proposed TUP. Neither the applicant nor the public addressed Council.

Council discussed the following concerns:

- COVID-19 concerns associated with the high concentration of units and portable toilets;
- the lack of an onsite supervisor;
- the lack of water, sewer, and hydro hookups for the RVs;
- noise and air pollution associated with the use of generators to power the RV's.

Council noted that the applicants intend to provide worker housing for other businesses. Council requested that the applicant respond to their concerns.

2021.2169.REGULAR **It was moved by Councillor Cole and seconded by Councillor Hoar**

***THAT** Council defer consideration of TUP 21-06 for further consideration with regard to access to bathroom facilities and other Council concerns.*

CARRIED.

12.4. Temporary Use Permit TUP21-07 (337 Forbes Road)

John Towgood, Planner 1

Bruce Greig, Manager of Community Planning, outlined the proposed TUP and noted the applicant's intend to use municipal water and sewer connections for the two RV sites.

The applicant and members of the public were invited to comment on the proposed TUP.

Emma Neil, agent for the applicant (Crow Excavating), addressed Council. She noted that there will be an onsite supervisor for the unit who will be living in a mobile home on the property.

No members of the public addressed this TUP application.

2021.2170.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Kemps**

***THAT**, subject to public comment, with regard to 337 Forbes Road (Lot 7, District Lot 284, Clayoquot District, Plan VIP76147) Council consider the following:*

- A. ***That**, Council authorize the issuance of Temporary Use Permit TUP21-07 for a period of six months, to allow for 2 seasonal RV camping spaces for local workers.*

CARRIED.

12.5. Temporary Use Permit TUP21-08 (1998 Peninsula Road)

John Towgood, Planner 1

Bruce Greig, Manager of Community Planning, outlined the proposed TUP for the three RV sites.

The applicant and members of the public were invited to comment on the proposed TUP.

The applicant's agent, Nicole Little-Bray, addressed Council. She will manage the sites.

No members of the public that addressed this TUP application.

2021.2171.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**

Hoar

That, Council authorize the issuance of Temporary Use Permit TUP21-08 for a period of six months, to allow for 3 seasonal RV camping spaces for local workers.

CARRIED.

12.6. Temporary Use Permit TUP21-09 (1682 Peninsula Road)
John Towgood, Planner 1

Bruce Greig, Manager of Community Planning, outlined the proposed TUP for one RV site. He noted the Staff recommendation that the RV spot be screened and that a holding tank or the Heartwood Kitchen's washroom would be used for sewage.

The applicant and members of the public were invited to comment on the proposed TUP.

The applicant's agent, Ian Riddick, explained a dumpster would be moved to allow for the RV space. The applicant also addressed concerns with the elimination of three parking spaces due to the RV, noted that power would be provided by extension cord from the Heartwood Kitchen and screening would be installed to limit the visibility of the RV.

No members of the public addressed this TUP application.

Council discussed the application, and concerns associated with limited parking caused by TUP.

2021.2172.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Cole**

That, Council authorize the issuance of Temporary Use Permit TUP21-09 for a period of six months, to allow for one (1) seasonal RV camping space for local workers.

CARRIED.

12.7. Temporary Use Permit TUP21-10 (1295 Eber Road)
John Towgood, Planner 1

Bruce Greig, Manager of Community Planning, outlined the proposed TUP for one RV site. He noted that he lives on the property but is not the TUP applicant or property owner. The applicant proposes that the RV have a holding tank, from which sewage would be pumped out.

The applicant and members of the public were invited to comment on the proposed TUP. Neither the owner nor members of the public addressed this TUP.

Council noted that the applicant was not available to answer questions regarding the employment status of the individual living in this site. Council also noted concerns with the use of a truck camper rather than a RV and the use of a holding tank for sewage.

2021.2173.REGULAR **It was moved by Councillor Kemps and seconded by Councillor Hoar**

That, Council authorize the issuance of Temporary Use Permit TUP21-10 for a period of six months, to allow for 1 seasonal RV camping space for local workers.

DEFEATED.

12.8. Temporary Use Permit TUP21-11 (2074 Peninsula Road)
John Towgood, Planner 1

Bruce Greig, Manager of Community Planning, outlined the proposed TUP for RV sites.

The applicant and members of the public were invited to comment on the proposed TUP.

The applicant's agent, Ben Beans, explained that no parking will be lost due to the TUP.

Council noted that the RV's will have water, sewer and power services and Mr. Beans would manage the site.

There were no comments from members of the public.

2021.2174.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**

That, Council authorize the issuance of Temporary Use Permit TUP21-11 for a period of six months, to allow for three (3) seasonal RV camping spaces for local workers.

CARRIED.

12.9. Temporary Use Permit TUP21-12 (1947 St. Jacques)
John Towgood, Planner 1

Bruce Greig, Manager of Community Planning, outlined the proposed TUP for one RV site. He noted that the subject property is a residential property, the owner lives on site and will oversee the RV space.

The applicant and members of the public were invited to comment on the proposed TUP. Neither the applicant nor members of the public commented.

Council noted that the applicant did not appear. Council debated whether or not the TUP should only be issued to TUP applicant's who are creating housing for their employees. Council also noted that the applicant/site manager lives on site.

2021.2175.REGULAR **It was moved by Councillor Kemps and seconded by Councillor Hoar**
That, Council authorize the issuance of Temporary Use Permit TUP21-12 for a period of six months, to allow for one seasonal RV camping space for local workers.

CARRIED.

12.10. Temporary Use Permit TUP21-13 (636 Marine Drive)
John Towgood, Planner 1

Councillor Kemps recused herself due to a conflict of interest. She left the meeting at 6:17 PM.

Bruce Greig, Manager of Community Planning, outlined the proposed TUP for one RV site which would be located behind the Black Rock staff housing building. He noted that the RV occupant would have access to the staff housing bathroom facility.

The applicant and members of the public were invited to comment on the proposed TUP.

Adele Larkin, agent for the applicant, noted that the occupant would have a 24 hour access to the staff housing building which is already on site.

There were no members of the public who commented on this TUP.

2021.2176.REGULAR **It was moved by Councillor Kemps and seconded by Councillor McEwen**
THAT, Council authorize the issuance of Temporary Use Permit TUP21-13 for a period of six months, to allow for one seasonal RV camping spaces for local workers.

CARRIED.

12.11. Temporary Use Permit TUP21-14 (1316 Edwards Place)
John Towgood, Planner 1

Councillor Kemps returned to the meeting after Council concluded its discussion regarding Item 12.10.

Bruce Greig, Manager of Community Planning, presented this application and noted that this a residential property and the lot is currently bare land.

The applicant and members of the public were invited to comment on the proposed TUP.

The applicants appeared and explained that they plan to rent the space to a business who would sublet to their employee. The business would provide the RV. They explained that their father who lives in Ucluelet and their friend who lives on Edwards Place would supervise the site. The applicants also showed willingness to hookup the RV to municipal sewer, water and electricity and install screening. Finally, the applicants noted that the immediate neighbours support the TUP.

Staff read an email submitted to communityinput@ucluelet.ca from Helen Larvae (a resident of Edwards Place) in support of this TUP.

Council noted correspondence from neighbours in opposition to this TUP. Council also noted concerns with the lot being vacant, there being no onsite manager, the site being in a residential zone and issues with animal attractants. Council noted that the lot is treed and the applicant's are willing to screen the RV, and there is a neighbour who will supervise.

2021.2177.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**

That, Council authorize the issuance of Temporary Use Permit TUP21-14 for a period of six months, to allow for 1 seasonal RV camping spaces for local workers.

DEFEATED.

12.12. Temporary Use Permit TUP21-15 (317 Forbes Road)
John Towgood, Planner 1

The Mayor left the meeting at 6:41 PM due to a conflict of interest. Councillor Kemps chaired the meeting in his absence.

Bruce Greig, Manager of Community Planning, presented this application and noted that it is for three units which would be connected to municipal water and sewer.

The applicant and members of the public were invited to comment on the proposed TUP.

Robby Lee, agent for the applicant, appeared. There were no questions.

2021.2178.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Cole**

That, Council authorize the issuance of Temporary Use Permit TUP21-15 for a period of six months, to allow for 3 seasonal RV camping spaces for local workers.

CARRIED.

2021.2179.REGULAR **It was moved by Councillor Cole and seconded by Councillor Kemps**
THAT this meeting be recessed for seven minutes.

CARRIED.

12.13. Road Closure and Filming Application
Abigail Fortune, Manager of Recreation & Tourism

Council returned to session at 6:53 PM and the Mayor returned to the meeting at this time.

Ms. Fortune presented this report. She noted the economic benefits of the shoot and applicable permit fees.

Ann Goobie, a representatives of the production company seeking the road closure, addressed Council. She discussed the planned shoot, the filming COVID-19 protocols, pedestrian access to businesses during the shoot and the planned road closures.

Council discussed challenges with access to businesses during the shooting and the economic benefits of shooting in Ucluelet. Council also noted that August is the busiest time of the year for tourism.

2021.2180.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**

1. ***THAT*** Council approve the closure of Main Street and Fraser Lane for filming and parking purposes on August 9, from 5:00 am – August 10, 2:00 pm with intermittent traffic control as follows:

- *Main Street – both sides from CIBC to Fraser Lane;*
- *Fraser Lane – both sides from Main Street – Pioneer Boatworks;*
- *All parking stalls in Municipal Parking lot closest to water; and*
- *All parking stalls on Fraser Lane south of the public washrooms.*

2. ***THAT*** Council approve the closure of Main Street and Fraser Lane for filming and parking purposes on August 10, 2021 from 5:00 am – 2:00 pm with intermittent traffic control as follows:

- *Main Street – Both sides from CIBC to Peninsula Road.*

3. ***THAT*** Council supports the Location Filming Application for the Film “Lou” and have Staff work with the Deerfield Production Company to ensure compliancy with the District of Ucluelet Provisions for Filming in Ucluelet policy and any applicable Temporary Road Closure Permits.

CARRIED.

12.14. Amphitrite House Project Update
Abby Fortune, Manager of Recreation & Tourism

Ms. Fortune provided a quarterly report on the Amphitrite House Project. She noted the activities completed to date, next steps and delays associated with COVID-19.

12.15. Amphitrite Centre and Lands Project Update
Abby Fortune, Manager of Recreation & Tourism

Ms. Fortune provided a quarterly report on the Amphitrite Centre and Lands Project. She outlined the works completed to date and next steps.

12.16. Wild Pacific Trail Society Lookout Proposals
Abigail Fortune, Manager of Recreation & Tourism

Ms. Fortune noted that the proposed additions to the Wild Pacific Trail would be funded by the District but the Wild Pacific Trails Society will oversee construction of these lookouts. She noted that the Wild Pacific Trail will fund any costs associated with this project in excess of \$10,000.

2021.2181.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**

1. ***THAT*** Council supports the construction of two new viewpoints for the Wild Pacific Trail; and,

2. ***THAT*** Council supports the construction two new "Crow's Nest" cages for the Wild Pacific Trail.

CARRIED.

12.17. Resolution Tracking - April 2021
Joseph Rotenberg, Manager of Corporate Services

12.18. Cheque Listing
Joseph Rotenberg, Manager of Corporate Services

13. LEGISLATION

13.1. Outdoor Burning Bylaw No. 1288, 2021 (Adoption)
Joseph Rotenberg, Manager of Corporate Services

Fire Chief, Rick Geddes, presented this report. Mr. Geddes outlined the communications methods which will be used to publicize the new burning regulations, if they are adopted.

Council noted that they would like to review options for the disposal of yard waste at a later meeting. Council noted concerns with the dumping of yard waste on the backroads and discussed the 2021 Spring Clean-Up Week.

2021.2182.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Cole**

THAT District of Ucluelet Outdoor Burning Bylaw No. 1288, 2021 be adopted.

CARRIED.

13.2. Fees and Charges Amended Bylaw
Donna Monteith, Chief Financial Officer

Ms. Monteith presented this report. She outlined the proposed amendments to the Fees and Charges Bylaw.

2021.2183.REGULAR **It was moved by Councillor Cole and seconded by Councillor McEwen**

THAT the District of Ucluelet Fees and Charges Amendment Bylaw No. 1294, 2021 be given first, second, and third reading.

CARRIED.

14. OTHER BUSINESS

There was no other business.

15. QUESTION PERIOD

15.1. Questions via Zoom

There were no questions via Zoom.

15.2. Questions via communityinput@ucluelet.ca

An email from Nora O'Malley, Westerly News, was read by staff regarding the Cheque Listing report and a reference to lands being studied.

Staff, noted that they would investigate the listing and email Ms. O'Malley directly.

16. CLOSED SESSION

There was no closed session.

17. ADJOURNMENT

The meeting was adjourned at 7:42 PM.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, May 11, 2021 at 5:00 pm in the George Fraser

Room, Ucluelet Community Centre, 500 Matterson Road,
Ucluelet, BC.

Mayco Noël
Mayor

Joseph Rotenberg
Corporate Officer

DISTRICT OF UCLUELET
MINUTES OF THE SPECIAL COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, May 18, 2021 at 3:00 PM

Present: **Chair:** Mayor Noël
 Council: Councillors Cole, Kemps, and McEwen
 Staff: Joseph Rotenberg, Manager of Corporate Services

Regrets: Councillor Hoar

1. CALL TO ORDER

The meeting was called to order at 3:00 PM.

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

Council acknowledged the Yuułu?iŋ?ath First Nation, on whose traditional territories the District of Ucluelet operates.

3. NOTICE OF VIDEO RECORDING

Audience members and delegates were that this proceeding was being broadcast on YouTube and Zoom, which may store data on foreign servers.

4. LATE ITEMS

There were no late items.

5. APPROVAL OF AGENDA

5.1 May 18, 2021, Special Meeting Agenda

2021.2089.SPECIAL **It was moved by Councillor Kemps and seconded by Councillor Cole**
 THAT Council approve the May 18, 2021, Special Meeting Agenda as
 presented.

CARRIED.

6. CLOSED SESSION

6.1 Procedural Motion to Move In-Camera

2021.2090.SPECIAL **It was moved by Mayor Noël and seconded by Councillor McEwen**
 THAT the meeting be closed pursuant to Sections 90(1)(a),(c) and (e), as well as
 90(2)(b) of the Community Charter to discuss matters relating to:

- *personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;*
- *Labour relations or other employee relations;*
- *the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;*
- *the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.*

CARRIED.

7. ADJOURNMENT

The meeting was adjourned at 5:00 PM.

CERTIFIED CORRECT: Minutes of the Special Council Meeting held on Tuesday, May 18, 2021 at 3:00 pm in the George Fraser Room, Ucluelet Community Centre 500 Matterson Road, Ucluelet, BC.

Mayco Noël
Mayor

Joseph Rotenberg
Corporate Officer



DISTRICT OF UCLUELET

Request to Appear as a Delegation

All delegations requesting permission to appear before Council are required to submit a written request or complete this form and submit all information or documentation by 11:00 a.m. the Wednesday preceding the subsequent Council meeting. Applicants should include the topic of discussion and outline the action they wish Council to undertake.

All correspondence submitted to the District of Ucluelet in response to this notice will form part of the public record and will be published in a meeting agenda. Delegations shall limit their presentation to ten minutes, except by prior arrangement or resolution of Council.

Please arrive 10 minutes early and be prepared for the Council meeting. The Mayor (or Acting Mayor) is the chairperson and all comments are to be directed to the chairperson. It is important to address the chairperson as Your Worship or Mayor Noël.

The District Office will advise you of which Council meeting you will be scheduled for if you cannot be accommodated on your requested date. For more information contact the District Office at 250-726-7744 or email info@ucluelet.ca.

Requested Council Meeting Date: June 15, 2021

Organization Name: CARE Network

Name of person(s) to make presentation: James Rodgers

Topic: Community Health & Safety: Animal Services

Purpose of Presentation:

Information only

Requesting a letter of support

Other (provide details below)

Please describe:

Proposal to include CARE Network's animal services in the 2022 Budget. CARE Network has been providing animal services in the District for several years to help keep the community healthy and safe. The need for these services in Ucluelet has increased, as they have across the region. Therefore, CARE has implemented a fee for these services going forward. Currently, four communities in the region pay for these services, Ucluelet and Tofino do not. CARE's presentation will include an outline of the services provided, the associated costs, the benefits of CARE's regional strategy, and a plan of how to sustain these essential services going forward in order to keep residents and visitors safe and healthy.

Contact person (if different from above): _____

Telephone Number and Email: _____

Will you be providing supporting documentation? Yes No

If yes, what are you providing?

Handout(s)

PowerPoint Presentation

Note: Any presentations requiring a computer and projector/screen must be provided prior to your appearance date. The District cannot accommodate personal laptops.

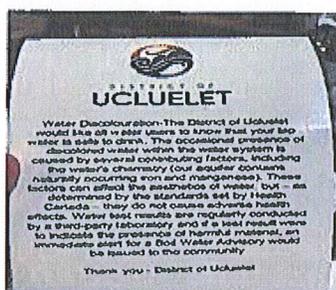


BLACK ROCK
OCEANFRONT RESORT

May 28, 2021

To Mayor and Council.

I would like to bring to your attention the discoloration of our water at the Resort. The picture below is from today.



This happens regularly. So regularly in fact, that we have resorted to bottled water in our suites, which is a direct cost to us and a notice in all our suites explaining the water situation, please see above verbiage. This issue not only is a guest recovery concern but also stops our laundry production and affects our pools and hot tub area and is definitely not up to the standard we strive for.

Black Rock Resort Management is in the process of getting quotes for a Resort wide water filtration system for the property. This is a cost that we cannot take on ourselves. We would like to start a conversation about cost recovery for this proposed project. Once our quotes come in, we will forward all information to the district and then we can have a conversation on how to move forward.

Sincerely-

Lara Kempf

Assistant General Manager



PHONE: (250) 726-7669

www.barkleyforest.caPO Box 707
1971 Peninsula Road
Ucluelet, BC V0R 3A0

May 26, 2021

District of Ucluelet
200 Main Street
PO Box 999
Ucluelet, BC
V0R 3A0

Attention: Mayor Mayco Noel and Council

RE Barkley Community Forest Draft 2021 Forest Stewardship Plan (FSP)

Dear Mayco:

Barkley Community Forest Corporation (BCFC) is submitting for your review and comment the Draft 2021 Forest Stewardship Plan (FSP) area within the Barkley Community Forest (BCF). The area covered by this FSP (FDU #1) includes 95% of the BCF area and falls completely within the Maggie Landscape Unit.

The review and comment period will commence on May 26, 2021 and close on July 26, 2021.

During the 60-day public review period the Forest Stewardship Plan is also available for viewing by appointment at the Barkley Community Forest office at 1971 Peninsula Road, Ucluelet, BC, during normal business hours 8:30 am – 4:30 pm. Please contact Zoltan Schafer, RPF by phone at Tel 250-720-1177 or E mail: zolie_schafer@telus.net to schedule an appointment.

To ensure consideration of your comments, any written comments must be received by July 26, 2021.

The plan may be modified as a result of comments received by July 26, 2021.

Please forward any comments in writing to Zoltan Schafer, RPF by email or by Fax 250-720-0345 within the comment and review period.

Yours truly,

A handwritten signature in blue ink that reads "Zoltan Schafer".

Zoltan Schafer R.P.F.
General Manager
BCFLP
zolie_schafer@telus.net
250-720-1177



BARLEY COMMUNITY FOREST FOREST STEWARDSHIP PLAN

Barkley Community Forest Agreement K3S

Barkley Community Forest Limited Partnership

May 26, 2021

Signatory Page

Signature of Person Required to Prepare the Plan:

Licence: Community Forest Agreement K3S

Licensee: Barkley Community Forest Limited Partnership



Zoltan Schafer R.P.F

General Manager

Barkley Community Forest Limited Partnership Licensee

"I certify that I have determined that this work was performed to an acceptable standard."

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Acronyms

BC	British Columbia	TSA	Timber Supply Area
BCF	Barkley Community Forest	UWR	Ungulate Winter Range
BCFC	Barkley Community Forest Corporation	VILUP	Vancouver Island Land Use Plan
BEC	Biogeoclimatic Ecosystem Classification	VLI	Visual Landscape Inventory
CFA	Community Forest Agreement	VQO	Visual Quality Objective
CHR	Cultural Heritage Resource	VRI	Vegetation Resource Inventory
CMT	Culturally Modified Tree	WHA	Wildlife Habitat Area
CWS	Community Watershed		
DBH	Diameter at Breast Height		
EFZ	Enhanced Forestry Zones		
FDU	Forest Development Unit		
FLNRORD	Forest Lands Natural Resource Operation and Rural Development		
FMLB	Forest Management Land Base		
FPPR	Forest Planning and Practices Regulation		
FRPA	Forest and Range Practices Act		
GAR	Government Action Regulation		
GIS	Geographical Information System		
HLP	Higher Level Plan		
LU	Landscape Unit		
NAR	Net Area to be Reforested		
NDT	Natural Disturbance Type		
NHLB	Non-Harvestable Land Base		
OGMA	Old Growth Management Area		
RMZ	Resource Management Zone		
ROA	Reasonable Opportunity Agreement		
RPF	Registered Professional Forester		
SI	Site Index		
SIRD	South Island Resource District		
THLB	Timber Harvesting Land Base		

1 Introduction

A Forest Stewardship Plan (FSP) must be prepared by all forest agreement holders (Licensees), and approved by the provincial government before associated permits can be issued to the Licensee. As per the Forest and Range Practices Act (FRPA), an FSP must specify results or strategies that describe how the Licensee will ensure that their operations on the ground are consistent with government set objectives for soil, timber, wildlife, water, fish, biodiversity, visual quality, cultural heritage, recreation, invasive plants and natural range barriers. An FSP also describes how a Licensee will re-establish a healthy productive forest stand after harvest.

This FSP will replace the Barkley Community Forest FSP, approved in September 2016, which is due to expire in September 2021. This replacement FSP outlines how the Licensee, Barkley Community Forest (BCF), will be accountable for all the management strategies and actions to which they have committed as either a result or a strategy. By ensuring that every action is measurable or verifiable, the BCF can demonstrate sustainable forest management and continual review and improvement in their ongoing practices.

The structure of this document is non-traditional. The information which would have typically been found in the FSP supporting material documents is combined into this FSP for clarity and ease of reading by the public. Not all statements in this plan are intended to create legally binding obligations. Plain language summaries are provided under the heading 'Context'; this includes the information which would have previously been found in the supporting information package. This modified FSP format has been developed in response to recommendations provided in the "Forest Stewardship Plans: Are They Meeting Expectations?" special investigation completed by the Forest Practices board in 2015¹. Each section then includes the Legal Reference, and the legally enforceable Results or Strategies, as well as how the Results or Strategies can be verified or measured.

2 Applications

This FSP applies to each cutting permit and road permit issued or granted to the Holders of agreements, and for the agreements, listed in Table 1 that is issued or granted:

- (a) after the Commencement Date of this FSP; and
- (b) within the Forest Development Units (FDUs) under this FSP.

A Community Forest Agreement is an area-based, licence managed by a local government, community group, First Nation or combination of local governments, First Nations and community groups,

DEFINITIONS

Result – A description of measurable or verifiable outcomes for a particular established objective, and the situations or circumstances that determine where in a forest development unit these outcomes will be applied.

Strategy – A description of measurable or verifiable steps or practices that will be carried out for a particular established objective, and the situations or circumstances that determine where in a forest development unit the steps or practices will be applied.

Forest Planning and Practices Regulation, Section 1 (2)

¹ <https://www.bcfpb.ca/reports-publications/reports/forest-stewardship-plans-are-they-meeting-expectations/>

for the benefit of the entire community.².

The Barkley Community Forest Corporation (BCFC) is jointly owned by the District of Ucluelet and the Toquaht Nation. The BCFC is authorized by the Province of British Columbia under the Barkley Community Forest Agreement K3S to an allowable cut of 27,000 cubic meters and an initial term of 25 years. The Community Forest Agreement Area covers 6,757 hectares next to the Maggie Lake Watershed. The holder of this FSP is the Barkly Community Forest Limited Partnership, a subsidiary of the BCFC. The FSP in effect at the time of harvest applies and will continue to apply to those cutblocks until such time they are removed from the Licensee's responsibility (typically once declared free to grow).

2.1 CHANGES TO LEGISLATION

If legislation referred to in this FSP is renamed or a provision of legislation referred to in this FSP is renumbered, the reference in this FSP is to be construed as a reference to the provision as renamed or renumbered, as the case may be.

2.2 OBJECTIVES CANCELLED

If an established objective for which a result or strategy is included under this FSP is cancelled, the result or strategy under this FSP pertaining to that objective is no longer applicable, effective on the date of cancellation of the objective.

3 Definitions

Unless otherwise expressly indicated, or indicated by context, terms used in this FSP have the definition given to them in the *Forest Act*, *Forest and Range Practices Act* and the regulations under them, as amended from time to time.

Agreement Holder – Also the “**Holder of this FSP**” or just the “**Holder**”. Refers to the Licensee(s) to whom this FSP applies.

FPPR – The Forest Planning and Practices Regulation as amended from time to time.

FRPA – The *Forest and Range Practices Act*, SBC 2002, c.69, as amended from time to time.

FSP – Refers to this Forest Stewardship Plan.

Licensee – Refers to Barkly Community Forest Limited Partnership, also known as Barkley Community Forest Corporation in this FSP.

Primary Forest Activities – Means one or more of the following:

- a) Timber harvesting,
- b) Silviculture, and
- c) Road construction, maintenance and deactivation.

Qualified Professional – means an applied scientist or technologist, acting alone or together with another professional, if:

² <https://www2.gov.bc.ca/gov/content/industry/forestry/forest-tenures/timber-harvesting-rights/community-forest-agreements>

- The individual is registered and in good standing in British Columbia with an appropriate professional organization constituted under an Act, is acting under that association’s code of ethics and is subject to disciplinary action by that association; and
- The individual is acting within that individual’s area of expertise.

RPF – Registered Professional Forester as defined by the Forest Professional Regulation under the *Professional Governance Act* and registered with the Association of BC Forest Professionals in good standing.

4 Submission Approval and Term

FRPA S. 6 (1) (a) (b) and S. 6 (2)

The date of submission of this Forest Stewardship Plan (FSP) is the date received by the Ministry of Forests, Lands and Natural Resource Operations, South Island District (the “Date of Submission”). The term of this FSP will be five (5) years, effective from the date of approval.

5 Forest Development Units

FRPA S. 5 (1) (a) and FPPR S. 14

The Barkley Community Forest is located primarily within the Maggie Landscape Unit, (LU), with the Stopper Islands located in the Barkley Sound Islands LU and very small overlap into the Toquaht LU along the northeast boundary. There is one Forest Development Unit (FDU) - FDU #1 - which comprises the area under the Barkley Community Forest Agreement that falls within the Maggie LU as shown in Figure 1 and as identified on the FSP overview map (Appendix 1 – FSP Overview Map). The FDU #1, hereafter referred to as ‘the FDU’, is located solely within the Maggie Landscape Unit, (LU). The results and strategies within this FSP apply to the entirety the FDU and to the term of the FSP unless otherwise stated.

Table 1. Forest Development Units

FDU	LU	Area
FDU #1	Maggie	6346 ha

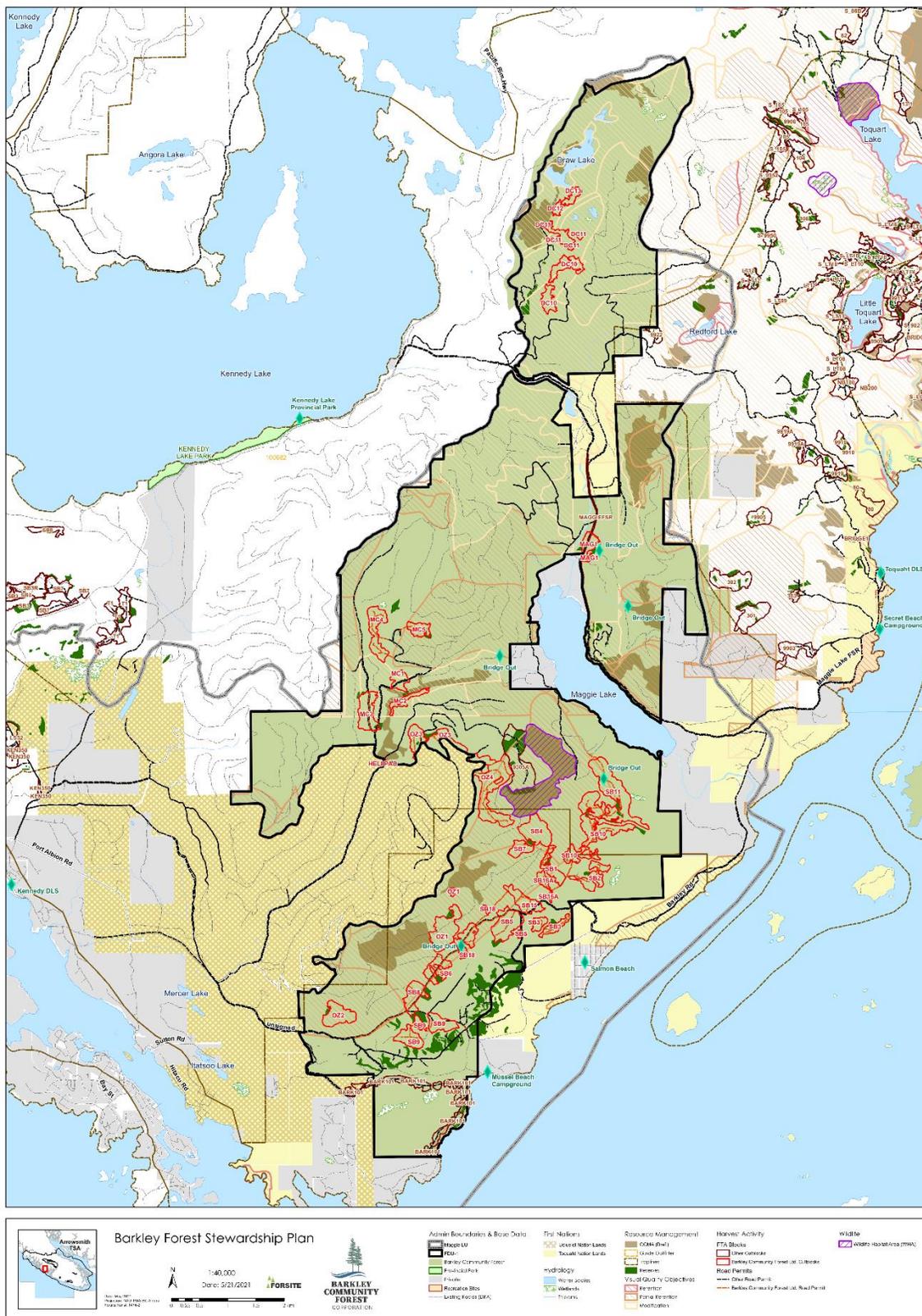


Figure 1. Overview of the Barkley Community Forest Forest Development Unit.

5.1 AREAS TO WHICH FRPA S. 196 (1) OR (2) OR FPPR S. 110 APPLIES (FPPR S. 14 (1) (C))

The attached FSP Map (Appendix 1) shows any cutblocks and roads included in Forest Development Plans (FDP) that are within the FDU under this FSP and considered approved under S. 196(1) or (2) of the Act, including those cutblocks referred to in S. 110 of the FPPR.

5.2 DESIGNATIONS IN EFFECT FOUR MONTHS BEFORE SUBMISSION OF THIS FSP (FPPR S. 14 (3))

The FSP Map shows the designations and content requirements described in S. 14(3) of the *Forest Planning and Practices Regulation* (FPPR) that were in effect on the Date of Submission, including, for ease of reference, the designations listed in Table 2.

Table 2. Designations in Effect Prior to FSP Submission

FPPR Objective and Associated Designation(s)	Landscape Unit	Date Designated
FPPR S. 14 (3) (a) Ungulate Winter Ranges		
None		
FPPR S. 14 (3) (b) Wildlife Habitat Areas		
WHA 1-210 - Marbled Murrelet	Maggie LU	January 21, 2008
FPPR S. 14 (3) (c) Fisheries Sensitive Watersheds		
None		
FPPR S. 14 (3) (e) Scenic Areas		
2 (Highway 4 from Parksville to Ucluelet) 7 Barkley Sound, including views between Tzartus Island and Toquart Bay 8 (Coastal shorelands between Toquart Bay and Ucluelet) 9 (Toquart River Valley to the North end of Toquart Lake) 10 (Effingham Inlet, Pipestem Inlet)	Maggie LU	December 30, 2011
FPPR S. 14 (3) (g) Community Watersheds		
None		
FPPR S. 14 (3) (h) Old Growth Management Areas (draft)		
TSA portion	Maggie LU	January 25, 2005 (under S. 8 of the Old Growth Order)

5.3 AREAS WITHIN OUTER BOUNDARIES OF FDU SUBJECT TO CUTTING PERMIT OR ROAD PERMIT (FPPR S. 14 (3)(J))

The FSP Map shows the areas that are within the outer boundaries of the FDU but subject to a cutting permit or road permit.

In additions to the map, Table 3 provides a list of the cutting permits and road permits are within the outer boundaries of the FDU:

Table 3. Cutting Permits and Road Permits in Place prior to FSP Submission

License	Held By	Applicable FDU	Permit
Community Forest Agreement K3S	Barkley Community Forest Corporation	FDU 1	Cutting Permit Approved under previous FSP <ul style="list-style-type: none"> ➤ CP 10 Block OZ 4 ➤ CP 11 Blocks SB15/SB16A/SB18 ➤ CP 12 Blocks DC 10/DC11/DC12/DC13
			Cutting Permit Harvested under previous FSP <ul style="list-style-type: none"> ➤ CP 5 BLKS MAG 1, MC 3 SB 8 and SB 9 ➤ CP 6 BLKS SB10 and SB 11 ➤ CP 7 BLKS OZ1 and OZ2 ➤ CP8 BLK OZ 3 ➤ CP 9 Blocks MC4/5
			Salvage Permit <ul style="list-style-type: none"> ➤ None
			Active Road Permit R21331
			FSR to be transferred to R21331 <ul style="list-style-type: none"> ➤ 9614 – Ucluelet area

6 Results or Strategies

The following essential elements are applicable to each result or strategy unless otherwise stated in the result or strategy:

- Who: the Licensee
- What: primary forest activities
- Where: the FDU
- When: for the term of this FSP or until such time cutblocks harvested under this FSP are removed from the Licensee's responsibility (typically once declared free to grow).

The sub-sections below have been organized with **legally binding results or strategies**, as well as non-legally binding context (background and references) and a description of how the result or strategy will be measured/verified.

6.1 LAND USE OBJECTIVES – ESTABLISHED BY ORDER

Context

The *Land Use Objectives Regulation* (LUOR), under the *Land Act*, authorizes the Minister of Agriculture and Lands (MAL) to establish legal land use objectives for the purposes of the Forest and Range Practices Act (FRPA).

The following Orders provide land use objectives within the South Island District and have been addressed as objectives with results and strategies under this FSP:

Landscape Level Order

- 1) Order Establishing Provincial Non-Spatial Old Growth Objectives

The Order established provincial non-spatial growth objectives with the intent to identify the amount of old forest that will be maintained to address biodiversity values across the province

of British Columbia. The Order supplements, but does not replace FPPR S. 9.

Regional Land Use Plans under Order

- 2) Vancouver Island Land Use Plan Higher Level Plan Order, 2000

The Order established resource management zones and resource management zone objectives within the area covered by the Vancouver Island Land Use Plan.

- 3) Order cancelling Resource Management Zone Objectives for Joint Approval of Forest Development Plan, 2002

The Order cancels provision 3 of the 2000 Vancouver Island Land Use Plan – Higher Level Plan Order.

The following Government Action Regulations (GAR) Orders are in place in the South Island District, however the features that they provide objectives for are not currently identified with the FSP area:

- 4) GAR Order to Identify Recreation Sites, Trails and Interpretative Forest Sites as Resource Features for the South Island Forest District Under Sec. 5(1)(f) GAR. (December 01, 2005)

There are no identified features within the FDU

- 5) GAR Order to Identify Karst Resource Features under Sec. 5(1)(a) GAR. (December 11, 2009)

There are no identified features within the FDU

Other objectives established by Order include Section 7 Species at Risk Notices and Wildlife Habitat Areas which have been included under Section 6.2.2 Wildlife to provide a more functional, readable and relatable format to the FSP.

6.1.1 ORDER ESTABLISHING PROVINCIAL NON-SPATIAL OLD GROWTH OBJECTIVES

Context

The Order Establishing Provincial Non-spatial Old Growth Objectives (effective June 30, 2004) (the Order) clarifies the amount of area available for timber harvesting. This Order supplements, but does not replace, FPPR S. 9.

The overlap between the Maggie LU (RMZ 40) and the BCF is 6421 ha, or 95% of the BCF area. This area has been assigned a low Biodiversity Emphasis Option (BEO), this is appropriate for areas where other social and economic demands, such as timber supply, are the primary management objectives. This BEO fits well with the objectives of the community forest.

The draft spatial OGMA's presented in the FSP cover the entire FDU and utilize the percent old forest retention target of the Maggie LU (Table 4). Within the greater BCF area, the small area of Toquaht LU included is primarily young forest and the Stopper Islands from the Barkley Sound Islands LU are mature and old forest which contribute to the draft spatial OGMA presented in this FSP (BCF FSP 2021).

The draft OGMA's within the FDU (area of the BCF in the Maggie Landscape Unit (LU)), were designated on January 25th, 2005 under the Old Growth Order (FPPR Section 8) (BCF FSP 2016). The Maggie LU has a Low Biodiversity Emphasis (BEO) and therefore the target for the retention of old growth within each BEC Variant is 13%. There are 3 BEC Variants within the Maggie LU, the CWHvh1, the CWHvm1 and the CWHvm2 and the respective old growth targets for each are 53.9 ha, 208.2 ha and 8.8 ha (BCF FSP

2016).

Non-Spatial Old Growth Objectives	
Legal Reference	Result and Strategy
<p>➤ Order Establishing Provincial Non-Spatial Old Growth Objectives (effective June 30, 2004)</p>	<p>The Order Establishing Non-Spatial Old Growth Objectives requires Licensees to prepare results and strategies to meet landscape unit biodiversity emphasis and Old growth objectives. The Licensee commits to the following results and strategies:</p> <p>For the purposes of these results/strategies:</p> <p>“retention targets” are:</p> <ol style="list-style-type: none"> a. Those by biogeoclimatic variant as defined in the Order; and b. refined by applying the 1/3 drawdown to the retention targets in those LUs with a low biodiversity emphasis option rating (BEO) (Table 4 Column 8), where the target amount of old growth will be met by the end of the third rotation. <p>“non-contribution land base” is as described in the Regional Land Use Planning Database (RLUPS version 3.2 August 15, 2005).</p> <p>“draft OGMA” are those old growth management areas identified consistent with provision A8 of the Order and provisions 2 (c) and 6 of the Implementation Policy.</p> <p><u>Strategies</u></p> <ol style="list-style-type: none"> 1) If the Holder(s) of this FSP constructs a road or harvests a cutblock in the areas to which the Order Establishing Provincial Non-Spatial Old Growth Objectives (the Order) applies, the Holder(s) of this FSP will do so by not harvesting old forest area in the non-contributing land base (Table 4 Column 7) to the extent of the retention targets (Table 4 Column 8). 2) To the extent that the forest identified under subsection (1) is insufficient to meet the retention targets, the Holder(s) of this FSP will identify this amount as a shortfall (Table 4 Column 9) and to the extent of the shortfall: <ol style="list-style-type: none"> a) determine if the identified shortfall can be achieved in the old forest in the timber harvesting land base and in the mature forest in the non-contributing land base (Table 4 Column 14); and b) construct roads or harvest cutblocks without harvesting mature forest area assessed to have old forest structure in the non-contributing land base; and/or c) construct roads or harvest cutblocks not harvesting old forest area in the timber harvesting land base.

	<p>3) In addition to subsections (1) and (2), in accordance with the Implementation Policy³, the FSP Holder(s) may identify draft Old Growth Management Areas (OGMAs).</p> <p>4) Subsections (1), (2) and (3) apply:</p> <ul style="list-style-type: none"> a) to the portions of Landscape Units (LUs) listed in Table 4 which fall under this FSP; b) to the extent of the retention targets, any identified shortfall, and to the extent possible by LU and biogeoclimatic variant; c) to the extent of the Order; and d) to the portions of LUs that are not the subject of an Order establishing Higher Level Plan Objectives for the LU or a written notice specifying that the draft OGMAs meet the intent of the non-spatial order; and <p>until such time that:</p> <ul style="list-style-type: none"> e) the Minister⁴, his delegate, or other authorized representative of government, or a licensee or a group of licensees identifies draft OGMAs, for portions or entire LUs; and f) the Minister, his delegate, or other authorized representative of government specifies in writing that draft OGMAs meet the intent of the Order for portions or entire LUs, as under Provision A8 of the Order; or g) there is an Order establishing Higher Level Plan Objectives for portions of or entire LUs. <p>5) In addition to subsections (1) through (4), and subject to subsection (7), where subsection (3) and/or (4) (e) and (4) (f) applies in a biogeoclimatic variant in which a shortfall exists, the Holder(s) of this FSP will not propose road construction or cutblock harvesting in draft OGMAs.</p> <p>6) In addition to subsection (1) through (5), and subject to subsection (7), where subsections (4) (f) or (4) (g) apply, the Holder(s) of this FSP, in accordance with the Order establishing Higher Level Plan Objectives for the LU or the written notice specifying that the draft OGMAs meet the intent of the non-spatial Order, will:</p> <ul style="list-style-type: none"> a) maintain or recruit old growth forest attributes within draft OGMA or OGMA; and b) will conduct road construction or cutblock harvesting or other such operations within draft OGMA or OGMA in accordance with the written notice specifying that draft OGMAs meet the intent of the non-spatial Order, or the Order establishing Higher Level Plan Objectives for the LU; and
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³ The Implementation Policy provides guidance for the implementation of the provincial order for non-spatial old growth objectives. https://www.for.gov.bc.ca/ftp/DSI/external/!publish/Stewardship/SIFD_Objectives_Matrix/6_Biodiversity/Old_Growth_Order_Implementation_Policy_March_19_2004.pdf.

⁴ The Order Establishing Provincial Non-Spatial Old Growth Objectives and the Implementation Policy define that “Minster” means the Minister of Sustainable Resource Management (SRM). The SRM has been continued under the Ministry of Forest, Lands, Natural Resource Operations and Rural Development (FLNRORD) and “Minster” now refers to the Minister of FLNRORD.

	<p>c) update the draft OGMA spatial layer annually.</p> <p>7) To the extent that proposed road construction or cutblock harvesting overlaps draft OGMA specified in a written notice as meeting the intent of the Order, FSP Holder(s) will construct roads or harvest cutblocks provided that the road construction or cutblock harvesting is consistent with subsections (1), (2) and (3).</p>
Scale of Measurement:	LU
Map Reference:	Appendix 1: Overview Map of the Forest Development Unit
Monitoring (Measures and Verification):	
<p>Draft OGMA commitments are measurable and verifiable at the landscape unit level. BCF conducts Draft OGMA updates, completed by the appropriate qualified professional, in this case a Registered Professional Biologist, to maintain ongoing monitoring and management of OGMA targets within the BCF. Updates include:</p> <ul style="list-style-type: none"> ➤ a summary of the area of each BEC Variant represented in the BCF; ➤ the old growth target for Low Biodiversity Emphasis of 13% for the Maggie LU; ➤ the amount of old growth and mature forests available; ➤ the area of old growth that has been retained in draft OGMA; ➤ the current area of the OGMA as of a specified date; and ➤ the area that exceeds the target for the low BEO of 13%. <p>Annual updates are provided to the District in writing when there has been a modification to the Draft OGMA area as a result of harvesting.</p>	

Table 4. Old Growth Targets by Landscape Unit (June 2016)

Landscape Unit	Biodiversity Emphasis	BEC Variant	Forested Area (Ha)	Old Growth Target	Non-Contributing Old Forest	Old Growth Target (1/3 Target for Low BEO)	Short Fall Additional OG to Meet Target (Ha)	OG Available in Non-Contributing (Ha)	Mature Available in THLB (Ha)	Can Short Fall be Achieved in OG_THLB and Mature Non_Contributing	OG Forest Area within Draft OGMA (Ha) after Depletions since 2016	Mature Forest Area (Ha) within Draft OGMA
Maggie	Low	CWHvh1	1243.5	1/3	206.8	53.9	0	452.4	2.4	Yes	11.2	
Maggie	Low	CWHvm1	4805.5	1/3	230.9	208.2	0	968.2	312	Yes	286.5	48.7
Maggie	Low	CWHvm2	202.7	1/3	25.1	8.8	0	36.3	0	Yes	23.5	

6.1.2 VANCOUVER ISLAND LAND USE PLAN HIGHER LEVEL PLAN ORDER

HLP Order Objective 7

7. To increase the short-term availability of timber,
- a) a cutblock may be larger than 40 ha pursuant to section 11(2)(a) of the OPR; and
 - b) pursuant to section 68(4) of the OPR, a cutblock is greened-up if it is adequately stocked and the average height of those trees that are
 - i) the tallest tree in each 0.01 ha plot included in a representative sample, and
 - ii) a commercially valuable species or other species acceptable to the district manager

is at least 1.3 meters;

unless the district manager determines that a cutblock referred to under (a) or (b) would significantly impact specific hydrological, wildlife, biodiversity, scenic or recreation values.

HLP Order Objectives 9 and 9.1

9. When proposing the species composition for the purposes of OPR section 39(3)(o), a person may, pursuant to OPR section 41, select a single species that is ecologically suited to the area, if a mix of species was present on the area before the timber was harvested.

9.1. The area that may be subject to selection of a single species pursuant to objective 9 is limited to no more than 20 percent of the forested area of any variant within a given EFZ.

Context

The Vancouver Island Land Use Plan, Higher Level Plan (HLP) Order (effective December 1, 2000) establishes Resource Management Zones and Resource Management Zone Objectives within the area covered by the Vancouver Island Land Use Plan (VILUP). The VILUP established different land use categories or regional zones. The regional zones, or Resource Management Zones (RMZ), are further identified as either General Management Zones (GMZ), Special Management Zones (SMZ), or Enhanced Forestry Zones (EFZ).

The entire FDU falls within the Maggie LU and corresponds with RMZ 40. VILUP identifies RMZ 40 as an EFZ. The intent of the EFZs is to identify forested lands which are suitable for increased timber production. This will be achieved through both enhanced timber harvesting, as well as the promotion of enhanced silviculture practices, such as intensive reforestation, spacing, pruning, and thinning and innovative harvest practices.

EFZ units have been identified based on an assessment of the inter-relationship and significance of timber and non-timber resource values, and based on regional scale resource information. They are located in areas with particular suitability and capability for enhanced timber production, which also avoid areas of particularly high non-timber values, such as community watersheds or high biodiversity emphasis areas. All legislated environmental stewardship provisions under the FRPA and other legislation apply in EFZ units. Enhancement of the timber resource is not intended to be at the expense of significant non-timber resource values.

The applicable Higher Level Plan (HLP) Order Objectives for the Resource Management Zones (RMZ) that overlap with the FSP area are listed in the following table:

Table 5. VILUP Enhanced Resource Management Zones

Enhanced Forestry Zone	Applicable HLP Objective	FDU
RMZ 40 – Maggie*	7, 8, 9, and 9.1	1

*Objectives 7, 9 and 9.1 apply save and except for the parts of those zones, which are designated as community watersheds as defined in section 41 (8) of the Forest Practices Code of British Columbia Act.

The FDU does not overlap with any GMZ or SMZ identified under the VILUP.

VILUP Objectives

Legal Reference	Results and Strategies
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<p>➤ VILUP HLP Order Objectives 7, 8, 9, 9.1</p>	<p>HLP Order Objective 7</p> <p><u>Strategies</u></p> <ol style="list-style-type: none"> 1) For the purposes of HLP Order Objective 7, in RMZ-40 (Maggie EFZ), the Holder of this FSP may harvest cutblocks and construct roads within cutblocks that: <ol style="list-style-type: none"> a) apply any silvicultural system; and b) exceed 40 hectares; and c) are adjacent to areas that are greened-up as provided in HLP Order Objective 7 (b). 2) In addition to subsection (1) and for the purposes of HLP Order Objective 7, in determining the size of a proposed cutblock in the Maggie and EFZ, the non-greened up portion of a cutblock adjacent to a cutblock proposed for harvest will be considered part of the NAR. <p><u>Results</u></p> <ol style="list-style-type: none"> 3) In order to avoid significant impacts to specific hydrological, wildlife, biodiversity, or scenic values, cutblocks described in subsection (1) will be consistent with: <ol style="list-style-type: none"> a) hydrological values if consistent with results/strategies for HLP Objective 8; and b) wildlife values if consistent with results/strategies in FSP S. 6.2.2, for wildlife; and c) wildlife and biodiversity values if consistent with results/strategies in FSP S. 6.2.3 for water, fish, wildlife and biodiversity within riparian areas; and d) wildlife and biodiversity values are consistent with results/strategies in FSP S. 6.2.6 and FSP S. 6.2.7 for wildlife and biodiversity; and e) scenic values if consistent with results/strategies in FSP S. 6.3.1 or visual quality <p>HLP Order Objective 9 and 9.1</p> <p><u>Strategies</u></p> <ol style="list-style-type: none"> 4) Subject to subsection (2), if the Holder(s) of this FSP constructs a road or harvests a cutblock in the area of the Maggie EFZ where a mix of species was present on the area before the timber was harvested, and the cutblock or road is reforested using a single species, the Holder(s) of this FSP: <ol style="list-style-type: none"> a) will reforest the cutblock or road using a single species that is ecologically suited to the area, using a preferred species as set out in the applicable stocking standards; and
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	b) limit the area reforested using a single species referred to in subsection (4) (a) to no more than 20% of the forested area of any variant within a given EFZ.
Scale of Measurement:	Site Plans
Map Reference:	None
Monitoring (Measures and Verification):	
<p>The Holder of this FSP has committed, to adopting the strategies above which are verifiable at the site plan level in conjunction with accepted field verification methods, including, but not limited to:</p> <ul style="list-style-type: none"> ➤ conducting detailed Visual Impact Assessments in scenic areas, ➤ establishing viewpoints and site lines, and ➤ post-harvest inspections to ensure results and strategies are achieved by harvesting. 	

6.2 OBJECTIVES SET BY GOVERNMENT – SECTION 149 OF THE FOREST AND RANGE PRACTICES ACT

Context

Objectives set by Government are defined in Section 149 of the *Forest and Range Practices Act* for the purpose of managing and protecting forest and range values. These are broad objectives for soil, timber, wildlife, water, fish, biodiversity, visual quality, cultural heritage and recreation, as well as measures for invasive plants and natural range barriers. By way of this FSP, the Licensee has committed to managing the resources and planning forest development in accordance with the objectives for each of these values as outlined in the sub-sections below.

6.2.1 SOILS

Context

Healthy and productive soils are integral to growing future forests and thus forestry practices. Road building must be carried out in a manner which limits soil disturbances and soil degradation as well as erosion, landslides, and sediment delivery to water systems. In order to minimize disturbances from primary forest activities, soil disturbance and permanent access structures (roads on the block, landings, gravel pits, etc.) are regulated.

The *Forest Planning and Practices Regulation* (FPPR) limits soil disturbance on the harvested portion of a cutblock as well as the percentage of permanent access structures⁵. Should circumstances warrant exceeding these percentages, a rationale must be provided by a Qualified Registered Professional.

⁵ B.C. Ministry of Forests and Range, 2004. *Forest Planning and Practices Regulation*.

http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/14_2004#section35. Accessed January 22, 2021

Soil Disturbance Limits and Permanent Access Structures	
Legal Reference	Results and Strategies
➤ FPPR Sections 5, 35, and 36	<p>Result</p> <p>The Licensee undertakes to comply with the practice requirements of FPPR Sections 35 (Soil Disturbance Limits) and 36 (Permanent Access Structure Limits).</p> <p>In accordance with FPPR s. 12.1(1) and (5), the Holder of this FSP is exempt from the requirement to specify intended results and strategies set out in FPPR s.5.</p>
Scale of Measurement:	N/A
Map Reference:	None
Monitoring (Measures and Verification):	
<p>The Licensee has committed to adopting the practices requirements specified in FPPR Sections 35 and 36, which are measurable and verifiable at the site plan level in conjunction with accepted field verification methods. Strategies needed to meet this result would be prescribed at the site plan level for the FDU, and may include, but are not limited to:</p> <ul style="list-style-type: none"> ➤ monitoring disturbance at the site plan level, and ➤ deactivating and rehabilitation of spur roads, backspurs, and hoe chuck trails to the extent that that disturbance levels remain within the regulated amounts. 	

6.2.2 WILDLIFE

Objectives set by government for wildlife (FPPR S. 7)

- 1) *The objective set by government for wildlife is, without unduly reducing the supply of timber from British Columbia's forests, to conserve sufficient wildlife habitat in terms of amount of area, distribution of areas and attributes of those areas, for*
 - a) *the survival of species at risk,*
 - b) *the survival of regionally important wildlife, and*
 - c) *the winter survival of specified ungulate species.*
- 2) *A person required to prepare a forest stewardship plan must specify a result or a strategy in respect of the objective stated under subsection (1) only if the minister responsible for the Wildlife Act gives notice to the person of the applicable*
 - a) *species referred to in subsection (1), and*
 - b) *indicators of the amount, distribution and attributes of wildlife habitat described in subsection (1).*
- 3) *If satisfied that the objective set out in subsection (1) is addressed, in whole or in part, by an objective in relation to a wildlife habitat area or an ungulate winter range, a general wildlife measure, or a wildlife habitat feature, the minister responsible for the Wildlife Act must exempt a person from the obligation to specify a result or strategy in relation to the objective set out in subsection (1) to the extent that the objective is already addressed.*

- 4) *On or after December 31, 2004, a notice described in subsection (2) must be given at least 4 months before the forest stewardship plan is submitted for approval.*

Context

Two categories of wildlife are established under the *Forest and Range Practices Act* by the Minister responsible for the *Wildlife Act* (the Minister of Environment and Climate Change) – Species at Risk and Regionally Important Wildlife. These categories have been established because the wildlife or wildlife habitat attributes recognized under them require special management attention to address impacts of forest and range activities on Crown land.

Species at Risk include endangered, threatened, or vulnerable species of vertebrates and invertebrates, and endangered or threatened plants and plant communities that are negatively affected by forest or range management on Crown land. Species at Risk can also include those that are not adequately protected by other mechanisms.

Regionally Important Wildlife includes species that are considered important to a region of BC, rely on habitats that are not otherwise legally protected, and may be adversely impacted by forest or range practices. In BC, these two categories of wildlife are referred to as Identified Wildlife.

The establishment of these categories of species enables provisions under the *Forest and Range Practices Act* to manage identified wildlife species including wildlife habitat areas (WHAs), ungulate winter ranges (UWRs), and associated general wildlife measures and objectives. Section 9 the Government Actions Regulation (BC Reg. 582/2004) of *FRPA* describe the formal legislative basis general wildlife measures.

Species at Risk⁶

There is currently one Section 7 Notice for Species at Risk in place that has implications within the FDU – *Indicators of the amount, distribution and attributes of wildlife habitat required for the survival of species at risk in the South Island Forest District* - dated December 21, 2004⁷.

Schedule 1 of the Notice identifies three species at risk within the South Island District (“Queen Charlotte” Goshawk, Marbled Murrelet, and Scouler’s Corydalis); however, only indicators of the amount, distribution and attributes of wildlife habitat required for the survival of the Marbled Murrelet have been identified within the FDU.

The proposed Draft Section 7 Notice relating to the recovery of Marbled Murrelet, Notice – *Indicators of the Amount, Distribution and Attributes of Wildlife Habitat Requirements for the Survival of Marbled Murrelet (Brachyramphus marmoratus)*, is currently under review. This Notice will rescind Paragraph 2, December 30, 2004 in schedule 1 of the section 7(2) Notice for the South Island District. The Draft Notice, when approved, will include indicators of the amount, distribution and attributes of wildlife habitat required for the survival of the Marbled Murrelet.

Wildlife Habitat Areas (WHA)

Wildlife Habitat Areas (WHAs) are areas that have been deemed necessary to meet the habitat requirements of an Identified Wildlife element, such as salt licks or calving grounds. WHAs designate

⁶ Section 7 Notices for Species at Risk available at: <http://www.env.gov.bc.ca/wld/frpa/notices/sar.html>. Accessed April 1, 2021.

⁷ https://www.env.gov.bc.ca/esd/distdata/ecosystems/frpa/Approved_FRPR_sec7_WLPPR_sec9_Notices_and_Supporting_Info/Species_at_Risk/South_Island_FD/Notice/South%20Island%20FD_SAR.pdf

critical habitats in which human activities are managed to limit their impact on the Identified Wildlife element. The purpose is to conserve those habitats considered most limiting to a given wildlife species.

There is currently one (1) legally established WHA⁸ that overlaps the FDU (Table 6). The Licensee commits to comply with the measures set by Order for Marbled Murrelet. As circumstances regarding habitat change and the need arises to establish other WHAs, the Licensee will amend this FSP accordingly.

Ministerial Orders in Draft

The proposed Draft Ministerial Order, Order for the Recovery of Marbled Murrelet (*Brachyramphus marmoratus*) is currently under review. This Order will ensure the availability of suitable habitat meets or exceeds minimum habitat thresholds established for Provincial Crow land for the West Vancouver Island region. Under this Draft Order, the minimum habitat thresholds are established for landscape unit portions and landscape unit aggregates.

Ungulate Winter Range (UWR)⁹

There are no approved Ungulate Winter Range polygons designated within the FDU.

Table 6. Established Wildlife Habitat Areas Overlapping the FDU.

WHA - ID	Species	Date	Area in the FDU
#1-210	Marbled Murrelet	January 21, 2008	87.02ha ¹⁰

6.2.2.1 MARBLED MURRELET

Context

The Marbled Murrelet is a small north Pacific seabird that nests on large mossy platforms in old-growth forests. Murrelets lay a single egg in a small depression in the moss on large, wide branches of old-growth trees. Marbled Murrelets depend on old growth forest for nesting, and the loss of forest nesting habitat is considered the main cause of population decline across their range. The Marbled Murrelet was listed as threatened by the Committee on the Status of Endangered Wildlife in Canada in 1990 and is on British Columbia's Blue List (species of concern)¹¹.

A Section 7 Notice, *Notice - Indicators of the amount, distribution and attributes of wildlife habitat required for the survival of species at risk in the South Island Forest District*¹², was issued on December 30th, 2004. This Notice provided indicators of amount, distribution and attributes of habitat for Marbled Murrelet and stated that the amount of habitat available must remain equal to the total amount of currently suitable nesting habitat in the non-contributing landbase as of December 2004. Further, the

8 Approved Wildlife Habitat Area: http://www.env.gov.bc.ca/cgi-bin/apps/faw/whareult.cgi?search=wlap_region&wlap=Vancouver%20Island. Accessed April 1, 2021.

9 Approved Ungulate Winter Range: https://www.env.gov.bc.ca/wld/frpa/uwr/approved_uwr.html. Accessed April 1, 2021

10 BC Data Warehouse: WHSE_WILDLIFE_MANAGEMENT.WCP_WILDLIFE_HABITAT_AREA, dated December 2020.

11 [https://www2.gov.bc.ca/gov/content/environment/plants-animals-ecosystems/species-ecosystems-at-risk/implementation/conservation-projects-partnerships/northern-goshawk-marbled-murrelet#:~:text=The%20Marbled%20Murrelet%20is%20a,platforms%20in%20old%20growth%20forests.&text=The%20Marbled%20Murrelet%20was%20listed,List%20\(species%20of%20concern\)](https://www2.gov.bc.ca/gov/content/environment/plants-animals-ecosystems/species-ecosystems-at-risk/implementation/conservation-projects-partnerships/northern-goshawk-marbled-murrelet#:~:text=The%20Marbled%20Murrelet%20is%20a,platforms%20in%20old%20growth%20forests.&text=The%20Marbled%20Murrelet%20was%20listed,List%20(species%20of%20concern)).

12 https://www.env.gov.bc.ca/esd/distdata/ecosystems/frpa/Approved_FRPR_sec7_WLPPR_sec9_Notices_and_Supporting_Info/Species_at_Risk/South_Island_FD/Notice/South%20Island%20FD_SAR.pdf

habitat can include an amount of suitable Marbled Murrelet nesting habitat with OGMAs consistent with the direction from LU planning.

Suitable habitat is identified in accordance with the *Standard Methods for Identifying and Ranking Nesting Habitat of Marbled Murrelets (Brachyramphus Marmoratus) in British Columbia Using Air Photo Interpretation and Low-Level Aerial Surveys*. Figure 2 outlines the ranking system and general protocols described in the Standard Methods:

Table 1.2. General description of the ranking system used in the protocols for air photo interpretation and aerial surveys of Marbled Murrelet habitat. See Parts 2 and 3 for further details within each protocol.

Rank ¹	(Score)	Habitat value	General description of habitat quality and availability of key habitat features	Percentage of polygon area with habitat feature present ²
1	(5)	Very High	Key habitat features present in abundance; nesting highly likely	50-100%
2	(4)	High	Key habitat features common and widespread; nesting likely	25-50%
3	(3)	Moderate	Key habitat features present but uncommon and patchy; nesting likely but at moderate to low densities.	6-25%
4	(2)	Low	Key habitat features all evident but patchy and sparse; nesting possible but unlikely or at very low density	2-5%
5	(1)	Very Low	Key habitat features sparse and might not all be present; nesting highly unlikely	about 1%
6	(0)	Nil	All key habitat features absent; nesting impossible (e.g., bogs, bare rock).	0%

¹Ranking is to be used to assess polygons. The associated score is included here to facilitate converting data where a scoring system has already been used.

²This column shows how the ranking system is applied when assessing the relative abundance of a particular feature, such as large trees or trees with platforms.

Figure 2. General description of the ranking system used in the protocols for air photo interpretation and aerial surveys of Marbled Murrelet habitat.

The original Marbled Murrelet nesting habitat inventory (2004) identified a total of 297.65 ha of Class 1-3 suitable habitat in the BCF:

In 2008, an 87 ha Wildlife Habitat Area (WHA) 1-210 was established in the Maggie Landscape Unit for Marbled Murrelet nesting habitat under Order – Wildlife Habitat Areas #1-054, 1-061, 1-063, 1-198, 1-206 and 1-210 Marbled Murrelet – South Island Forest District¹³, and an additional 97.8 ha of suitable habitat identified within draft OGMAs. WHA 1-210 falls completely within the BCF FDU.

Low-level Aerial Surveys (LLAS) conducted in 2018 resulted in revised locations and amounts of the Class 1-3 suitable nesting habitats in the Maggie LU and in February of 2018 FLNRORD released a Marbled Murrelet Implementation Plan¹⁴. FLNRORD is presently setting nesting habitat targets by landscape units to ensure suitable habitat is protected. This will result in a legislative framework. The direction is for 80% of the suitable Class 1-3 habitat to be protected spatially and 20% aspatially (M. Toews. email Oct 3rd, 2019). The spatial requirements will be set out in notices under Section 7 of the Forest Planning and Practices Regulation, which specify the amount of habitat to be retained by aggregate of Landscape Units within each Natural resource District. The aspatial requirements will be

13 https://www.env.gov.bc.ca/wld/documents/wha/MAMU-1-054,061,063,198,206,210_ord.pdf

14 https://www2.gov.bc.ca/assets/gov/environment/plants-animals-and-ecosystems/species-ecosystems-at-risk/recovery-planning/implementation_plan_for_the_recovery_of_marbled_murrelet.pdf

set out in a Land Use Order under Section 93.4 of the Land Act, which applies to agreement holders under the Forest Act.

Currently there is a proposed draft Order and a proposed draft Notice under review for the landuse and wildfire objectives relating to the recovery of Marbled Murrelet¹⁵:

- Pursuant to Section 93.4 of the *Land Act* a legal Order establishing land use objectives for the recovery of Marbled Murrelet (*Brachyramphus marmoratus*), and
- Pursuant to Section 7(2) of the *Forest Planning and Practices Regulation* and Section 9(3) of the *Woodlot Licence Planning and Practices Regulation of the Forest and Range Practices Act (FRPA)*, a Notice to conserve sufficient wildlife habitat for the survival of Marbled Murrelet (*Brachyramphus marmoratus*).

Following establishment and approval of the FLNRORD's proposed Ministerial Order - Order for the Recovery of Marbled Murrelet (*Brachyramphus marmoratus*) and proposed Notice – Notice – Indicators of the Amount, Distribution and Attributes of Wildlife Habitat Requirements for the Survival of Marbled Murrelet (*Brachyramphus marmoratus*), BCF will amend the FSP to meet the BCF proportion of set nesting habitat targets for the Maggie LU.

Marbled Murrelet	
Legal Reference	Results and Strategies
<ul style="list-style-type: none"> ➤ FPPR S. 7 ➤ Sections 9(2) and 10(1) of the <i>Government Actions Regulation</i>. ➤ Order – Wildlife Habitat Areas #1-054, 1-061, 1-063, 1-198, 1-206 and 1-210 Marbled Murrelet – South Island Forest District ➤ Section 7 Notice - Indicators of the amount, distribution and attributes of wildlife habitat required for the survival of species at risk in the South Island Forest District (December 2004). 	<p>In these results and strategies:</p> <p>“Marbled Murrelet notice” means the notice entitled “Indicators of the amount, distribution and attributes of wildlife habitat required for the survival of species at risk in the South Island Forest District for Marbled Murrelet” dated December 21, 2004;</p> <p>“non-contributing land base” means the non-contributing land base described in the Timber Supply Review for the Arrowsmith Timber Supply Area (effective date September 1, 2002).</p> <p>“detailed survey” references <i>Standard Methods for Identifying and Ranking Nesting Habitat of Marbled Murrelets (Brachyramphus marmoratus) in British Columbia using air photo Interpretation and Low-level Aerial Surveys</i>, Burger, A. ed 2004.</p> <p>Results</p> <ol style="list-style-type: none"> 1. In the area established as Wildlife Habitat Areas by Order – Wildlife Habitat Areas #1-210 dated January 21, 2008, FSP Holders will conduct activities as described in the Order. <p>Strategies</p> <ol style="list-style-type: none"> 2. The holder(s) of the FSP will carry out or authorize timber harvesting or road construction in a manner that retains the habitat specified in the Marbled Murrelet notice, where habitat is described as the following forest types:

¹⁵ <https://www2.gov.bc.ca/gov/content/industry/crown-land-water/land-use-planning/proposed-land-use-objectives-regulation-orders>

	<p>a. In areas under the FSP where a detailed survey has been conducted:</p> <p>i) <u>Amount</u>: Class 1, 2 or 3 Marbled Murrelet habitat within the non-contributing land base in the FDU at the time the Marbled Murrelet Notice was issued; and</p> <p>ii) <u>Distribution</u>: where habitat occurs on the landbase in the FDU and;</p> <p>iii) <u>Attributes</u>: Class 1, 2 or 3 Marbled Murrelet habitat, as described in <i>Standard Methods for Identifying Marbled Murrelet Habitat in British Columbia Using Air Photo Interpretation and Low-level Aerial Surveys (March 2004)</i>¹⁶.</p> <p>3. For the purposes of subsection (2), the amount of habitat specified in the Marbled Murrelet notice will be:</p> <p>a. first, identified on the non-contributing landbase or areas that are otherwise constrained with respect to timber harvesting opportunities, and if there is insufficient habitat on that land base, then identified on the contributing landbase; and</p> <p>b. reduced by the amount of area of suitable habitat within any:</p> <ul style="list-style-type: none"> • wildlife habitat area, or • ungulate winter range established in the FDU subsequent to the date of the Marbled Murrelet Notice, except where: <ul style="list-style-type: none"> ○ a wildlife habitat area is established specifically for Marbled Murrelet, then the amount will be reduced by the entire amount of area in the wildlife habitat area.
Scale of Measurement:	WHA 1-210, and Surveyed Class 1, 2, and 3 Marbled Murrelet habitat area (not mapped)
Map Reference:	Appendix 1: Overview Map of the Forest Development Unit
Monitoring (Measures and Verification):	
<p>The Holder of this FSP has committed to adopting the above results, which speak to the measures set by Order listed below, and strategies which are verifiable at the site plan level in conjunction with detailed photo and aerial surveying.</p> <p>Subject to subsection (1) the following Measures Set by Order – Wildlife Habitat Area #1-210 will be adopted in the WHA:</p> <p><u>General Wildlife Measures</u></p> <p>Access</p>	

¹⁶ https://www.env.gov.bc.ca/wld/documents/fia_docs/mamu_standard.pdf

- Do not construct or widen roads unless the Minister of Environment or delegate is satisfied there is no other practicable option and approves an exemption pursuant to section 92(1) of the Forest Planning and Practices Regulation.

Harvesting and Silviculture

- Do not harvest timber except when the Ministry of Environment or delegate approves an exemption for salvage pursuant to section 92(1) of the Forest Planning and Practices Regulation

Pesticides

- Do not use pesticides unless the Minister of Environment or delegate approves an exemption pursuant to section 92(1) of the Forest Planning and Practices Regulation.

Recreation

- Do not develop recreational structures, trails or facilities.

6.2.3 WATER, FISH, WILDLIFE AND BIODIVERSITY IN RIPARIAN AREAS

Objectives set by government for water, fish, wildlife and biodiversity within riparian areas (FPPR S. 8)

The objective set by government for water, fish, wildlife and biodiversity within riparian areas is, without unduly reducing the supply of timber from British Columbia's forests, to conserve, at the landscape level, the water quality, fish habitat, wildlife habitat and biodiversity associated with those riparian areas.

Context

The Licensee's goals for riparian areas are to prevent or minimize any adverse impacts of primary forest activities on water quality. To do this, the BCF includes the riparian reserve areas pursuant to FPPR Section 47(4) and 48(3) in the reserve area of the OGMA reserve area calculation (discussed in the Context of Section 6.1.1 of this FSP). This approach provides the BCF the ability to address multiple objectives and values without restricting and straining community forest management resources.

BCF also takes into consideration all recommendations from the Forest and Range Evaluation Program (FREP).

Riparian Areas	
Legal Reference	Results and Strategies
<ul style="list-style-type: none"> ➤ FPPR Sections 8 and 12(3) ➤ FPPR Sections 47, 48, 49, 50, 51, 52(2) and 53 ➤ FPPR Schedule 1 and Section 2 	<p>Result</p> <p>In respect of FPPR Section 8, the holder(s) of the FSP will adopt FPPR Sections 47(1) to (3), 47(5) to (8), 48(1) and (2), 48(4) to (7), 49(1), 49(3) to (5), 50,51, , 52(2) and 53, except in those circumstances as described below.</p> <p>1) For areas of primary forest activity authorized or carried out by the holder(s) of the FSP, the widths of the riparian management area, riparian reserve zone and riparian management zone will be:</p>

	<ul style="list-style-type: none"> a) As specified in FPPR Sections 47(4) to (6), 48(3) to (5) and 49(2) to (3), or b) As specified in a written rationale that: <ul style="list-style-type: none"> i) takes into consideration the Factors in Schedule 1, section 2 of the FPPR; ii) is prepared by a qualified professional; and iii) is reviewed and approved by the delegated district decision maker prior to commencement of the primary forest activity. 2) In respect of FPPR Section 50, for construction of roads through a stream, wetland or lakeshore Riparian Management Area, the Riparian Management Area will be as specified in FPPR Section 47(4), 48(3) and 49(2). 3) In respect of FPPR Section 12(3), if the holder(s) of the FSP authorizes or carries out a primary forest activity in a riparian management zone in a cutblock, retention of trees will: <ul style="list-style-type: none"> a) be based upon the factors in FPPR Schedule 1 Section 2; b) be specified and prescribed in a written rationale signed by a qualified professional; and c) is reviewed and approved by the delegated district decision maker prior to commencement of the primary forest activity.
Scale of Measurement:	Site Plans
Map Reference:	None
Monitoring (Measures and Verification):	
<p>The Holder of this FSP completes a riparian assessment for each block, which is incorporated into the site plan and may complete a fisheries assessment by a Registered Professional Biologist. These FSP commitments are measurable and verifiable at the planning level (assessments, timber cruise, and site plan) and with field verification methods pre and post-harvest.</p> <p>Riparian assessments may include, but are not limited to hiring Profession Engineers, Geoscientists and Biologists to conduct assessments of floodplain/fain and cutblock level terrain assessments.</p>	

6.2.4 FISHERIES SENSITIVE WATERSHEDS

Objectives set by government for fish habitat in fisheries sensitive watersheds (FPPR S. 8.1)

- 1) *In this section, “fisheries sensitive watershed” means an area identified in Schedule 2 of this regulation*
 - a) *with significant downstream fisheries values continued under section 180(f) of the Act and significant watershed sensitivity continued under section 180(g) of the Act, and*
 - b) *for which there is no fisheries sensitive watershed objective.*
- 2) *Until December 31, 2005 the objective set by government for fish habitat in fisheries sensitive watersheds is to prevent to the extent described in subsection (3) the cumulative hydrological effects of primary forest activities in the fisheries sensitive watershed from resulting in a material adverse impact on the habitat of the fish species for which the fisheries sensitive watershed was established*

- 3) *The objective set by government under subsection (2) applies only to the extent that it does not unduly reduce the supply of timber from British Columbia’s forests.*

Context

There are currently no fisheries sensitive watersheds (FSW) identified in the Maggie LU; however the Toquart River FSW abuts the North East border of the Maggie LU. With no FSW area overlapping with the FDU, no results or strategies area required for FSW under this FSP.

Fisheries Sensitive Watersheds	
Legal Reference	Result
➤ FPPR S. 8.1	Not applicable – there are no designated fisheries sensitive watersheds within the FDU area in this Forest Stewardship Plan.
Scale of Measurement:	N/A
Map Reference:	None
Monitoring (Measures and Verification):	
None	

6.2.5 COMMUNITY WATERSHEDS

Objectives set by government for water in community watersheds (FPPR S. 8.2)

- 1) *In this section, “community watershed” means a community watershed*
 - a) *That is continued under section 180(e) of the Act, and*
 - b) *for which a water quality objective has not been*
 - i) *continued under section 181 of the Act, or*
 - ii) *established under the Government actions Regulation.*
- 2) *The objective set by government for water being diverted for human consumption through a licensed waterworks in a community watershed is to prevent to the extent described in subsection (3) the cumulative hydrological effects of primary forest activities within the community watershed from resulting in*
 - a) *a material adverse impact on the quantity of water or the timing of the flow of the water from the waterworks, or*
 - b) *the water from the waterworks having a material adverse impact on human health that cannot be addressed by water treatment required under*
 - i) *an enactment, or*
 - ii) *the licence pertaining to the waterworks.*
- 3) *The objective set by government under subsection (2) applies only to the extent that it does not unduly reduce the supply of timber from British Columbia’s forests.*

Context

There are currently no Community Watersheds identified in the FDU; however two Community watersheds have been designated with then the Maggie LU, the Mercantile Community Watershed and the Itatsoo Community Watershed. These Community Watersheds fall along the South and West borders of the FDU. With no Community watershed area overlapping with the FDU, no results or strategies area required for FSW under this FSP.

Community Watersheds	
Legal Reference	Result
➤ FPPR S. 8.2	Not applicable – there are no designated community watersheds within an FDU area in this Forest Stewardship Plan.
Scale of Measurement:	None
Map Reference:	None
Monitoring (Measures and Verification):	
None	

6.2.6 WILDLIFE AND BIODIVERSITY – BIODIVERSITY OBJECTIVE - LANDSCAPE LEVEL

Objectives set by government for wildlife and biodiversity – landscape level (FPPR S. 9)

The objective set by government for wildlife and biodiversity at the landscape level is, without unduly reducing the supply of timber from British Columbia’s forests and to the extent practicable, to design areas on which timber harvesting is to be carried out that resemble, both spatially and temporally, the patterns of natural disturbance that occur within the landscape.

Context

Maintenance of biological diversity of forests and a viable forest industry is dependent upon sustainable use of forests and forest resources. CFA were developed to give local communities the opportunity to manage local forests for the benefit of those communities in a manner consistent with locally defined objectives and values. Community forestry involves three (3) pillars of sustainable forest management – social, ecological, and economic sustainability.

Current harvesting practices attempt to replicate the size, timing and frequency of disturbances that would otherwise occur on the landscape, such as wildfires and insect or pathogen outbreaks. The intention is that by mimicking natural disturbances and keeping them within the natural range of variability that occurs in these events, that forest harvesting will be sustainable.

The first efforts made to provide guidance based on natural disturbances was the Biodiversity Guidebook. The guidebook’s recommendations were based on the concept of “natural range of variability”, but represented a compromise between biodiversity and timber management objectives.

Since then, natural disturbance types (NDTs) have been used to guide management regimes and were widely adopted into a number of Land and Resource Management Plans (LRMPs) including the Vancouver Island Land Use Plan

Biodiversity Objectives Set by Government – Landscape Level	
Legal Reference	Result
<ul style="list-style-type: none"> ➤ FPPR Sections 9, 64, and 65 ➤ VILUP HLPO 	<p>The Holder of this FSP will adopt FPPR S. 64 and 65 as results or strategies under this FSP.</p> <p>The Licensee commits to the following in the FDU:</p> <ol style="list-style-type: none"> 1. Designing areas that resemble, both spatially and temporally, the patterns of natural disturbance that occur within the landscape; 2. The results and strategies under section 6.1.2 of this FSP.
Scale of Measurement:	Landscape Units
Map Reference:	Appendix 1; Overview Map of the Forest Development Unit
Monitoring (Measures and Verification):	
<p>Cutblock size and adjacency is measurable and verifiable at the site plan level. Standard field verification methods apply.</p> <p>Site plans are reviewed by a Professional Forester or Biologist and cutblock size and adjacency are tracked in an internal database to ensure compliance.</p>	

6.2.7 WILDLIFE AND BIODIVERSITY – BIODIVERSITY OBJECTIVE - STAND LEVEL

Objectives set by government for wildlife and biodiversity – stand level (FPPR S. 9.1)

The objective set by government for wildlife and biodiversity at the stand level is, without unduly reducing the supply of timber from British Columbia's forests, to retain wildlife trees.

Context

The intent of stand-level retention is to provide for ecological characteristics, including structure, tree species, nesting cavities, and food sources, that are important for wildlife habitat at a smaller scale. Natural disturbances such as fire or insects create a mosaic of intact older forest and younger seral forests; this variability on the landscape provides key habitat and habitat connectivity for many species of wildlife.

The legal requirements for stand level wildlife tree retention have been established through FPPR Sections 66 and 67. Under FPPR, licensees are required to maintain a min 7% of the total area over all cutblocks as wildlife tree retention for each 12 month period beginning on April 1. In addition, a minimum of 3.5% of each individual cutblock must be retained as wildlife tree retention.

By undertaking to comply with FPPR S. 66 and 67, BCF adopts these FPPR sections as their results and strategies.

Biodiversity Objectives Set by Government – Stand Level	
Legal Reference	Result
FPPR S. 9.1, 66 and 67	<p>The Holder of this FSP will adopt FPPR S. 66 and 67 as results or strategies under this FSP.</p> <p>The Licensee commits to:</p> <ol style="list-style-type: none"> 1) Maintain stand level structural diversity by retaining WTPs, and: <ol style="list-style-type: none"> a) Where harvesting is completed in one or more cutblocks during any 12 month period beginning April 1 of any calendar year, at the end of the 12 month period, the total area covered by WTRAs that relate to the cutblocks is a minimum 7% of the total area of the cutblocks; and b) Where timber is harvested in a cutblock, at the completion of harvesting the total amount of WTRAs that relate to the cutblock will be a minimum of 3.5% of the cutblock area;
Scale of Measurement:	Site plans and associated maps
Map Reference:	None
Monitoring (Measures and Verification):	
<p>Stand level retention commitments are measurable and verifiable at the site plan level by a Registered Professional Forester. Standard field verification methods apply.</p> <p>The Holder of this FSP maintains a spatial database of wildlife tree retention for all cut blocks harvested under their Licence and has an obligation under <i>FRPA</i> to submit openings, disturbances, silviculture activities, harvesting dates and spatial data through RESULTS (Reporting Silviculture Updates and Land Status Tracking System).</p>	

6.2.8 CULTURAL HERITAGE RESOURCES

Objectives set by government for cultural heritage resources (FPPR S. 10)

The objective set by government for cultural heritage resources is to conserve, or, if necessary, protect cultural heritage resources that are

- a) *the focus of a traditional use by an aboriginal people that is of continuing importance to that people, and*
- b) *not regulated under the Heritage Conservation Act.*

Context

The *Forest Act* defines a cultural heritage resource as, "an object, a site or the location of a traditional societal practice that is of historical, cultural or archaeological significance to British Columbia, a community or an aboriginal people". This may include culturally modified trees, medicinal plants, or traditional use sites. In this FSP, the following applies:

Cultural Heritage Resource (CHR) – in addition to the above definition, CHR refers solely to those resources that are the focus of traditional use by First Nations people that are of continuing importance to that people, and not regulated under the *Heritage Conservation Act*. This includes, but is not limited

to bear dens, trails, berry patches, lithic sites and any other feature(s) identified through processes outlined below.

Cultural Heritage Resource(CHR) Assessment – is a process conducted by a Qualified Professional and consists of the following:

1. If the CHR contains only culturally modified trees (CMTs), then:
 - a. The Holder of this FSP will conduct a CMT survey; and
 - b. If the CHR is in addition to the CMTs or other than CMTs then:
 - i. The location of the CHR is documented; and
 - ii. The direct impact of the proposed forest practice on the CHR is evaluated.
2. Recommendations to mitigate the impact, conserve or if necessary, protect the CHR are prepared in consideration of:
 - a. The relative value or importance of the CHR to traditional use by an aboriginal people;
 - b. The relative abundance or scarcity of the CHR; and
 - c. The historical context of the traditional use of the CHR.

The Holder of this FSP commits to identifying and documenting CHRs (bear dens, large stick nests, trails, berry patches, lithic sites, CMTs, etc.) when encountered in the field, and complete a full assessment of the CHR by a Qualified Registered Professional, keeping in mind the relative importance and abundance of the CHR. A Qualified Registered Professional in this instance is an individual who has the education and demonstrated experience in the archeological field in British Columbia and abides by the principles of the *Heritage Conservation Act*. The Licensee will adhere to the recommendations of the CHR assessment with regards to primary forest activities, and will share this information with First Nations whose Traditional Territories overlap the proposed development area.

Cultural Heritage Resources	
Legal Reference	Results and Strategies
➤ FPPR S. 10	<p>For the purposes of these strategies:</p> <ol style="list-style-type: none"> a) “annually” means once per calendar year; and b) “proposed development area” means area proposed for road construction or cutblock harvesting; and c) “new” (in reference to proposed development areas) refers to areas not previously forwarded to the First Nation; and d) “western red cedar or yellow cedar for monumental art” refers to western red cedar and yellow cedar used for making paddles, masks, totems, canoes and similar traditional use items. <p><u>Strategies</u></p> <ol style="list-style-type: none"> 1) The Holder of this FSP will, when constructing a road or harvesting a cutblock under this FSP, do so in a manner that is consistent with: <ol style="list-style-type: none"> a) Conserving, or if necessary, protecting cultural heritage resources that are: <ol style="list-style-type: none"> i) referred to in FPPR S. 10, as of the date of submission of this FSP; ii) potentially adversely impacted by the activities of the FSP Holder under this FSP;

	<ul style="list-style-type: none"> iii) not conserved or protected by other arrangements; and iv) capable of being addressed in the context of this FSP; and v) in the context of a traditional use by an aboriginal people, are determined to be important, valuable and scarce through: <ul style="list-style-type: none"> (1) consultation with First Nations prior to review and comment of this FSP under FPPR S. 20; or (2) comments made by affected First Nations in accordance with FPPR S. 21 and subsequently, confirmed by government in consultation with the First Nations; or (3) comments made by affected First Nations following the FSP approval and subsequently, confirmed by government in consultation with the First Nations. b) The historical extent of the traditional use of the cultural heritage resources referred to in subsection (a) within the First Nation's asserted traditional territory that falls within a FDU; and c) The timber harvesting rights in the agreements to which this FSP pertains. <p>2) In addition to subsection (1), the Holder of this FSP will annually:</p> <ul style="list-style-type: none"> a) For each First Nation with asserted traditional territory within the FDU: <ul style="list-style-type: none"> i) send 1:20,000 scale maps showing new proposed development areas that are within their asserted traditional territory; and ii) request updated cultural heritage resource information; and iii) request a meeting to review the information forwarded under subsection (2) (1) (i); and b) Request updated cultural heritage resource information from the Ministry of Forests, Lands and Natural Resource Operations. <p>3) Further to subsection (2):</p> <ul style="list-style-type: none"> a) With the consent of the First Nation, the FSP Holder may direct information and correspondence to a Tribal Council representing a group of First Nations; and b) Subsections (2) (a) (i) and (2) (a) (ii) apply unless the FSP Holder does not have new proposed development areas to show. In this case, the FSP Holder will request updated cultural heritage information as under subsection (2) (a) (ii) and (2) (b) above. <p>4) Further to updated cultural heritage resource information received as under subsection (2), the Holder of this FSP will inform the First Nation and Ministry of Forests, Lands and Natural Resource Operations, in writing, of changes to the proposed development areas as a result of the new information.</p> <p>5) In addition to subsection (1), the Holder of this FSP will maintain opportunities for traditional and cultural use of western red cedar (Cw) and yellow cedar (Yc) by:</p>
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	<ul style="list-style-type: none"> a) Operations carried out by the Holder of this FSP will be consistent with the Order Establishing Provincial Non-spatial Old Growth Objectives, which establish reserves to conserve representative old-growth. b) The Holder of this FSP will ensure greater than 12.5% of the total cutblock net area to be reforested (NAR) harvested in the FDU over the term of this FSP will remain within one tree height of a standing tree or group of trees, whether or not the tree or group of trees is within the cutblock. c) Plant or promote natural regeneration of Cw and Yc as a component of future stands, where ecologically appropriate, on areas referred to in FRPA S. 29 (1) and in accordance with the stocking standards in of this FSP; and d) At the request of the First Nation, and where the requested Cw or Yc is for monumental art, and consistent with the historical extent of the quantity of Cw or Yc used for monumental art within the area of the FSP: <ul style="list-style-type: none"> i) Make Cw or Yc for monumental art available through operational sources consistent with the planned operations; ii) Assist a First Nation in identifying Cw or Yc trees suitable for monumental art, should the First Nation choose to harvest the trees themselves. 6) Participate in an Engagement process for any planned activities within Important Harvest Areas as part of a Reasonable Opportunity Agreement under the Maa-nulth Treaty¹⁷.
Scale of Measurement:	N/A
Map Reference:	None
Monitoring (Measures and Verification):	
<p>The BCF is jointly owned by the District of Ucluelet and the Toquaht Nation. The BCF is committed to a consultation process and information sharing with the Maa-Nulth First Nations under the British Columbia Reasonable Opportunity Agreement (Maa-Nulth ROA) and meets all annual reporting and information sharing commitments made thereunder (see section 3.5 of Appendix 3-A of the Maa-Nulth ROA).</p> <p>Proposed design plans (cutblocks and roads) are provided to the Maa-Nulth First Nations for review via a letter and engagement package that is consistent with the Maa-Nulth ROA and letter received by the Ministry Re “Delegation of Important Harvest Area Engagement under the Maa-nulth First Nations-BC Reasonable Opportunity Agreement”.</p> <p>Design plans (cutblocks and roads) may be subject to site level assessments by a qualified First Nations representative for assessment of culturally sensitive features and Baseline will be conducting AIA or</p>	

¹⁷ https://www2.gov.bc.ca/assets/gov/environment/natural-resource-stewardship/consulting-with-first-nations/agreements/maa-nulth_roa_side_agreement_signed_05_22_2014.pdf

AOA for these blocks. Ucluelet' and Toquaht First Nations will be contacted directly on this through Maa-Nulth.

Results from Archaeological Impact Assessments and all identified Culturally Modified Trees are shared with Maa-Nulth First Nations via the information sharing Portal.

Maa-Nulth First Nations is consulted for input on how the proposed applications may impact the reasonable opportunity to harvest wildlife, migratory birds, fish or aquatic plants in an effort to better inform the planning decision-making process and to ensure that the reasonable opportunity to harvest these resources is not denied in the Important Harvest Areas (IHA).

In addition to commitments made under the Maa-Nulth ROA, the BCF maintains a database of all First Nations information, communication and mapping and surveying records. Records can be made available upon request to appropriate parties.

6.3 OBJECTIVES AND MEASURES SET UNDER THE GOVERNMENT ACTIONS REGULATION (GAR)

6.3.1 VISUAL QUALITY OBJECTIVES

Objectives Set by Order to Establish Visual Quality Objectives for the South Island Forest District

Visual Quality Objectives (VQOs) were set pursuant to GAR S. 7(2) for the South Island Forest District by Order to Establish Visual Quality Objectives for the South Island Forest District effective December 30, 2011, as shown on the map titled South Island Forest District, Visual Quality Objectives Established Under Section 7(2) GAR order, dated December 14, 2011.

Scenic Areas and Visual Quality Objectives (GAR S. 7)

1. *The minister responsible for the Land Act by order may establish an area as a scenic area if satisfied that the area*
 - a. *is visually important based on its physical characteristics and public use, and*
 - b. *requires special management that has not otherwise been provided for by this regulation or another enactment.*
2. *The minister responsible for the Forest Act by order may establish for a scenic area visual quality objectives that are consistent with subsection (1) and are within the categories of altered forest landscape prescribed under section 1.1 of the Forest Planning and Practices Regulation.*

Context

The purpose of visual quality objectives (VQOs) are to ensure that the scenic qualities of a forested hillside continue to meet the expectations of the public and the tourism industry while providing opportunities for harvesting to the forest industry. These scenic areas are typically steep forested hillsides which are important to the tourism industry and public social values. Management of the area does not exclude timber harvesting but instead requires harvesting practices to be carried out in a manner whereby the designated objective for the area continues to be met.

The Order Establishing Resource Management Zones and Resource Management Zone Objectives within the area covered by the VILUP, pursuant to Sections 3(1) and 3(2), as well as section 9.1 of the Forest Practices Code of British Columbia Act. (October, 2000). This Order outlined land use objectives from the VILUP that are legally binding under the FRPA, established Maggie LU as an Enhanced

Forestry Zone (EFZ), and outlines legal objectives and strategies for harvesting.

There are established VQOs within the FDU established under Order:

- Order to Establish Visual Quality Objective for the South Island Forest District, December 15, 2005.
- Order to Amend Visual Quality Objectives for the South Island Natural Resource District, December 30, 2011.

There are five approved Visual Landscape Inventory Polygons that overlap with the FDU:

- 2 (Highway 4 from Parksville to Ucluelet)
- 7 Barkley Sound, including views between Tzartus Island and Toquart Bay)
- 8 (Coastal shorelands between Toquart Bay and Ucluelet)
- 9 (Toquart River Valley to the North end of Toquart Lake)
- 10 (Effingham Inlet, Pipestem Inlet)

The Licensee will meet the objectives by carrying out primary forest practices as described in *FPPR* 1.1 and 12.1(7) for areas which have VQOs. This may include recommendations on a minimum number of trees retained, protection of a viewscape by orienting the block in a certain direction, green up requirements for adjacent blocks, etc. Recommendations for scenic areas are provided by *GAR Orders 7(1) and 7(2)*, and are available spatially.

Visual Quality Objectives	
Legal Reference	Results and Strategies
<ul style="list-style-type: none"> ➤ <i>GAR 7(1) and 7(2)</i> ➤ <i>FPPR</i> Section 1.1 ➤ <i>FPPR</i> Section 12.1(7) ➤ Order Establishing Resource Management Zones and Resource Management Zone Objectives within the area covered by the VILUP, pursuant to Sections 3(1) and 3(2), as well as section 9.1 of the Forest Practices Code of British Columbia Act. ➤ <i>Order to Establish Visual Quality Objective for the South Island Forest District, December 15, 2005.</i> 	<p>For the purpose of subsection (1) of this strategy, a “significant public view point”, as that term is used in the definition of “altered forest landscape” means a view point on water or land:</p> <ul style="list-style-type: none"> a) where a large number of people traditionally congregate which may be a view point in a park, highway pullout or rest stop, or city center; or b) included in the most current Visual Landscape Inventory; or c) determined to be important by a qualified professional; or d) determined by the FSP Holder through any combination of the parts or the whole of (a), (b) and (c). <p>Strategies</p> <ul style="list-style-type: none"> 1) If a Holder of this FSP constructs a road or harvests a cutblock within the scenic areas identified as known in the District Manager’s letter dated December 30, 2011, the Holder will carry out such activity in accordance with: <ul style="list-style-type: none"> a) the VQOs specified in the Order to Establish Visual Quality Objectives for the South Island Forest District (effective December 30, 2011); and b) the definition of “altered forest landscape” as described in <i>FPPR</i> S. 1 as it was on the Date of Submission.

<p>➤ <i>Order to Amend Visual Quality Objectives for the South Island Natural Resource District, December 30, 2011.</i></p>	
<p>Scale of Measurement:</p>	<p>Areas with Established Visual Quality Objectives</p>
<p>Map Reference:</p>	<p>Appendix 1: Overview Map of the Forest Development Unit</p>
<p>Monitoring (Measures and Verification):</p>	
<p>The strategy outlined above will allow the Holder of this FSP to meet the established VQOs. All scenic area polygons for the FDU are available spatially. A Qualified Registered Professional will complete a visual impact assessment (VIA) prior to harvesting that will guide the harvest and site plans. VQOs are verifiable at the planning stages as well as post-harvest inspections in the field.</p> <p>The Holder of this FSP understands that scenic area designations may change over time (additions and subtractions), and will remain current on their legal status through ongoing communication with the District.</p>	

7 Measures

7.1 MEASURE TO PREVENT THE INTRODUCTION AND SPREAD OF INVASIVE PLANTS

<p>Context</p> <p>Measures to prevent the introduction and spread of prescribed species of invasive plants (FRPA S. 47 and FPPR S. 17)</p> <p><i>FPPR S. 17</i></p> <ul style="list-style-type: none"> • <i>For the purpose of section 47 [invasive plants] of the Act, a person who prepares a forest stewardship plan must specify measures in the plan to prevent the introduction or spread of species of plants that are invasive plants under the Invasive Plants Regulation, if the introduction or spread is likely to be the result of the person's forest practices.</i>

<p>Invasive Plants</p>	
<p>Legal Reference</p>	<p>Measures</p>
<p>➤ <i>FPPR Section 17 Invasive Plants Regulation (B.C. Reg. 18/2004 effective January 31, 2004)</i></p> <p>➤ <i>FRPA Section 47</i></p>	<p>In these measures</p> <p>“applicable area” means an area where</p> <p>a) it is likely that forest practices authorized or carried out by the holder(s) of the FSP will result in introduction or spread of invasive plants,</p>

	<p>b) there is moderate to high risk invasive plants will germinate on soil exposed that is a result of a person’s forest practices under this FSP,</p> <p>c) it is reasonably expected that grass would grow on these exposed sites,</p> <p>d) it is reasonably foreseeable that revegetation with grass seed would materially reduce the likelihood of invasive plant germination; and</p> <p>e) the holder(s) of the FSP has not deemed the area as an active surface area, wherein vehicle or equipment traffic will occur within the next 12 months.</p> <p>“preferred seed” means seed with the following attributes:</p> <p>a) high sod-forming content, except in areas that are planted with tree seedlings;</p> <p>b) has been certified by the Canadian Seed Growers Association that the seed;</p> <p>i. meets the standards for varietal purity established by the Canadian Seed Growers Association for seed of that species (Seeds Act, Seeds Regulation s.2(1)), and</p> <p>ii. is of native origin.</p> <p>“Priority invasive plants” includes Gorse, Japanese Knotweed, Giant Knotweed, Scotch Broom, Purple Loosestrife, Yellow Iris, Marsh Thistle consistent with S. 2 of the Invasive Plants Regulation, which may be found within the plan area.</p> <hr/> <p>The Holders of this FSP will employ the following measures to help identify locations of invasive plants prior to conducting primary forestry activities that will expose mineral soil within the FSP area:</p> <p><u>Identification:</u> Prior to conducting primary forest activities, the Holder of this FSP will:</p> <ol style="list-style-type: none"> 1) Require personnel, including employees and contractors are knowledgeable in identifying invasive plant species present within the FSP area. 2) Determine established priority invasive plant infestations by using the most current recognized provincial database and include the infestation locations in the site plan. 3) Annually review known locations on the Invasive Alien Plant Program Website¹⁸ <p><u>Reporting:</u> Where invasive plant infestations identified within proposed development areas, the Holder of this FSP will:</p> <ol style="list-style-type: none"> 4) Ensure that previously unidentified priority invasive plant species within the FSP area, as identified by personnel, is reported through the Report-A-Weed app or online
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18 <https://www2.gov.bc.ca/gov/content/environment/plants-animals-ecosystems/invasive-species/iapp>

	<p>(www.gov.bc.ca/invasive-species) within one week of identification.</p> <p>5) Include all new and existing priority invasive plant species information in site plants and/or silviculture plans.</p> <p><u>Prevention:</u> Where the Holders of this FSP carry out a forest practice in an applicable area, the holder of this FSP will employ the following measures to help prevent the introduction or spread of invasive plants:</p> <p>6) Within one year of completing the activity authorized in the cutting permit or road permit:</p> <ol style="list-style-type: none"> a. Seed contiguous areas of exposed soil that exceed 0.25 ha using preferred seed provided the preferred seed is <ol style="list-style-type: none"> i. readily available and, ii. comparable in cost and effectiveness to agronomic mixtures, b. Revegetate temporary access structures within cutblocks with legumes. <p>7) Replant harvested areas within 200m of established priority invasive plant communities with ecologically appropriate species within 12 months of harvest completion to promote early crown closure by native species.</p> <p>8) Monitor new occurrences of priority invasive species in the FSP area during silviculture surveys. If the presence of the invasive species could threaten the achievement of stocking standards or free growing for that site, a strategy will be developed to manage the impact such that stocking standards and free growing will be achieved. This may include hand pulling or cutting of established invasive species populations. If a new invasive species (not previously known to occur the FDU) is discovered that presents a risk to forest plant communities and ecosystems, the discovery will be reported to the Ministry of Forests, Lands and Natural Resources Operations. If the new invasive plant colony is</p> <ol style="list-style-type: none"> a. small (100 plants or less, or covering an area of 0.25 hectare or less), and b. located within a cutblock harvested by a Holder of this FSP after approval of the FSP, or within the road right of way of a road held under permit by a Holder of this FSP, <p>the Holder of this FSP will attempt to eradicate the invasion through hand pulling or cutting. If the new invasive plant colony is large and/or widespread, the agreement holders will cooperate with government to the degree practicable, given the size and resources of their respective companies, to develop and implement a control strategy.</p> <p>9) Require all equipment capable of carrying invasive plant propagules to be cleaned prior to moving on and off, or between camps or operating areas in the FSP area to prevent</p>
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	<p>the possible spread of invasive plants, plant parts, or infected soils.</p> <p>10) The Holders of this FSP will cooperate and assist with any government programs to prevent the introduction and spread of invasive plant species.</p>
Scale of Measurement:	Site Plans
Map Reference:	None
Monitoring (Measures and Verification):	
<p>The Holder of this FSP has committed to adopting the measures above which are verifiable at the site plan level where invasive species are identified and documented.</p> <p>Seeding activities will be written and completed by a Registered Professional. The Holder of this FSP will document all communications with FLNRORD Invasive Plant Specialists.</p>	

7.2 NATURAL RANGE BARRIERS

<p>Context</p> <p>A Natural Range Barrier (NRB) is defined as a river, rock face, dense timber or any other naturally occurring feature that stops or significantly impedes livestock movement to and from an adjacent area¹⁹. There are currently no range tenures identified within the FDU.</p>
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Natural Range Barriers	
Legal Reference	Measures
<p>➤ FPPR S. 18</p>	<p>There are no range tenures established within the Barkley Community Forest area that overlap with the FDU; therefore, no measures are required.</p>
Scale of Measurement:	N/A
Map Reference:	None
Monitoring (Measures and Verification):	
None	

¹⁹ Natural Range Barriers - <https://catalogue.data.gov.bc.ca/dataset/natural-range-barriers-topological#:~:text=Natural%20Range%20Barriers%20are%20TOPOLOGICAL,%20VEGETATION%20&/or%20WATER,access%20restrictions.%20See%20separate%20Vegetation%20and%20Water%20metadata>. Accessed April, 2021

8 Stocking Standards

8.1 SITUATIONS OR CIRCUMSTANCES THAT DETERMINE WHETHER FREE GROWING IS ASSESSED ON A BLOCK BASIS OR ACROSS BLOCKS

FPPR S. 44 (1) applies in all situations or circumstances under the FSP where a free growing stand is required to be established under FRPA S. 29.

8.2 REGENERATION DATE AND STOCKING STANDARDS, FREE GROWING HEIGHT

The Stocking Standards in Appendix 1 specify the regeneration date, free growing height and stocking standards for the situations or circumstances where FPPR S. 44 (1) applies.

8.3 OR CIRCUMSTANCES THAT DETERMINE WHEN FPPR S. 44(4) AND THE STANDARDS APPLICABLE UNDER FPPR S.16 (4) APPLIES

Where harvesting of special forest products, intermediate cuts or commercial thinning occurs as per FPPR S. 44 (3) (h) and S. 44 (3) (i), the Stocking Standards in Appendix 2 – Stocking Standards will be maintained for twelve months following the completion of intermediate timber harvesting on the area that the harvesting took place.

8.4 FRPA S. 197 (7) ELECTION FOR STOCKING STANDARDS

The approved stocking standards outlined in the Barkley Community Forest FSP may apply, where elected, to blocks harvested previously with Forest Practices Code stocking standard obligations.

Appendix 1 – FSP Overview Map

(Large Overview Map Included)

Appendix 2 – Stocking Standards

Appendix II

Barkley Community Forest Forest Stewardship Plan

Stocking Standards 2021

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1. BARKLEY COMMUNITY FOREST FSP STOCKING STANDARDS

1.1. Administration

Table 7. Stocking Standards Administration

Region	District	Management Unit(s)	FSP Holders	Date
Coast Forest Region	South Island Forest District	See FDU map	Barkley Community Forest Corporation	May 2021

1.2. Stocking Standards Barkley Community Forest Agreement Area

Table 8. Standards for Even ages Stands

Table 2. Standards for Even-aged Stands and for Layer 4 of Multi-Storied Stands																								
MoF ID#	S.U. REF No.	BEC			Preferred Species								Acceptable Species								Stocking			Regen Delay (yrs)
		Zone	Sz/ Variant	Site Series	1	Min Ht	2	Min Ht	3	Min Ht	4	Min Ht	1	Min Ht	2	Min Ht	3	Min Ht	4	Min Ht	Target P&A (sph)	Min P&A (sph)	Min P (sph)	
	1	CWH	vh1	01	Cw	1.5	Hw	2.0	Yc	1.5			Pl ⁴	1.5	Ba ^{1,5,11,14}	1.75	Ss ^{1,5,13}	3.0			900	500	400	6
	2	CWH	vh1	02*	Pl	1.25	Cw	1.0	Yc	1.0			Hw ³	1.25							400	200	200	3
	3	CWH	vh1	03	Cw	1.0	Hw	1.25	Pl	1.25	Yc	1.0	Pw ^{2,12}	1.25	Fd ¹⁸	2.0					800	400	400	6
	4	CWH	vh1	04	Ba ¹⁴	2.25	Hw	1.75	Cw	2.0			Ss ¹³	4.0	Fd ¹⁸	2.0					900	500	400	6
	5	CWH	vh1	05	Ba ¹⁴	2.25	Cw	2.0	Yc	2.0			Hw ²⁰	1.75	Ss ¹³	4.0	Fd ¹⁸	3.0			900	500	400	3
	6	CWH	vh1	06	Ba ¹⁴	2.25	Cw	2.0	Yc	2.0			Hw ²⁰	1.75	Ss ¹³	4.0					900	500	400	3
	7	CWH	vh1	07	Ba ¹⁴	2.25	Cw	2.0					Hw	1.75	Ss ¹³	4.0					900	500	400	3
	8	CWH	vh1	08*	Cw	2.0	Ss ¹³	4.0					Ba ¹⁴	2.25	Hw ^{1,2,3}	1.75					900	500	400	3
	9	CWH	vh1	09*	Ss ¹³	4.0							Cw	2.0	Hw ³	1.75	Dr	1.5			900	500	400	3
	10	CWH	vh1	11	Cw ²	1.0	Pl ^{2,4}	1.25	Yc ²	1.0	Hw ²	1.25									800	400	400	3
	11	CWH	vh1	12*	Pl ²	1.25	Cw ²	1.0	Yc ²	1.0											400	200	200	3
	12	CWH	vh1	13	Cw ²	1.0	Yc ²	1.0					Hw ^{2,3}	1.25	Pl ^{1,2}	1.25	Ss ^{1,2}	2.0	Pw ^{2,12}	1.25	800	400	400	3
	13	CWH	vm1	01	Cw	1.5	Hw	3.0	Ba ^{11,15}	1.75			Fd ⁶	3.0							900	500	400	6
	14	CWH	vm1	01s	Cw	1.5	Hw	2.5					Ba ^{11,14}	1.75	Fd ⁶	3.0					900	500	400	6
	15	CWH	vm1	02*	Pl	1.25							Cw	1.0	Fd	2.0	Hw	2.0			400	200	200	3
	16	CWH	vm1	03	Cw	1.0	Hw	2.0					Fd	2.0	Pl ¹	1.25					800	400	400	6
	17	CWH	vm1	04	Cw	1.5	Hw	3.0					Fd	3.0	Ba ^{1,14}	1.75					900	500	400	3
	18	CWH	vm1	05	Ba ^{14,15}	1.75	Cw	1.5					Hw	3.0	Fd ^{2,6}	3.0	Ss ¹³	3.0			900	500	400	3
	19	CWH	vm1	06	Ba ^{11,14,15}	1.75	Cw	1.5					Hw	3.0	Ss ^{1,5,13}	3.0					900	500	400	6
	20	CWH	vm1	06s	Cw	1.5	Hw	2.5					Ba ^{11,14}	1.75							900	500	400	6
	21	CWH	vm1	07	Ba ^{14,15}	2.25	Cw	2.0	Fd ²	4.0			Hw ³	4.0	Ss ¹³	4.0					900	500	400	3
	22	CWH	vm1	08	Ba ^{14,15}	2.25	Cw	2.0					Hw ³	4.0	Ss ¹³	4.0					900	500	400	3

Table 2. Standards for Even-aged Stands																										
MoF ID#	S.U. REF No.	BEC			Preferred Species										Acceptable Species								Stocking			Regen Delay (yrs)
		Zone	Sz/ Variant	Site Series	1	Min Ht	2	Min Ht	3	Min Ht	4	Min Ht	5	Min Ht	1	Min Ht	2	Min Ht	3	Min Ht	4	Min Ht	Target P&A (sph)	Min P&A (sph)	Min P (sph)	
	23	CWH	vm1	09*	Ba ^{14,15}	2.25	Cw	2.0							Hw	4.0	Ss ^{1,5,13}	4.0	Dr ¹	1.5			900	500	400	3
	24	CWH	vm1	10*	Cw	2.0									Ba ¹⁴	2.25	Ss ^{1,5,13}	4.0	Dr ¹	1.5			900	500	400	3
	25	CWH	vm1	12	Cw ²	1.0	Hw ²	2.0	Yc ²	1.0					Pl ²	1.25							800	400	400	3
	26	CWH	vm1	13*	Pl	1.25									Cw	1.0							400	200	200	3
	27	CWH	vm1	14	Cw ²	1.5									Hw ²	3.0	Ss ^{2,13}	3.0	Pl ^{1,2}	2.0			800	400	400	3
	28	CWH	vm2	01	Fd ^{2,6,9}	2.25	Hw	2.5	Cw Yc	1.5 1.5	Ba ^{14,15}	1.75			Cw	1.5	Yc	1.5	Hm ^{1,7}	1.0			900	500	400	6
	29	CWH	vm2	02*	Pl	1.25									Cw	1.0	Fd	1.5	Hw	1.75	Yc	1.0	400	200	200	3
	30	CWH	vm2	03	Cw	1.0	Hw	1.75							Fd ⁶	1.5	Yc	1.0	Hm ^{1,7}	0.75	Pl ¹	1.25	800	400	400	6
	31	CWH	vm2	04	Cw	1.0	Hw	1.75							Ba ¹⁴	1.5	Fd ⁶	1.5	Yc	1.0	Hm ^{1,7}	0.75	900	500	400	6
	32	CWH	vm2	05	Cw	1.5	Ba ^{14,15}	1.75	Fd ^{2,6,9}	2.25					Hw	2.5	Yc	1.5	Hm ^{1,7}	1.0			900	500	400	3
	33	CWH	vm2	06	Cw	1.5	Hw	2.5	Fd ^{2,5,6,9}	2.25	Ba ^{14,15}	1.75			Hm ^{1,7}	1.0	Yc	1.5					900	500	400	6
	34	CWH	vm2	07 & 08	Cw	2.0	Ba ^{14,15}	2.25							Hw ³	3.5	Yc	2.0	Ss ¹³	4.0	Hm ^{1,7}	1.0	900	500	400	3
	35	CWH	vm2	09	Cw ²	1.0	Hw ²	1.75	Yc ²	1.0					Ba ^{2,14}	1.5	Pl ^{1,2}	1.25	Hm ^{2,7}	1.75			800	400	400	3
	36	CWH	vm2	10*	Pl	1.25	Yc	1.0							Hm	1.75							400	200	200	3
	37	CWH	vm2	11	Cw ²	1.0	Yc ²	1.0							Hw ²	1.75	Hm ^{1,2,7}	0.75					800	400	400	3

In all standards units, the minimum allowable horizontal distance between well-spaced or Free Growing trees is 2.0 meters unless there are site specific conditions involving bedrock, colluvium, hygic and sub-hygic sites, or on disturbed roadside areas. Colluvial sites are considered to be those which contain large blocky colluvium which reduces the opportunities for 2 meters minimum inter-tree spacing. Disturbed roadside areas are those considered to be within the road prism or those areas disturbed by road construction which preclude the achievement of 2.0 meters minimum inter-tree spacing. Disturbed roadside areas may also include an area extending up to 15 meters from the edge of a traveled road surface or landing where logs are yarded to and processed. Reduction of inter-tree spacing to 1.5 meters is acceptable in these cases.

* - **avoid logging these sites.** Incidental amounts of this site series may be found within the TAUP of a block and may contribute to the stocking status of the block.

Additional Standards:

For Standards Units in some Biogeoclimatic Zones, Alder may be considered an acceptable species for rehabilitating disturbed, degraded or unstable sites and in special management zones, riparian areas where a flood-plain exists. The Biogeoclimatic Zones are: CWHvh1, CWHvm1, CWHvm2 and the MHmm1. The minimum height for alder will be 1.5m.

As per the Vancouver Island Land Use Plan, if a licensee that is signatory to this Forest Stewardship Plan and associated stocking standards proposes to reforest or rehabilitate a road using a single species that is ecologically suited to the area, if a mix of species was present on the area before the timber was harvested, the area of which is limited to no more than 20 percent of the forested area of any variant within a given Enhanced Forestry Zone (EFZ). This result/strategy applies to EFZ 40 save and except for the parts of those zones which are designated as community watersheds.

1.2.1. Forest Health Factors

White Pine Blister Rust (*Cronartium ribicola*) - Western White Pine (Pw) is susceptible to White Pine Blister Rust. In order for Pw to be an acceptable crop tree at free growing it must be either grown from resistant stock or first-lift pruned. Pruned means that the lowest live branches have been removed to a height of 1.3m when trees are greater than or equal to 2.5m tall. For trees < 2.5m tall, at least 40% of tree height will remain as live crown. At least 50% of the Pw planted stock must come from resistant stock.

Spruce Weevil (*Pissodes strobi*) - Risk for Spruce Weevil is moderate for most of the plan area below 700m in elevation. For this reason, sitka spruce and spruce hybrids will be limited to minor components (<20%) of planted and regenerated stands in moderate to high risk areas. Planted spruce is to be from seed of which at least 50% has been selected for resistance to spruce weevil.

Dwarf Hemlock Mistletoe (*Arceuthobium tsugense*) - Non-host tree species will be favoured for regeneration when DMH is present in a stand. Leave trees that will contribute to stocking in Variable Retention and Intermediate Harvesting cutblocks must have good form and health. Minimize the amount of DMH infested trees that are left behind as residuals for biodiversity reasons. Severely (class 5 and 6 using the Hawksworth six-class dwarf mistletoe rating system) infected trees will be felled within the variable retention cutblocks at time of harvest when not reserved for other values.

1.3. Definition of Terms for Stocking Standards

Tree Species

‘Ba’ is amabilis fir

‘Cw’ is western red cedar

‘Fd’ is coastal Douglas fir

‘Hm’ is mountain hemlock

‘Hw’ is westernhemlock

‘Pl’ is lodgepole pine

‘Pw’ is white pine

‘Ss’ is sitka spruce

‘Yc’ is yellow cedar

‘Dr’ is red alder

‘**Standards Unit No.**’ means the number to be used when site plans refer to this table.

‘**BEC**’ means biogeoclimatic ecosystem classification as described in Land Management Handbook #28 published by the Ministry of Forests for the identification and interpretation of ecosystems, as applicable to a harvested area.

‘**Zone**’ means biogeoclimatic zone.

‘**SZ/ variant**’ means biogeoclimatic subzone and variant.

‘**Stocking**’ means the number of well spaced or Free Growing trees per hectare.

‘**Regen Date**’ means the regeneration date as defined in FPPR.

‘**FG Date**’ means the Free Growing date as defined in FPPR.

‘**Min Ht**’ means minimum height to be called Free Growing.

‘**Target P & A**’ means the target number of healthy, well spaced trees per hectare of the preferred and acceptable species per hectare.

‘**Min P&A**’ means the minimum number of healthy, well spaced trees per hectare of the preferred and acceptable species per hectare.

‘**Min P**’ means the minimum number of healthy, well spaced trees per hectare of the preferred species per hectare.

‘**Post Spacing**’ means the minimum and maximum trees per hectare to remain after a spacing treatment has been conducted.

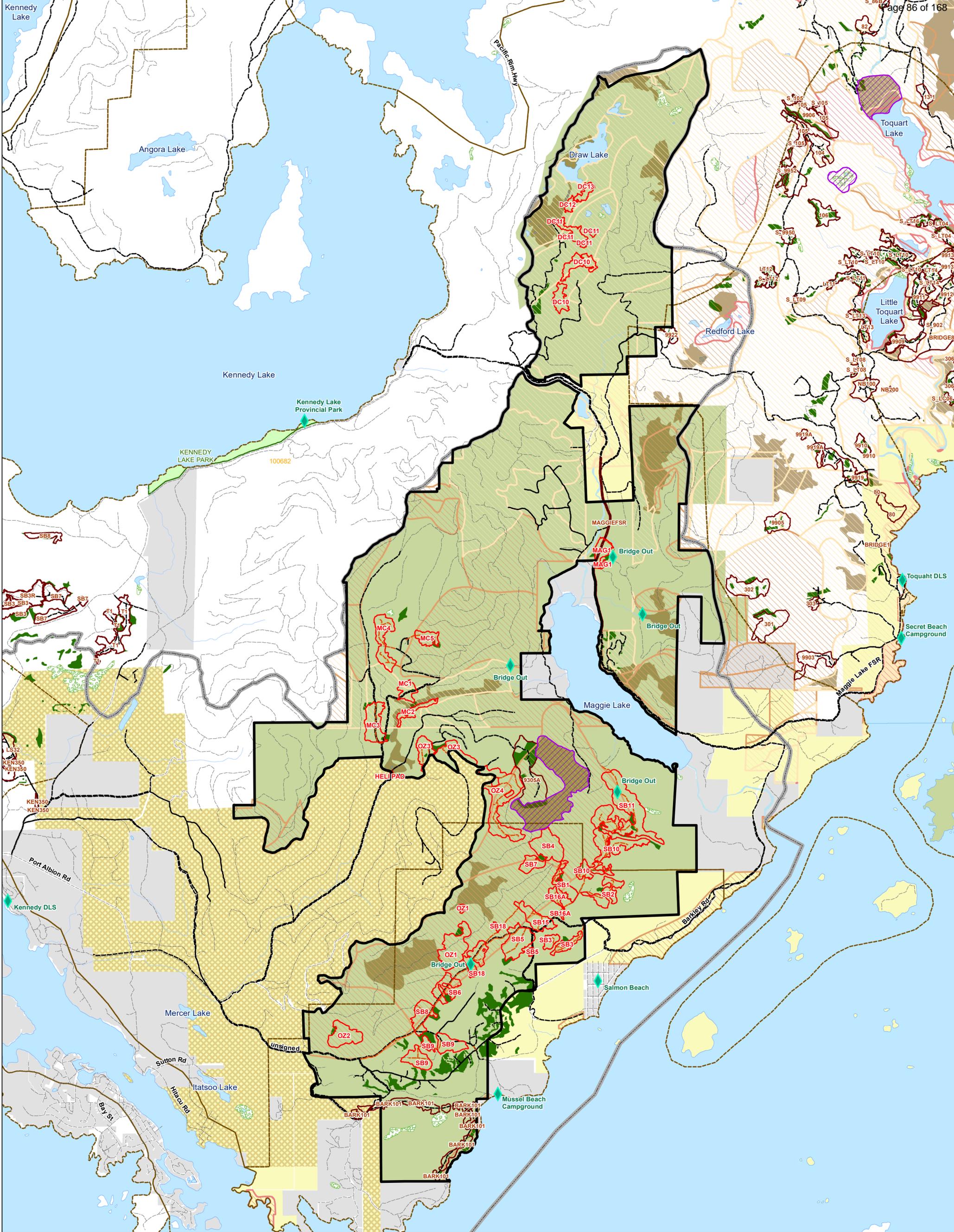
1.4. Footnotes for Table 2

1. Species are listed as tertiary in the Vancouver Forest Region (VFR) recommended stocking standards, but not listed as acceptable species. They have been included as acceptable for a minor portion of the stand (i.e. < 20% of Well Spaced (WS) or Free Growing (FG) stems)
2. Elevated microsites are preferred.
3. Suitable acceptable species on thick forest floors (> 20 cm).
4. Restricted to nutrient-very-poor sites
5. Restricted to nutrient-medium sites
6. Restricted to southerly aspects (SSE to WSW aspect and >50% slopes), ridge crests, the tops of bluffs or where a site assessment (eg. cruise report) indicates > 20% species composition by volume.
7. Restricted to upper elevations of biogeoclimatic unit or where the cruise or prescribing forester has found this species in the stand.
8. Restricted to lower elevations of biogeoclimatic unit
9. Acceptable only below 800m and where the cruise shows that the merchantable volume comprises more than 20% of the stand.
10. Suitable (as a major species) in wetter portion of biogeoclimatic unit.
11. Suitable minor species on salal-dominated sites only if growing on select microsites that are >3m. away from salal complexes and the tree is exhibiting good colour (not chlorotic) and good vigour (normal needle size and quantity and leader growth >10cm.).
12. Risk of white pine blister rust; all Pw will be pruned before they can be considered Free Growing.
13. Risk of weevil damage. Ss has been included as acceptable species however it will be limited to 10% of the WS or FG stems if non-resistant Ss is used. Weevil resistant Ss emblings will be used if available. Weevil hazard is considered to be high throughout all prescribed areas.
14. Risk of balsam woolly adelgid. All areas covered by these standards are currently outside the balsam woolly adelgid quarantine zone.
15. May only be used as acceptable species within the balsam woolly adelgid quarantine zone. All areas covered by these standards are currently outside the balsam woolly adelgid quarantine zone.
16. Acceptable in wetter portions of the site series
17. Yc will be preferred over Hm when selecting for WS trees.
18. Trial use only - restricted to southerly aspects (SSE to WSW aspect and >50% slopes), ridge crests, the tops of bluffs. The use of Fd in the CWH vh1 is only intended to replicate the small amounts of naturally occurring Fd in this variant which provided unique habitat and biodiversity values. Fd will not comprise more than 5% of the well-spaced trees within any Standard Unit.
19. Restricted to northerly aspects (NW to ENE aspects with slopes > 50%).
20. Suitable acceptable species on thick forest floors (> 20 cm) or abundant decayed wood.
21. Appropriate where the prescribing forester has found this species to be ecologically suitable for the site based on scientific reports or a technical literature review.

1.4.1. Background Comments

- This table is based on the Vancouver Forest Region Reference Guide for FDP Stocking Standards dated December 11, 2002.
- Site series where the stocking standards say ‘avoid logging’, or the site series that are floodplain site series, sites with strongly fluctuating water tables or shoreline/ocean spray sites have in most cases been excluded.

Where Standards Units (SUs) are comprised of more than one site series, the practice will be to manage for the Stocking Standards of the dominant site series provided that the tree species are suit



Barkley Forest Stewardship Plan

Date: May 2021
 Projection: NAD 1983 BC Albers
 Forale Ref #: 14762



1:40,000
 Date: 5/21/2021



- Admin Boundaries & Base Data**
- Maggie LU
 - FDU-1
 - Barkley Community Forest
 - Provincial Park
 - Private
 - Recreation Sites
 - Existing Roads (DRA)

- First Nations**
- Uchiellet Nation Lands
 - Toquaht Nation Lands
- Hydrology**
- Water Bodies
 - Wetlands
 - Streams

- Resource Management**
- OGMA (Draft)
 - Guide Outfitter
 - Trappines
 - Reserves
 - Visual Quality Objectives
 - Retention
 - Partial Retention
 - Modification

- Harvest Activity**
- FTA Blocks
 - Other Cutblocks
 - Barkley Community Forest Ltd. Cutblocks
 - Road Permits
 - Other Road Permit
 - Barkley Community Forest Ltd. Road Permit

- Wildlife**
- Wildlife Habitat Area (WHA)



June 9, 2021

Ref: 266820

His Worship Mayor Mayco Noël
 District of Ucluelet
 PO Box 999
 Ucluelet BC V0R 3A0

Dear Mayor Noël:

Thank you for your letter requesting consideration of amendments to section 644 of the *Local Government Act*, to modernize the definition of a “utility” to include cellular and internet service providers. I apologize for the delay in responding.

In your letter, you reference the 2019 Union of BC Municipalities (UBCM) endorsed resolution B122 entitled “Modernization of Utility Taxation”, and the Province of British Columbia’s response. That response referred to a case-by-case analysis undertaken by the Ministry of Municipal Affairs that assessed comparative revenue streams from the one percent annual tax on utilities authorized under section 644 and revenue from property tax on the same assets in specific jurisdictions.

In reviewing your request, it has been brought to the ministry’s attention that the 2019 resolution response contains errors, which we will correct with UBCM. The response should read as follows:

“Over the last decade, the Province has examined this issue on a case-by-case basis when individual municipalities have brought it to Government’s attention. In most cases, the Province determined that the revenue generated from the 1% Utility Tax was **not** greater than the potential revenue generated from a property tax on a utility’s linear assets located within the municipality. The Province is not currently considering legislative changes to taxation of linear assets.”

In these reviews, it was determined that municipalities would receive **less** revenue under the one percent annual tax. If section 644 were amended to include internet and cellular service providers in the definition of utility, the one percent annual tax would be the mandatory mechanism and would be expected to result in less tax revenue than the current property tax assessment under Class 2.

In addition, I am advised that BC Assessment (BCA) is in the process of reviewing various industry categories within utility class (Class 2) which could have impacts on property tax revenues for telecommunication providers under that class. BCA has not yet completed this review and it would be premature to make changes without an understanding of the impacts of the BCA review.

.../2

His Worship Mayor Mayco Noël
Page 2

The ministry will continue to monitor and assess this matter as internet and cellular service revenues increase over time, to determine whether the current analysis holds, the impacts of possible BCA changes and whether future changes should be considered.

Thank you for bringing this matter to my attention. The ministry is open to receiving more specific information from the District of Ucluelet in relation to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Josie', with a long horizontal flourish extending to the right.

Josie Osborne
Minister



26 April 2021

Honourable Josie Osborne
Minister of Municipal Affairs and Housing
Room 310 Parliament Buildings
Victoria, BC V8V 1X4

Via email: [REDACTED]

Dear Minister Osborne,

Re: Modernization of Section 644 of the *Local Government Act*

I am sure that you are aware that UBCM adopted the following motion in 2019:

Whereas Section 644(2) of the Local Government Act is intended to define the requirements of a 1 per cent annual tax on utilities carrying on business in a municipality;

And whereas utility company services have expanded beyond electrical light, electric power, telephone, water, gas, or television services to include Internet and cellular services:

Therefore be it resolved that the Province initiates the modernization of Section 644(2) of the Local Government Act to include Internet and cellular services.

The Ministry of Municipal Affairs and Housing responded as follows:

Over the last decade, the Province has examined this issue on a case-by-case basis when individual municipalities have brought it to Government's attention. In most cases, the Province determined that the revenue generated from the 1% Utility Tax was greater than the potential revenue generated from a property tax on a utility's linear assets located within the municipality. Thus, the Province is not currently not considering legislative changes to taxation of linear assets.

I would ask that the Ministry, under your leadership, reconsider this position.

.../2

District of Ucluelet. *Life on the Edge*®

200 Main Street, PO BOX 999, Ucluelet, British Columbia V0R 3A0
(250) 726-7744 • Fax (250) 726-7335 • info@ucluelet.ca • www.ucluelet.ca



We believe Section 644 of the *Local Government Act* should be modernized to ensure cellular and internet providers are taxed like telephone and circuit television companies.

Telecommunication providers have actively been removing traditional copper lines and replacing them with fibre optic lines. This is allowed consumers to replace their landline with cellphones and cable television with over-the-top services like Netflix. Modernizing Section 644 would recognize this consumer shift and significantly enhance the taxation of utility company property. While, failing to do so leaves much needed revenues on the table which could be used to address ever-growing demands and corresponding financial needs of Municipalities.

The 1% fee would go a long way to create connectivity to parts of the province struggling to secure funding to add cellular or fibre optic lines. The current model is dated and needs to address the real gap in the intended purpose.

I greatly appreciate your consideration of this issue and would gladly discuss the matter with you at a time that works for us.

All the best,

A handwritten signature in dark ink, appearing to read "Mayco Noël", is written over a horizontal line.

Mayco Noël
Mayor, District of Ucluelet

District of Ucluelet. *Life on the Edge*®

200 Main Street, PO BOX 999, Ucluelet, British Columbia V0R 3A0
(250) 726-7744 • Fax (250) 726-7335 • info@ucluelet.ca • www.ucluelet.ca

File: 0110.01

June 4, 2021

Ms. Tamara Jansen, MP
Cloverdale - Langley City
Suite 105 - 19211 Fraser Highway
Surrey, BC V3S 7C9

Via Email: 

Dear Ms. Jansen:

Re: Support for 988 Suicide and Crisis Line Initiative

At its May 31, 2021, Regular Council meeting, the Council for the City of Langley passed the following resolution to convey Council's support of the Federal government's proposed National three-digit suicide and crisis line initiative:

WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200 per cent;

AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

AND WHEREAS in 2022 the United States will have in place a national 988 crisis hotline;

AND WHEREAS The Council of the City of Langley recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

NOW THEREFORE BE IT RESOLVED THAT the Council of the City of Langley endorses this 988-crisis line initiative; and

THAT staff be directed to send a letter to the local MP, MLA, Federal Minister of Health, the CRTC and local area municipalities to indicate our support.

Yours truly,
CITY OF LANGLEY



Kelly Kenney
Corporate Officer



The Corporation of the District of Saanich | Mayor's Office

770 Vernon Avenue Victoria BC V8X 2W7 | T 250-475-5510 | F 250-475-5440 | www.saanich.ca

Sent via email

June 1, 2021

British Columbia Elected Officials
BC Chief Administrative Officers

Re: British Columbia Climate Action Revenue Incentive Program (CARIP) Ending

This letter will confirm that Council, at their meeting held May 17, 2021, considered a staff report on the end of the Climate Action Revenue Incentive Program (CARIP) and resolved as follows:

"That Council:

1. *Receive for information the report of the Director of Planning dated May 13, 2021.*
2. *Direct the Mayor to send a letter to the Premier, the Minister of Municipal Affairs; the Minister of Environment and Climate Change Strategy; the Minister of Finance, and the Union of British Columbia Municipalities (UBCM) based upon the draft provided, detailing the impact of cancelling the Climate Action Revenue Incentive Program (CARIP) and the need for a swift replacement that provides consistent, non-application funding to allow the District of Saanich and other municipalities to continue their work at a scale that can deliver on the Provincial CleanBC Plan and Municipal Climate Plans.*
3. *Direct staff to draft a resolution to UBCM on a replacement CARIP program and present this to Council for consideration prior to the June 30, 2021 submission deadline.*
4. ***Share this report and attachments with the Capital Regional District Board of Directors, other BC municipal elected officials and Chief Administrative Officers in advance of the UBCM Conference in September, 2021."***

A copy of the report and draft meeting minutes are attached for information.

Sincerely,

Fred Haynes
Mayor

Enclosures

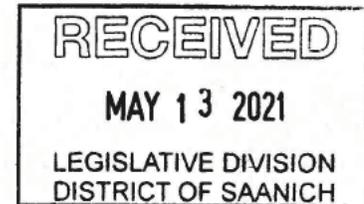
cc: Saanich Council
Sharon Hvozdzanski, Director of Planning, District of Saanich
Valla Tinney, Director of Finance, District of Saanich



The Corporation of the District of Saanich

Report

To: Mayor and Council
From: Sharon Hvozanski, Director of Planning
Date: May 13, 2021
Subject: Ending the B.C. Climate Action Revenue Incentive Program (CARIP)
File: 1300-50 • Provincial Governments



RECOMMENDATION

1. That Council receive this report for information.
2. That Council send a letter to: Premier John Horgan; the Minister of Municipal Affairs; the Minister of Environment and Climate Change Strategy; and the Union of B.C. Municipalities (UBCM) based upon the draft provided in Attachment 2, detailing the impact of cancelling the Climate Action Revenue Incentive Program (CARIP) and the need for a swift replacement that provides consistent, non-application funding to allow the District of Saanich and other municipalities to continue their work at a scale that can deliver on the Provincial CleanBC Plan and Municipal Climate Plans.
3. That Council direct staff to draft a resolution to the Union of B.C. Municipalities on a Replacement CARIP Program and present this to Council for consideration prior to the June 30, 2021 submission deadline.
4. That Council share this report and attachments with the Capital Regional District Board of Directors, other B.C. municipal elected officials and Chief Administrative Officers in advance of the Union of B.C. Municipalities Conference in September, 2021.

PURPOSE

The purpose of this report is to provide Council with information regarding:

- The announced end to the Provincial Climate Action Revenue Incentive Program (CARIP);
- The implications this has for District of Saanich climate action; and
- Proposed next steps.

DISCUSSION

Provincial Announcement - Climate Action Revenue Incentive Program (CARIP)

In terms of background, the Climate Action Revenue Incentive Program (CARIP) is a conditional grant program that provides funding to local governments that have signed the B.C. Climate

Action Charter. This funding equals 100% of the carbon taxes a local government pays to support their operations.

The program requires local governments to report annually on their greenhouse gas (GHG) emissions and encourages investment in climate action to help the Province deliver on its commitment to carbon neutrality. Since the Climate Charter was launched in 2007, 187 of 190 municipalities, regional districts and the Islands Trust have signed up, providing the Province with a comprehensive database of municipal corporate emissions inventories and corporate and community climate actions implemented at the local level.

On May 11, 2021 the Deputy Minister, and Assistant Deputy Minister for the Local Government Division of the Ministry of Municipal Affairs called a meeting with all Municipal and Regional District Chief Administrative Officers (CAO) to announce the end of the Climate Action Revenue Incentive Program. It was indicated that this decision was a direct result of the recently introduced Provincial Budget. A follow up e-mail was then issued that includes information shared at the meeting (see Attachment 1).

The Province has outlined that 2020 will be the final year for reporting, with the final grant paid to local governments in 2021. They indicated that at this stage no replacement program with unconditional funding is planned and future programs would be application based. They aim to work with local governments through UBCM and the Green Communities Committee on further supporting the CleanBC goals.

In light of the Federal government's renewed climate commitments prior to the United Nations Climate Change Conference (COP26), the withdrawal of this consistent provincial funding source for climate action was extremely unexpected and it is clear that local governments have not been engaged in this decision.

Implications

Loss of Consistent Funding

The District of Saanich has participated in the CARIP program since signing the Climate Charter in 2007 and has benefited from more than \$1.3 million over the last 10 years, with approximately \$150,000 annually in recent years.

This funding has been used within the Sustainability Division of the Planning Department to support staff wages, implement community climate mitigation and adaptation projects and to leverage larger climate related grant applications, which often require a substantial contribution from the local government partner.

Examples of projects supported by CARIP funding include, but are not limited to:

- Feasibility analysis, design and installation of multiple rounds of public Electric Vehicle (EV) charging stations;
- Communications campaigns for home energy efficiency upgrades, the Oil to Heat Pump program and Better Home BC rebates;
- Municipal top-ups to provincial rebates for home energy retrofits;

- Analysis and engagement to support the introduction of the Saanich Greener Garbage program and the BC Energy Step Code;
- Funding for the B.C. Sustainable Energy Association (BCSEA) CoolIt! School climate leadership education program;
- Installation and maintenance of Bike kitchens at Saanich facilities;
- Support for engagement and analysis related to electric mobility and development of the Electric Mobility Strategy; and
- Workshops on local food production and processing.

Until approval of the 2021 Budget in May of this year, CARIP has been the main source of sustained and consistent funding for community focused climate action at the District of Saanich, with the Carbon Fund used for corporate climate action projects. While Council has committed to multiple one-time resource requests to support climate action where opportunities arose or costs exceeded CARIP funding, this approach does not provide the reliability afforded by the CARIP program. As such, CARIP has been instrumental in the development of a District of Saanich Sustainability Division and the hiring and retention of sustainability staff. Many other B.C. municipalities will have sustainability staff that are still resourced through CARIP funding.

Therefore, the clear lack of a replacement program that provides a consistent and reliable funding source for municipal climate action and the shift towards solely competitive funding streams and programs is of major concern.

Competitive funding programs and grants require significant effort, staff time and, often, financial resources to fund the analysis needed for an application with no guarantee of success. They also take substantial time and resources for evaluation by the decision making body. We regularly hear that grant programs and competitive funding streams are highly competitive and over-subscribed. In addition, they rely on match funding or financial contributions from the local government partner.

In the absence of either the CARIP program or a similar source of consistent funding, many municipalities will be limited in their ability to apply for such competitive programs or grants and it will be extremely difficult to develop work plans and implement climate programs that span multiple years based upon this competitive funding approach. This change is being implemented in a time of particular uncertainty when there is an overwhelming demand for municipal tax dollars to support core municipal services and local governments have limited ability to pivot on budget decisions. Removing dedicated climate action funding will create a shortfall that is unlikely to be met by many local governments through the municipal tax base.

Loss of Coordinated Reporting & Data

Saanich has recently committed to developing a comprehensive annual climate report card that aligns with the goals and actions outlined in the Climate Plan and Electric Mobility Strategy. Further, we report on community-wide GHG emissions through the Carbon Disclosure Project (CDP) using the globally recognized Global Protocol for Community Scale GHG Emissions Inventories (GPC Basic+). However, there are only a limited number of B.C. municipalities that are providing this level of climate reporting.

The CARIP program established a consistent climate reporting template for all B.C. local governments that had signed onto the Climate Charter and represents over a decade of publicly accessible data on municipal climate action. This is a true example of global best practice in coordinated climate reporting. Local government have spent significant effort building internal capacity and restructuring reporting systems to align with CARIP and the process has, in many municipalities, supported the development of strategic plans for climate action, monitoring and reporting on progress and the regular cross-departmental collaboration necessary to identify opportunities for climate related projects and programs.

Proposed Next Steps

Some amendments to the CARIP process and report template would be valuable and local governments can provide important insight moving forward. For instance, as Saanich and other municipalities move towards our corporate GHG reduction targets and increase our requirements for contractor climate responsibilities, we will pay less carbon tax as a result. While this should be addressed by an increase in the carbon tax in the short term, as we get close to our zero carbon targets, the CARIP funding will be reduced. In addition, funding based on fossil fuel consumption may be perceived as rewarding a lack of progress. As such, changes to the program could include the move from a carbon tax refund based upon fossil fuel consumption to one based on municipal population. However, there remains considerable benefit to continuing with a climate program that provides consistent funding tied to the delivery of a simple annual climate report.

A draft letter to: Premier John Horgan; the Ministry of Municipal Affairs; the Minister of Environment and Climate Change Strategy; and the Union of B.C. Municipalities (UBCM) is included as Attachment 2 for Council's consideration.

This letter outlines the value of the CARIP program and associated funding to the District of Saanich and the considerable implications for the program's end. It advocates for the Province to engage local governments in the design and implementation of a replacement program that offers consistent funding that is comparable to or greater than that is currently provided by CARIP. Program funding should be used for climate action (mitigation and adaptation), tied to a requirement for annual reporting on progress towards climate goals and should be in place for the first payments to be received by municipalities in 2022. It is recommended that Council sends this letter to the Provincial officials listed above.

In addition, there is the opportunity for Council to submit an endorsed resolution directly to UBCM prior to June 30, 2021 that would address the impact of ending the CARIP program and propose the swift development of a suitable replacement. It is recommended that Council direct staff to draft such a UBCM resolution for their consideration.

Finally, it is recommended that this Council report and attachments be shared with the CRD Board, other B.C. municipal elected officials and Chief Administrative Officers in support of an additional coordinated response and discussion at the UBCM Conference in September 2021.

ALTERNATIVES

1. That Council approve the recommendations as outlined in this report.
2. That Council reject the recommendations as outlined in this report.
3. That Council provide alternate direction to staff.

FINANCIAL IMPLICATIONS

The District of Saanich has participated in the CARIP program since signing the Climate Charter in 2007 and has benefited from more than \$1.3 million from the program over the last 10 years. In 2020, CARIP funding amounted to \$154,072. This forms a substantial portion of the Sustainability Division's budget. Should a similar Provincial program that provides consistent funding for municipal climate action not be developed to replace CARIP by 2022, then staff will need to bring forward a resource request to Council as part of the 2022 budget to ensure the required sustained funding necessary, to effectively deliver on the Climate Plan actions and goals. As always, staff will continue to apply for senior government and other sources of external funding. That said, the time spent seeking out and applying for external funding draws valuable staff resources away from work on corporate and community GHG initiatives.

STRATEGIC PLAN IMPLICATIONS

The 2021 Council Budget requests and Sustainability Division and Planning Department work plans have been developed on the understanding that the CARIP program will continue. As such, removal of this funding without a suitable and consistent replacement impacts the ability to deliver on the 2019-2023 Council Strategic Plan Goal: 'Climate Action and Environmental Leadership', most notably the initiative to implement Saanich's Climate Plan.

CONCLUSION

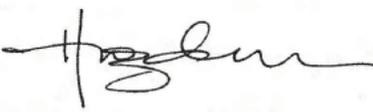
CARIP has been a valuable source of consistent and dedicated funding over the last decade, allowing municipalities to take action on climate change by resourcing staff, undertaking key emissions reduction projects and leveraging larger climate related grants. It is a true example of global best practice in coordinated and consistent climate reporting by local governments at the provincial level.

On May 11, 2021 the Ministry of Municipal Affairs announced the end of the CARIP program, with the final grant paid to local governments in 2021. This amounts to a loss of approximately \$150,000 in consistent annual funding to the District of Saanich, which is used to address climate change.

In light of the Provincial commitment to climate action outlined in CleanBC and the Federal government's renewed climate commitments prior to COP26, the end of the CARIP program and withdrawal of this consistent provincial funding source was extremely unexpected and it is clear that local governments have not been engaged in the decision. The absence of a replacement program and shift towards competitive funding applications has considerable implications for dedicated municipal staffing and actions on climate change and jeopardises a decade's worth of work monitoring and reporting on local government GHG emissions and progress.

As such, staff are recommending that Council advocate to the Province via letter to the Premier, appropriate Ministries and UBCM, for a swift replacement of the CARIP program with consistent, non-application based funding, tied to annual climate reporting and that this be followed by a Council endorsed resolution submitted to UBCM addressing the same. This will allow municipalities to continue their work at a scale necessary to address the Climate Emergency and deliver on CleanBC and Municipal Climate Plan goals.

Prepared by: 
Rebecca Newlove, Manager of Sustainability

Approved by: 
Sharon Hvozdzanski, Director of Planning

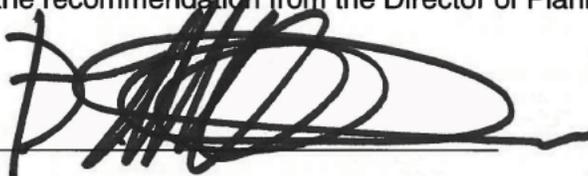
RN/jsp

- Attachments:**
- 1. E-mail from Province of BC, Ministry of Municipal Affairs Re: CARIP Reporting 2020, May 11, 2021
 - 2. Draft Letter to Premier John Horgan, the Minister of Municipal Affairs, the Minister of Environment and Climate Change Strategy and the Union of B.C. Municipalities (UBCM)

cc: Valla Tinney, Director of Finance

ADMINISTRATOR'S COMMENTS:

I endorse the recommendation from the Director of Planning



Paul Thorkelsson, Chief Administrative Officer

Jon Poole

From: Rebecca Newlove
Sent: Wednesday, May 12, 2021 11:11 AM
To: Rebecca Newlove
Subject: Re: Climate Action Revenue Incentive Program (CARIP) Reporting 2020

From: INFRA MUNI:EX [REDACTED]
Sent: Tuesday, May 11, 2021 12:40 PM
To: INFRA MUNI:EX <[REDACTED]>
Subject: (External Email) Re: Climate Action Revenue Incentive Program (CARIP) Reporting 2020

This email sent from outside the District of Saanich. Use caution if message is unexpected or sender is not known to you.

To: All Municipal and Regional District Chief Administrative Officers and Chief Financial Officers

Re: Climate Action Revenue Incentive Program (CARIP) Reporting 2020

Many thanks to all who joined Deputy Minister Okenge Yuma Morisho and me on today's call about the Climate Action Revenue Incentive Program (CARIP), please accept our apologies for the technical difficulties on the call that some experienced. This email includes the information that was shared during the call. We want to emphasize that local governments throughout British Columbia have shown great leadership on climate action. The province is committed to working with local governments to reach our climate goals and make life better for people across British Columbia.

For those who were unable to attend or hear due to some technical difficulties on the call, I wish to inform you and your staff that the CARIP will be wrapping up in the 2021/22 fiscal year. During this final program year, local governments will be required to complete and submit the 2020 Carbon Tax Calculation Form. **This will be the only reporting requirement.**

All program information is available on the [Ministry of Municipal Affairs' CARIP webpage](#). In particular, we encourage you to review the CARIP [Program Guide](#) for 2020 prior to completing the 2020 [Carbon Tax Calculation Form](#).

CARIP Reporting Requirement

1. **2020 Carbon Tax Calculation Form (submission deadline: August 6, 2021)**
 Complete and submit a signed electronic version of the form to [REDACTED]. This form requires Financial Officer certification.

The end of the CARIP program should not be interpreted as the Province pulling back from the productive relationship we have and we look forward to working with UBCM, through the Green Communities Committee, to support the goals of the Climate Action Charter.

Under CleanBC, the Province of British Columbia has put a priority on reducing pollution, boosting energy-efficient solutions and building a low-carbon economy. Local governments will continue to be a key partner in

our collective efforts to address the challenges of a changing climate, playing a specific and important role in British Columbia's climate goals.

Just as local governments' actions on climate solutions have evolved in the past decade, our government is responding to support you with tools and funding programs such as:

- Updating the BC Action Climate Toolkit and the Green Communities Committee Carbon Neutral Framework.
- Investing \$110 million in combined provincial and federal funding to help local governments and Indigenous communities develop energy efficiency and clean energy projects through the Investing in Canada Infrastructure Program CleanBC Communities Fund.
- Working with the federal government to assess the climate impacts of all major infrastructure being funded under the Investing in Canada Infrastructure Program to reduce GHG emissions and increase resilience to climate change, which benefits communities and creates jobs.
- Boosting active transportation infrastructure with \$18 million through the Ministry of Transportation and Infrastructure.
- Making sure commuters can get out of their cars with historic investments in public transit, such as the Broadway Subway Line, and free transit for kids 12 and under starting this September.

Budget 2021 commits \$11 million in new funding to help local governments plan for compact, energy-efficient communities, directly supporting the Climate Action Charter's commitment to create complete, compact, energy-efficient rural and urban communities. We look forward to working with all local governments through UBCM and the Green Communities Committee on how to support greener and more livable communities.

Building on record investments in CleanBC, the Province will continue to strengthen our work with local governments and support the Climate Action Charter.

If you have any questions, please contact the Ministry of Municipal Affairs at [REDACTED] or [REDACTED]

Kind regards,

Tara Faganello
Assistant Deputy Minister, Local Government Division
Ministry of Municipal Affairs

District of Saanich

Legislative Services Division t. 250-475-5501
 770 Vernon Ave. f. 250-475-5440
 Victoria BC V8X 2W7 saanich.ca



May , 2021

The Honourable John Horgan, MLA
 Premier of British Columbia
 Office of the Premier
 PO Box 9041 Stn. Prov. Govt.
 Victoria BC V8W 9E1

The Honourable Josie Osborne, MLA
 Minister of Municipal Affairs
 PO Box 9056 Stn. Prov. Govt.
 Victoria BC V8W 9E2

The Honourable George Heyman, MLA
 Minister of Environment and Climate Change Strategy
 PO Box 9047 Stn. Prov. Govt.
 Victoria BC V8W 9E2

Councillor Brian Frenkel
 President, Union of B.C. Municipalities
 Local Government House
 525 Government Street
 Victoria BC V8V 0A8

Dear Premier John Horgan:

Re: B.C. Climate Action Revenue Incentive Program (CARIP) Ending

This letter will confirm that Council, at their meeting held May 17, 2021, considered a staff report on the end of the Climate Action Revenue Incentive Program (CARIP) (see attached) and resolved as follows:

“That Council send a letter to: Premier John Horgan; the Minister of Municipal Affairs; the Minister of Environment and Climate Change Strategy; and the Union of B.C. Municipalities (UBCM) based upon the draft provided in Attachment 2, detailing the impact of cancelling the Climate Action Revenue Incentive Program (CARIP) and the need for a swift replacement that provides consistent, non-application funding to allow the District of Saanich and other municipalities to continue their work at a scale that can deliver on the Provincial CleanBC Plan and Municipal Climate Plans;

That Council direct staff to draft a resolution to the Union of B.C. Municipalities on a Replacement CARIP Program and present this to Council for consideration prior to the June 30, 2021 submission deadline; and

That Council share this report and attachments with the Capital Regional District Board of Directors, other B.C. municipal elected officials and Chief Administrative Officers in advance of the Union of B.C. Municipalities Conference in September, 2021.”

On May 11 2021, the District of Saanich was made aware of the end to the Climate Action Revenue Incentive Program (CARIP) through an announcement made by the Ministry of Municipal Affairs.

In light of the Provincial commitment to climate action outlined in CleanBC and the Federal government's renewed climate commitments prior to the United Nations Climate Change Conference (COP26), the end of the CARIP program and withdrawal of this provincial funding source for climate action was extremely unexpected and it is clear that local governments have not been engaged in the decision.

CARIP has been a critical source of consistent and dedicated funding over the years, allowing municipalities to take action on climate change by resourcing staff, funding key emissions reduction projects and leveraging larger climate related grants. It is a true example of global best practice in coordinated and consistent climate reporting, representing over a decade of data on climate action at the municipal level.

The District of Saanich has delivered a considerable number of high impact actions using CARIP funding, ranging from multiple rounds of public electric vehicle charging stations, to the analysis and engagement required to support adoption of the BC Energy Step Code. Additional examples are provided in the attached Council Report. Further, CARIP funding has been instrumental in the development of a Sustainability Division and the hiring and retention of sustainability staff, which, until 2021, were still partly resourced via CARIP funding. Many other municipalities will have staff delivering on climate action that are still resourced through the CARIP carbon tax refund.

Given this, the clear lack of a replacement program that provides a consistent and reliable funding source for municipal climate action and the shift towards solely competitive funding streams and programs is of major concern. Such programs require significant effort, staff time and, often, financial resources to fund the analysis needed for an application with no guarantee of success. They also take substantial time and resources for evaluation by the decision making body and we regularly hear that grant programs and competitive funding streams are over-subscribed. In addition, they rely on match funding or financial contributions from the local government partner. In the absence of either the CARIP program or a similar source of consistent funding, many municipalities will be limited in their ability to apply for such competitive programs. Further, this level of uncertainty makes it extremely difficult to plan for and implement climate actions that span multiple years.

While some amendments to the CARIP process and report template would be valuable, for example, the move from a carbon tax refund based upon fossil fuel consumption to one based on municipal population, there remains considerable benefit to continuing with a program that provides consistent funding tied to the delivery of a simple annual climate report.

This change is being implemented in a time of particular uncertainty when there is an overwhelming demand for municipal tax dollars to support core municipal services and local governments have limited ability to pivot on budget decisions. Removing dedicated climate action funding will create a shortfall that is unlikely to be met by many local governments through the municipal tax base.

As such, Council requests that the Province engage local governments on the swift replacement of CARIP with a program that provides consistent, non-application based funding, tied to annual climate reporting and with first payments received by local governments in 2022. This will allow municipalities to continue their work at a scale necessary to address the Climate Emergency and deliver on CleanBC and Municipal Climate Plan goals.

Sincerely,

Angila Bains, B.A., CMC,
Manager, Legislative Services

RN/

Enclosures: Council Report:

cc. Mayor and Council
Paul Thorkelsson, Chief Administrative Officer, District of Saanich
Sharon Hvozdzanski, Director of Planning, District of Saanich
Valla Tinney, Director of Finance, District of Saanich
Tara Faganello, Assistant Deputy Minister, Local Government Division, Ministry of Municipal Affairs

2560-50
Climate Action

ENDING THE BC CLIMATE ACTION REVENUE INCENTIVE PROGRAM (CARIP)

Report of the Director of Planning dated May 13, 2021. To provide Council with information regarding:

- The announced end to the Provincial Climate Action Revenue Incentive Program (CARIP);
- The implications this has for the District of Saanich Climate Action; and
- Proposed next steps.

The Manager of Sustainability provided an overview of the termination of the BC Climate Action Revenue Incentive Program.

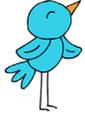
MOVED by Councillor Chambers and Seconded by Councillor Plant: “That Council:

- 1. Receive for information the report of the Director of Planning dated May 13, 2021;**
- 2. Direct the Mayor to write a letter to the Premier, the Minister of Municipal Affairs, the Minister of the Environment, Minister of Finance and Climate Change Strategy, and the Union of British Columbia Municipalities based upon the draft provided, detailing the impact of cancelling the Climate Action Revenue Incentive Program (CARIP) and the need for a swift replacement that provides consistent, non-application funding to allow the District of Saanich and other municipalities to continue their work at a scale that can deliver on the Provincial CleanBC Plan and Municipal Climate Plans;**
- 3. Direct staff to draft a resolution to the Union of British Columbia Municipalities on a replacement CARIP program and present this to Council for consideration prior to the June 30, 2021 submission deadline; and**
- 4. Share this report and attachments with the Capital Regional District Board of Directors, other BC municipal elected officials and the Chief Administrative Officers in advance of the Union of British Columbia Municipalities conference in September 2021.”**

Council discussion ensued with the following comments:

- The cuts to funding are disappointing.

The Motion was then Put and CARRIED



Highlights from the Alberni-Clayoquot Regional District (ACRD) Board of Directors' Meetings - May 2021



MAY 12TH MEETING

BYLAW R1029-4 AMENDMENT OF ALBERNI VALLEY LANDFILL TIPPING FEE AND REGULATION AMENDMENT

The Board approved Bylaw R1029-4, amending the fees at the Alberni Valley Landfill including a new fee for the disposal of Organics at \$115/tonne; an increased rate for Commercial Mixed Recyclables and Cardboard at \$350/tonne; and a reduced rate for the minimum charge for Asbestos Containing Materials at \$25. Visit www.acrd.bc.ca to view the entire bylaw.

LONG BEACH AIRPORT (LBA) LEASE

The Board approved a 3-year lease with Benjamin Boulton at the LBA for a Marine Plastic Reuse Centre with the goal of reusing, repurposing, and recycling recovered marine plastics. Phase 1 will focus on reuse of materials for the creation of value-added consumer goods such as hanging flower baskets made from dragger balls. Phases 2 and 3 will add technology and infrastructure to recycle and remold recovered materials into consumer materials and products to be utilized locally.

HEALTHY WATERSHEDS INITIATIVE GRANT FUNDING

The Board approved the proposed grant agreement between the Healthy Watersheds Initiative and the ACRD for \$40,000 for the Bridge Replacement on Log Train Trail at Platzer Creek. With this contribution a replacement aluminum span bridge structure will be fabricated and installed within the fisheries regional timing window for instream works (August 15 – September 15) 2021.

MAY 26TH MEETING

ACRD OPEN AND ELECTRONIC MEETINGS – COVID-19 PANDEMIC & MUNICIPAL AFFAIRS STATUTES AMENDMENT ACT, 2021

Regional District Board and Committee meetings will continue to be held virtually until August 26, 2021. Open meetings will continue to be conducted via Zoom videoconferencing and livestreamed on the ACRD website. The public have several ways to participate in ACRD meetings. Visit the ACRD website for more details at www.acrd.bc.ca

On May 13, 2021, Minister Josie Osborne introduced legislation (Bill 10) to provide a necessary transition and continuity for local government matters which are currently covered under various Ministerial Orders that are part of the COVID-19 Related Measures Act. These legislative changes will provide municipalities and regional districts with new permanent authorities, such as enabling them to hold virtual and hybrid meetings and public hearings in addition to in-person meetings.

ACRD BUILDING BYLAW PS1011

The Board gave third reading and adoption to Bylaw PS1011, providing updated building regulations in the region and improving efficiencies in the delivery of the building inspection service. Updates include a revised fee schedule, new \$100 application deposit fee, and exemption for certain farm buildings. The full list of updates can be found online at www.acrd.bc.ca/building-inspection

Board of Directors

Chair: John Jack
(Huu-ay-aht First Nation)

Vice-Chair: John McNabb
(Electoral Area "E"
Beaver Creek)

Director Bob Beckett
(Electoral Area "A"
Bamfield)

Director Tanya Shannon
(Electoral Area "B"
Beaufort)

Director Kel Roberts
(Electoral Area "C"
Long Beach)

Director: Penny Cote
(Electoral Area "D"
Sproat Lake)

Director Dianne Bodnar
(Electoral Area "F"
Cherry Creek)

Mayor Sharie Minions
(City of Port Alberni)

Councillor Ron Paulson
(City of Port Alberni)

Councillor Tom Stere
(District of Tofino)

Councillor Rachelle Cole
(District of Ucluelet)

Councillor Kirsten Johnsen
(Toquaht Nation)

Councillor Wilfred Cootes
(Uchucklesaht Tribe
Government)

Councillor Alan McCarthy
(Yuutu?if?ath Government)

ACRD Office Hours

Open to the public
8am-4:30pm Monday-
Friday.

Capacity is limited, so
please reach out to
staff via phone or
email if possible.

Please hand sanitize
and wear a mask upon
entry to the office and
maintain 2m physical
distance from others.

UPCOMING MEETINGS – input on upcoming meetings may be emailed to: responses@acrd.bc.ca

West Coast Committee – June 2nd, 10:00 am, via Zoom

Board of Directors – June 9th, 1:30 pm, followed by the **Regional Hospital District**; via Zoom

Board of Directors – June 23rd, 1:30 pm; via Zoom

This is not the official minutes, but an information report summarizing the Regular Board of Directors Meeting. For more information visit the ACRD Website at www.acrd.bc.ca or contact the General Manager of

Councillor Rachelle Cole Deputy Mayor October - December 2021



STAFF REPORT TO COUNCIL

Council Meeting: JUNE 15, 2021
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: ABIGAIL K. FORTUNE, DIRECTOR OF PARKS & RECREATION

FILE NO: 0550-20

SUBJECT: UCLUELET SOAPBOX DERBY - 2021

REPORT NO: 21-92

ATTACHMENT(S): APPENDIX A – SPECIAL EVENTS PERMIT

RECOMMENDATION(S):

1. **THAT** Council approve the Special Events Permit for the Soap Box Derby organized by Blackrock Oceanfront Resort for Saturday, September 18, 2021.
2. **THAT** Council approve the closure of the following roads from 6:00 AM to 6:00 PM on Saturday September 18, 2021:
 - a. Bay Street, from the intersection of Peninsula Road to the intersection of Cedar Road; and,
 - b. Cedar Road, from the intersection of Bay Street to the intersection of Park Lane.

PURPOSE/DESIRED OUTCOME:

The purpose of this report is request approval for a Special Events Permit and road closures for the Ucluelet Soap Box Derby scheduled to occur on Saturday, September 18, 2021.

BACKGROUND:

The Black Rock Oceanfront Resort has submitted a Special Events permit application form to run “Ukee’s Annual Soapbox Derby” on Saturday, September 18, 2021. The Black Rock Oceanfront Resort has met or is in the process of meeting the requirements as laid out in the application form for an event of this kind.

Once approved by Council, the Black Rock Oceanfront Resort will be required to submit proof of insurance for the event naming the District of Ucluelet as additionally insured in a broad form Commercial General Liability Policy.

The Black Rock Oceanfront Resort will be required to submit a COVID plan for the event in conjunction with current day Provincial Public Health Order restrictions/guidelines. The Black Rock Oceanfront Resort will also be required to provide notification to residents and business that will be affected by the event prior to the derby.

TIME REQUIREMENTS – STAFF & ELECTED OFFICIALS:

Staff will assist with the road closure process in terms of providing Municipal equipment.

FINANCIAL IMPACTS:

No financial impact will result from the recommendations.

OPTIONS REVIEW:

1. **THAT** Council approve the Special Events Permit for the Soap Box Derby organized by Blackrock Oceanfront Resort for Saturday, September 18, 2021. **(Recommended)**
2. **THAT** Council approve the closure of the following roads from 6:00 AM to 6:00 PM on Saturday September 18, 2021:
 - a. Bay Street, from the intersection of Peninsula Road to the intersection of Cedar Road; and,
 - b. Cedar Road, from the intersection of Bay Street to the intersection of Park Lane. **(Recommended)**
3. **THAT** Council provides alternative direction to staff.

Respectfully submitted: Abby Fortune, Director of Parks & Recreation



DISTRICT OF UCLUELET
SPECIAL EVENT PERMIT APPLICATION FORM

APPLICANT INFORMATION

Organization Name: Black Rock Oceanfront Resort

Primary Contact Name: Lara Kemp

Mailing Address: [Redacted]

Phone: [Redacted] Cell: [Redacted]

Email: [Redacted]

Secondary Contact Name: Mayco Noel

Mailing Address: _____

Phone: _____ Cell: [Redacted]

Email: [Redacted]

EVENT INFORMATION

Event name: 2021 Soapbox derby Date: Sept 18, 2021

Location: Bay Street - lower

Site Map attached:
yes: _____ no: ✓

Event Description: (please describe your event or attach a summary in letter format)

Is this an Annual Event?

yes: no: **Event Schedule**

Set Up	Date: <u>Sept 18, 21</u>	Time: <u>6am</u>	Day of Week: <u>Saturday</u>
Event Starts	Date: <u>Sept 18, 21</u>	Time: <u>10am</u>	Day of Week: <u>Saturday</u>
Event Ends	Date: <u>Sept 18, 21</u>	Time: <u>3:00 pm</u>	Day of Week: <u>Saturday</u>
Take Down	Date: <u>Sept 18, 21</u>	Time: <u>3-6pm</u>	Day of Week: <u>Saturday</u>

Anticipated number of participants:

50

Will you be having security:

yes: no:

Please provide description of security plan.

Have you contacted to RCMP:

yes: no:

Parking: (please describe how event parking will be coordinated)

Parking will be in the surrounding area

How and when will affected residents and or businesses be notified:

All businesses and residents will be contacted by a letter door to door

Road Closure Requested

yes: no:

Details: Lower Bay Street

Event Additional Requirements:

yes: no:

Details:

use of 6 tables - 6 foot, 6 garbage cans, 5 tents

EQUIPMENT & ACTIVITIES

Are there any musical entertainment features related to your event?

yes: no:

Details: Local Radio station with music, announcements & speeches.

Will sound amplification be used for announcements, speeches or other public addresses?

yes: no:

Electrical Services Required: (please note municipality will not supply electrical cords)

yes: no:

Details:

We will be using outside power from the Whales Tale Hotel

Will portable toilets be supplied for this event?

yes: no:

First Aid: In the event of an emergency or injury to participants what first aid provisions have been made:

There will be an ambulance & paramedic on site

Waste Management: What arrangements have been made to reduce litter/removal of waste during or after the event:

We will have garbage cans situated throughout the event space and do a thorough clean at the end.

Accommodation: Have you taken into account accommodation requirements for your event.

yes: _____ no:

Details:

FOOD & BEVERAGE

Will food and beverage service be available during your event?

yes: _____ no:

Please note a Temporary Food Permit will required by Vancouver Island Health Authority

Will alcohol beverages be available during your event?

yes: _____ no:

If YES a Special Occasion Licence is required with a copy going to the District of Ucluelet as well as a plan for safe ride home and security.

* Please also see Special Occasions Licence- Major Events document, Terms & Conditions - Government of BC

CLEAN UP & GARBAGE

Please note garbage must be removed immediately due to wildlife concerns

Site garbage plan:

Please provide site plan

Recycling Plan:

Garbage removal plan:

Detailed event clean-up plan:

Please provide time line

Full sweep of area at closure.

FEES

Rental fee: _____

Deposit Fee: _____

\$500

INSURANCE

Commercial General Liability Insurance

Broad form Commercial General Liability policy for a limit of not less than \$3,000,000.00 on an occurrence basis with respect to third party liability claims for bodily injury, property damage, personal injury. This policy shall include but is not limited to: Premises and operation Liability, Blanket Contractual Liability, Products and Completed Operations, Tenants' Legal Liability, Non-Owned Automobile Liability, Owner's and Applicant's Protective Liability, Contingent Employers' Liability, Breach of Conditions clause. The District of Ucluelet shall be added as "Additional Insured" along with Cross-Liability and Severability of Interest clauses.

* A copy of the insurance must be provided to the District of Ucluelet

Notice of Cancellation

All such insurance policies shall stay in force and not be amended, cancelled or allowed to lapse and shall contain the necessary "Endorsements" to provide the District with thirty (30) days prior written notice.

General

The Applicant agrees to be responsible for any and all deductible amounts including any claim expenses incurred and policy premiums payments. All of the required Applicants' insurance policies shall be primary, non-contributing with respect to any insurance carried by the District. The District of Ucluelet reserves the right to impose such higher limits or other types of insurance as would reasonably be required of a prudent Applicant of similar event.

I have read and understand the Insurance requirements:



Initial required

Included:

yes: _____

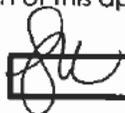
no: _____

INDEMNITY AGREEMENT

Without limiting any other obligation of the Applicant under this application or otherwise, the Applicant hereby agrees to Indemnify and Save Harmless the District of Ucluelet, its elected officials, officers, employees, servants, agents and others from whom the District is in law responsible, from and against any liability, loss, claims, damages, fines, or penalties, cost and expenses (including consulting fees), investigatory and legal expenses, and other actions or course of actions, suits, caused by or attributed to any willful or negligent act, omission, delay, or allegations thereof on the part on the Applicant, its officers, employees, subcontractors, agents, licensees, assignees, invitees or other persons engaged in the event pursuant to this Application or anyone else for whom the Applicant is in law responsible. Should the District be made a party to any litigation by or against the Applicant, then the Applicant will protect, indemnify and hold the District harmless and will promptly pay all costs, expenses, and legal fees (on a solicitor and own client basis) incurred or paid by the District in connection with such litigation upon demand. The Applicant will also promptly pay upon demand all costs, expenses and legal fees (on a solicitor and own client basis) that may occur or be paid by the District in enforcing the terms, covenants and conditions in this application. The Applicant's obligation

under this indemnification section will survive the expiry or termination of this application.

I have read and understand the Insurance requirements:



Initial required

DATE: May 28, 21



STAFF REPORT TO COUNCIL

Council Meeting: June 15, 2021
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: BRUCE GREIG, MANAGER OF COMMUNITY PLANNING **FILE NO:** 0890-20-TUGWELL-FBOE2021
SUBJECT: FOOD BANK ON THE EDGE – PROPOSED NEW LOCATION **REPORT NO:** 21-93
ATTACHMENT(S): APPENDIX A – LETTER FROM FBOTE SOCIETY RECEIVED JUNE 7, 2021

RECOMMENDATION:

THAT Council provide a letter of support for the proposed construction of a new facility by the Food Bank on the Edge Society on District property at Tugwell Field, noting the following:

1. **THAT** Council supports leasing the proposed 665m² area to the Food Bank on the Edge Society for a nominal fee for an initial period of ten years, for the purpose of constructing and operating a community food bank and food security centre; and,
2. **THAT** Council supports the idea of the Society transferring ownership of the asset to the District at an appropriate point in the future, with potential to lease back space for the ongoing function of the Food Bank on the Edge.

PURPOSE:

The purpose of this report is to gauge the level of support from Council for a proposal by the Food Bank on The Edge Society (the “FBOE”) to construct a new foodbank /community food security centre on a portion of District land on the Tugwell Field site near Forbes Road.

BACKGROUND:

The Food Bank on The Edge Society has been operating out of an aging modular building near the Rec Hall on Seaplane Base Road for the past 13 years. The Society has a lease at the current location at a nominal fee. The Society has been planning to replace the facility, and most recently approached Council at its March 9, 2021 meeting. At that time Council directed Staff to report back with options to lease a location for construction of a new food bank building on municipal land, at a nominal fee.

DISCUSSION:

A location for the proposed facility has been identified near the northwest corner of the Tugwell Field property (see **Figure 1**). This location would not conflict with current park activities, programs or maintenance and would offer good access from Forbes Road. The location at Tugwell is also at high ground, well clear of tsunami hazard. The proposed lease area is 665m² in area, and is proposed to be leased to the Society for \$1 for an initial period of ten years.

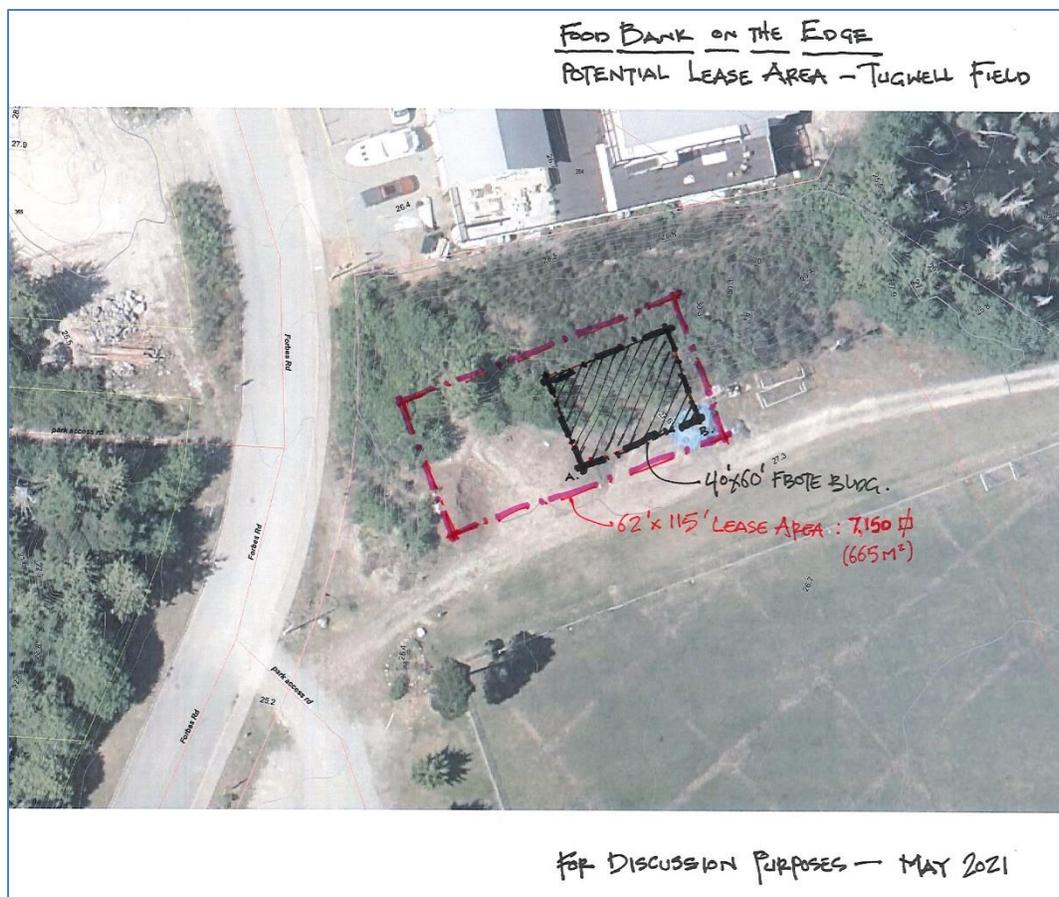


Figure 1 - proposed lease area

The proposed building would be approximately 220m² (2,400 sq.ft.) in area. Two-thirds of the building would be equipped for food storage and distribution, and a third of the area would contain a small commercial demonstration kitchen and service / meeting space.

The preliminary design of the structure shows a metal building which is functional yet welcoming to the public (see **Figure 2**). The total project budget including design and contingency is \$1.3 million.

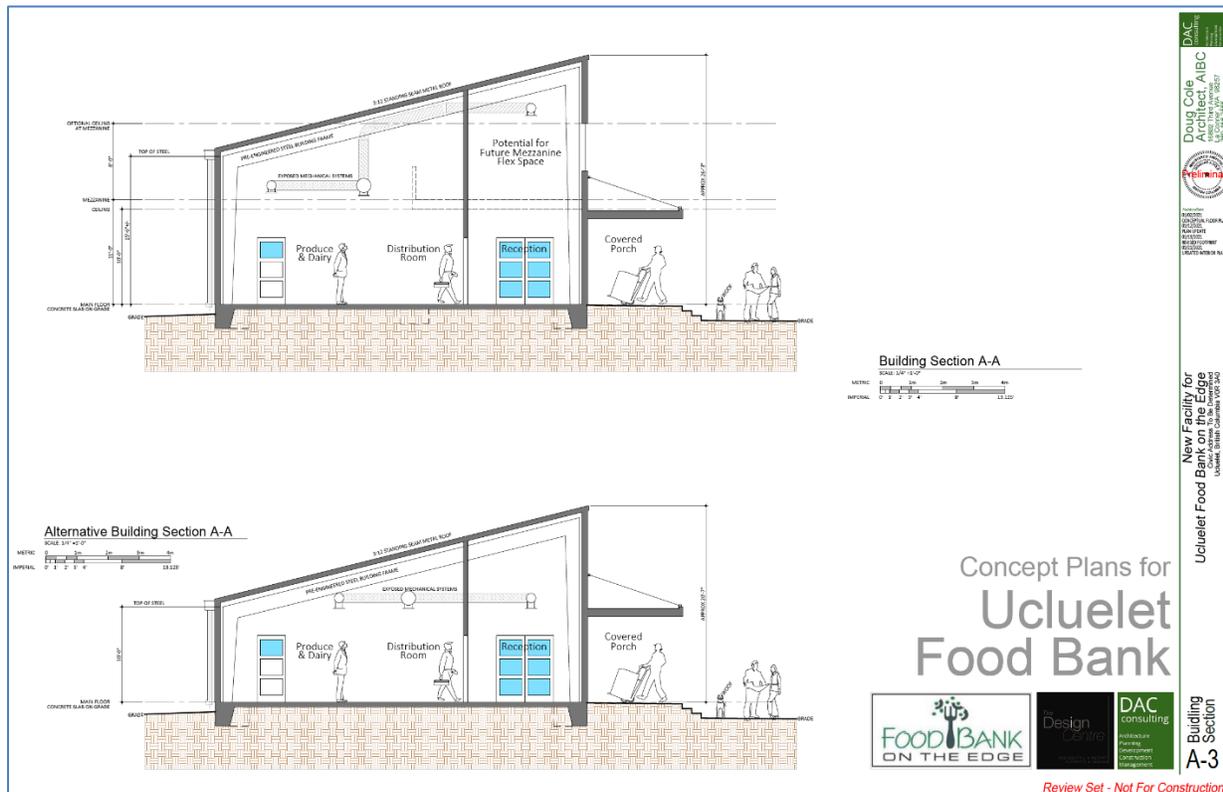


Figure 2 – section through proposed building

Staff are working on two concurrent initiatives worth bearing in mind when considering this request:

- 1.) Overall site planning for Tugwell Field to consider the location and space requirements for a number of future program items; and
- 2.) Analysis and business case for replacing the Rec Hall with a new weather-protected multi-sport surface facility.

That work has progressed far enough that staff can share the following:

- Tugwell Field is a recommended location for a new covered sports facility;
- the proposed FBOE lease area and building would not conflict with future programming for the Tugwell site; and,
- The proposed FBOE facility in this location would complement other potential facilities in the immediate vicinity (field house, covered sports surface, community garden).

Staff will be reporting out to Council in the near future on these two initiatives, but at this point we are able to confirm that the location of the FBOE fits well with the other possible future changes to the Tugwell site, without restricting current park and recreation functions (see **Figure 3**).



Figure 3 – sketch exploring potential future facilities at Tugwell.

For grant application purposes, it will benefit the Society to show a value of the land within the proposed lease area. Staff have provided a simple calculation based on an average of current assessed land values in the nearby area (see **Figure 4**).

Food Bank on the Edge - Proposed Tugwell Field lease value (May, 2021)				
folio	area m2	area ft2	2021 assessed land value	
118-115	2515	27071.21	\$316,000	\$11.67
118-110	2900	31215.31	\$340,000	\$10.89
118-107	2740	29493.09	\$332,000	\$11.26
	total	87779.6	\$988,000	\$11.26 average
value of bare land in Forbes Road area				
		proposed lease area: (19mx35m)	7158 lease area (sq.ft.)	
			\$80,566.60 value of lease area	

Figure 4 – estimate of lease area land value

FINANCIAL IMPLICATIONS:

The Society is actively preparing grant applications to various funding sources, including gaming grants, and federal and provincial community infrastructure grants. The Society's request (see **Appendix 'A'**) includes confirmation from the District of the following:

- support for leasing the proposed area for a nominal fee;
- the value of the leased land area - as noted above this would be \$80,500.00; and,
- whether the District will provide additional financial support for the project, e.g. to offset the costs of servicing the site with water, sewer and electrical infrastructure – and if so, to what level.

Staff note that the project budget is carrying a \$100,000 line-item allowance for site work and servicing.

There are no funds currently allocated to support the FBOE building project within the 2021 budget and 5-year financial plan. If Council wishes to contribute to the project, staff recommend that Council have a preliminary discussion with Staff about the budget implications of the amount being considered by Council. A motion indicating the amount, as set out below, may be sufficient for initial support for grant application purposes, with referral to the 2022 budget process to confirm the contribution and identify alternatives for the source of funds (e.g., Barkley Community Forest funds or other).

CONCLUSION AND OPTIONS:

A new food bank and community centre for food security in the proposed location would be a benefit to the community. The facility could support the Society's function in helping community members in need, and also support new and ongoing education and community-building programs based around food preparation, nutrition and culture. The location is a muster point, and the proposed facility could also provide a support function in the case of community emergency. Staff recommend that Council provide a letter of support for the project noting the items at the outset of this report.

There has also been some discussion of whether the District would provide additional financial support for the project. Staff do not wish to presume the outcome or scale of that discussion, and recommend that if Council wishes to contribute to the project, then it should discuss the specifics as noted above and could consider a motion along the following lines:

3. **THAT** Council supports contributing to the project up to [a specified amount] to offset site servicing and construction costs, with confirmation of the amount and source of funding to be determined in the 2022 budget process.

Alternatively, Council could provide alternative direction to Staff and/or the Society.

Respectfully submitted: Bruce Greig, Manager of Community Planning

Appendix A



District of Ucluelet
Box 999
Ucluelet, BC V0R 3A0

Dear Mayor Noel and Council Members,

The Board Members of the Food Bank on the Edge (FBOE) wish to express our sincere thanks to the District of Ucluelet Council, Mayor, and staff members. On several occasions representatives have met with us to discuss our new building project. They have provided valuable support; offering suggestions and solutions, and verbal/written commitments regarding infrastructure needs that have helped us move forward in this process. We thank all members of Council, staff members Bruce Greig, Abby Fortune, former CAO Mark Boysen, and acting CAO Andy Laidlaw for their time and expertise.

The list below summarizes our understanding of the verbal and/or written commitments made by the District of Ucluelet to FBOE regarding the building project. The District of Ucluelet will provide:

- 1) A 10-year land lease to the FBOE for a building site at Forbes Road/Tugwell Fields. The FBOE will be charged an annual fee of \$1.00 for this lease.
- 2) Services to the building site (hydro, water and sewer) as this site is designated as a community multi-use location.
- 3) A statement of the estimated value of building site land provided (point #1)
 - Note that, once Council has clarified the dollar amount, this land value will be used in our building budget when applying for matching grant funds.
- 4) Barkley Forest Corporation funds to be used towards building construction costs.
 - Note that, once Council has clarified the dollar amount, this donation will be used in our building budget when applying for matching grant funds.

SLP Solutions is under contract with the FBOTE to identify and write grants. We are currently sending letters of request for support for the building project to all our partners.

We welcome discussion and clarification of these points at your earliest convenience.

Sincerely,

The Board of Directors, Food Bank on the Edge

Food Bank on The Edge - proposed new location Bruce Greig, Manager of Co...



STAFF REPORT TO COUNCIL

Council Meeting: June 15, 2021
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: PAULA MASON, ADMINISTRATION CLERK

FILE NO: 1630-01

SUBJECT: CHEQUE LISTING – MAY 2021

REPORT NO: 21-90

ATTACHMENT(S): APPENDIX- DISTRICT OF UCLUELET AP CHEQUE LISTING

RECOMMENDATION(S):

There is no recommendation. This report is provided for information only.

PURPOSE:

The purpose of this report is to provide Council with a regular update on disbursed cheques.

BACKGROUND:

Finance staff have provided a detailed list of last month's cheque run attached as Appendix A.

POLICY OR LEGISLATIVE IMPACTS:

The cheque listing has been reviewed to ensure compliance with the *Freedom of Information and Protection of Privacy Act*. The names of individual's shown on the cheque listing are either employed with the District or contracted for the delivery of goods and services.

OPTIONS REVIEW:

1. There is no recommendation. This report is provided for information only.
(Recommended)
2. THAT Council provide alternative direction to Staff.

Respectfully submitted: PAULA MASON, ADMINISTRATION CLERK

Appendix A

AP Cheque Listing

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
56029087	2	2021-05-04	CI192	CIBC - VISA CENTRE	VISA/04/21	MAR 16-APR 15/2021	7946.58		7946.58	
031662	2	2021-05-14	RD205	ACRD	11630	TIPPING FEES TICKET 111615	27.3		27.3	
031663	2	2021-05-14	AJP15	ARCHIE JOHNSTONE PLG & HTG LTD.	2497RR	HVAC MAINTENANCE	4435.41		4435.41	
031664	2	2021-05-14	AVI01	AVICC	202145	2021 ANNUAL DUES	273.09		273.09	
031665	2	2021-05-14	MA952	BUREAU VERITAS CANADA (2019) INC.	VA10341477 VA10346735	WATER TESTING C125868 WATER TESTING C129520	2638.13 270.9		2909.03	
031666	2	2021-05-14	CE004	CORPORATE EXPRESS CANADA INC	56066682	OFFICE SUPPLIES LYCHE	19.43		19.43	
031667	2	2021-05-14	CUPE1	CUPE LOCAL #118	04/21	APR/21 DUES	1544.32		1544.32	
031668	2	2021-05-14	DC001	DOLAN'S CONCRETE LTD.	UP46602	DRAIN ROCK	41.59		41.59	
031669	2	2021-05-14	EB295	E.B. HORSMAN & SON	12934865 12953365 12953245	LAGOON - MATERIALS PW-MATERIALS LOCKER ROOM MATERIALS	27.96 100.44 370.36		498.76	
031670	2	2021-05-14	EDG01	EDGETT EXCAVATING	13205	JOB#20-09 CEDAR RD PP#2	131586.55	13158.65	118427.9	
031671	2	2021-05-14	ED977	EDWARDS DAVID	1521	EXCAVATOR	420		420	
031672	2	2021-05-14	EL048	ERIK LARSEN DIESEL CO. LTD.	718864 718943 718948 718975 718866	FIRE TRUCK INSPECTION BACKHOE - PARTS BACKHOE - PARTS MISC HARDWARE BOOM TRUCK INSPECTION	722.4 149.36 13.39 12.89 201.6		1099.64	
031673	2	2021-05-14	FAL01	FALCON EQUIPMENT LTD.	413002566	PTO INSTALL 1-TNNE TRUCK	8938.87		8938.87	
031674	2	2021-05-14	FW050	FAR WEST DISTRIBUTORS LTD	INV-F002466 INV-F002521 INV-F002653 INV-F002658	SANITIZER CLEANING SUPPLIES PARKS UCC/PUBLIC CLEANING SUPPLIES UCC CLEANING SUPPLIES	208.18 268.73 340.62 32.25		849.78	
031675	2	2021-05-14	FSC10	FOUR STAR COMMUNICATIONS INC	58856	ANSWERING SERVICES MAY/21	162.75		162.75	
031676	2	2021-05-14	FS004	FOUR STAR WATERWORKS	871213000597 871213000569	LMI - PW INJECTION ASSEMBLY	2872.22 381.56		3253.78	
031677	2	2021-05-14	GB059	GIBSON BROS. CONTRACTING LTD.	24807 24767	GRAVEL PW GRAVEL PW	560 280		840	
031678	2	2021-05-14	GPC25	GREATPACIFIC CONSULTING LTD	1225	PROJ 1005-009 2021 REM	3314.61		3314.61	

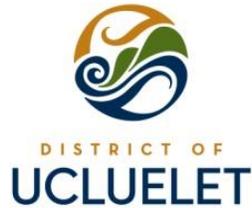
Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
031679	2	2021-05-14	IC130	INFOSAT COMMUNICATIONS	469590	MAY/21 SAT PHONE	65.12		65.12	
031680	2	2021-05-14	IB275	ISLAND BUSINESS PRINT GROUP LTD	175837 175911	#10 WINDOW ENVELOPES X3000 2021 TAX NOTICES	208.32 1092		1300.32	
031681	2	2021-05-14	ISL05	ISLAND ENVIRONMENTAL HEALTH & SAFETY	32866	AMPHITRITE LIGHTKEEPERS HOUSE	2199.75		2199.75	
031682	2	2021-05-14	JD79	J & D WEAVER HOLDINGS LTD	594845	UVFB SMALL TOOLS	141.33		141.33	
031683	2	2021-05-14	JR381	J. ROBBINS CONSTRUCTION LTD	5084	CONCRETE MIX	317.58		317.58	
031684	2	2021-05-14	CK608	KASSLYN CONTRACTING	D772 D773	D772 D773	4263.85 4635.8		8899.65	
031685	2	2021-05-14	KL923	KERDMAN LINDSAY	123365	GYMNASTICS SPRING/21	3934.8		3934.8	
031686	2	2021-05-14	L9436	LAIDLAW ANDY	123363	MAR/APR MILEAGE	1091.5		1091.5	
031687	2	2021-05-14	LB002	LB WOODCHOPPERS LTD.	380586 380588 381484	GRASS TRIMMER PARTS GRASS TRIMMER PARTS BLOWER/PRUNER/MATTOCK	120.92 241.83 959.62		1322.37	
031688	2	2021-05-14	MIE30	MIECM	2021-017	2021 MEMBERSHIP DUES	200		200	
031689	2	2021-05-14	MISC	[REDACTED]	123364	REFUNDED PILATES	44.1		44.1	
031690	2	2021-05-14	MISC	[REDACTED]	15418	HARBOUR FEES REFUND	1699.13		1699.13	
031691	2	2021-05-14	MISC	[REDACTED]	BP19-55	BP19-55 DMG DEP RETURN	1000		1000	
031692	2	2021-05-14	SBR01	SONBIRD REFUSE & RECYCLING LTD.	41170 41961 41706	UVFB/UAC GARBAGE JAN/21 PW GARBAGE APR/21 UVFB/UAC GARBAGE MAR/21	107.83 1362.77 97.59		1568.19	
031693	2	2021-05-14	SUN02	SUN LIFE ASSURANCE COMPANY OF CANADA	107802	MAR/21 EAP	121.28		121.28	
031694	2	2021-05-14	TPS42	SWELL EDUCATION	1162	OFA LVL1 TRAINING	1617		1617	
031695	2	2021-05-14	TU428	TOURISM UCLUELET	02/21	FEB/21 MRDT	10252.62		10252.62	
031696	2	2021-05-14	uc142	UCLUELET CONSUMER'S CO-OPERATIVE ASSN	16APR2021#1707 19APR2021#0366 08APR2021#3261 11AP2021#3940 21APR2021#2914 23APR2021#3352	PW-BEVERAGES YOUTH FOOD INITIATIVE FIREHALL-WATER REFILL/CLEANING FIREHALL PAINTING SUPPLIES TAPE/BATTERIES CLEANING PRODUCTS-PW	24.78 84.26 27.63 69.88 32.34 13.62		4612.91	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
					23APR2021#7271	FIREHALL TOOLS/MATERIALS	84.18			
					07APR2021#7015	UCC COMMAND HOOKS	17.34			
					26APR2021#4032	YOUTH FOOD INITIATIVE	82.86			
					6995	APR/21 CARDLOCK	4161.94			
					12APR2021#4369	YOUTH FOOD INITIATIVE	14.08			
031697	2	2021-05-14	uc142	UCLUELET CONSUMER'S CO-OPERATIVE ASSN	71462905	PROPANE-PARKS	22.4		22.4	
031698	2	2021-05-14	UR849	UCLUELET RENT-IT CENTER LTD	41420	LIFT STATIONS-SEWER TRUCK	347.2		1176	
					41519	APR/21 PORTABLES	828.8			
031706	2	2021-05-14	XC300	XPLORNET COMMUNICATIONS INC	INV37293535	MAY/21 SAT PHONE	76.15		76.15	
031705	2	2021-05-14	WC345	WURTH CANADA LTD	24315803	PPE - PARKS	90.46		1915.69	
					24329400	DEGREASER	1045.26			
					24332310	PW MATERIALS	779.97			
031704	2	2021-05-14	WP166	WINDSOR PLYWOOD - UCLUELET DIV.	59493A	PW MATERIALS	166.27		3338.65	
					59494A	SUPPLIES/MATERIALS	786.85			
					59492A	PARKS MATERIALS/PPE	525.77			
					58331A	FIREHALL MATERIALS	4.26			
					59246A	UCC PICTURE HANGERS	4.46			
					59473A	PARKS LOCKER ROOM MATERIALS	1806.02			
					56081A	FIREHALL MATERIALS	23.62			
					56108A	YOUTH ROOM ART SUPPLY CART	21.4			
031703	2	2021-05-14	WF001	WFR WHOLESALE FIRE & RESCUE LTD.	INV/2021/1379	HYDRANT WRENCH	226.2		226.2	
031702	2	2021-05-14	WCC28	WESTCOAST CONNECT	5796	APR/21 COURIER	632.97		632.97	
031701	2	2021-05-14	WCS01	WCS ENGAGEMENT & PLANNING	1327	TOURISM PLAN	3129		3129	
031700	2	2021-05-14	US001	URBAN SYSTEMS LTD.	188324	1427.0013.01 AMPHITRITE PT PARK	14138.25		47309.85	
					188323	1427.0010.01 HARBOUR MASTER PLAN	2590.35			
					188322	1427.0009.01 AMPHITRITE POINT	30581.25			
031699	2	2021-05-14	UI923	UKEE INFO TECH	12344	IT SUPPORT APR/21	2317.79		2317.79	
031707	2	2021-05-31	AE500	ASSOCIATED ENGINEERING (B.C.) (LTD)	280377	PROJ 2017-2163.000 KENNEDY LAKE	3842.64		3842.64	
031708	2	2021-05-31	BP940	BLACK PRESS GROUP LTD.	34069501	APR/21 ADS	3086.78		3086.78	
031709	2	2021-05-31	MA952	BUREAU VERITAS CANADA (2019) INC.	VA10349922	WATER TESTING C131171	270.9		886.62	
					VA10353903	SEWER TESTING C131295	344.82			
					VA10355565	WATER TESTING C133270	270.9			
031710	2	2021-05-31	CGISC	CGIS CENTRE	44378	SLIMS JUL-SEP/21	2240.31		2240.31	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
031711	2	2021-05-31	CT002	CLEARTECH INDUSTRIES INC	207694-CR 207694-OP 209852 872130	CONTAINER RETURN CM 207694 ERROR CORRECTION CONTAINER RETURN SODIUM HYPOCHLORITE	-252 -252 -294 846.89		48.89	
031712	2	2021-05-31	CN038	COLYNS NURSERY & GARDEN CENTRE	23179 23178	CEDAR RD LANDSCAPE PROJECT ANNUALS & FLOWER BASKETS	716.8 870.91		1587.71	
031713	2	2021-05-31	CS334	CONTROL SOLUTIONS	C004262	Q2/2021 UCC MAINTENANCE CONTRACT	1155		1155	
031714	2	2021-05-31	CE004	CORPORATE EXPRESS CANADA INC	56200276 56178424 56171989 56132098	OFFICE SUPPLIES LYCHE OFFICE SUPPLIES OFFICE SUPPLIES RED PENS	87.99 59.25 359.15 60.34		566.73	
031715	2	2021-05-31	CR003	CUNNINGHAM & RIVARD APPRAISALS (NANAIMO)	74537		2992.5		2992.5	
031716	2	2021-05-31	DES01	DESIGN CENTRE UCLUELET, THE	DOU2021-01	CEDAR WASHROOM DESIGN	2520		2520	
031717	2	2021-05-31	EB295	E.B. HORSMAN & SON	12975907 12959531	TRANSMITTER LOCKER ROOM	1966.72 69.59		2036.31	
031718	2	2021-05-31	EL048	ERIK LARSEN DIESEL CO. LTD.	719041	SHACKLE	43.4		43.4	
031719	2	2021-05-31	FW050	FAR WEST DISTRIBUTORS LTD	INV-F002835 INV-F002944 INV-F002625	GARBAGE BAGS PARKS UCC BATHROOM/CLEANING SCH BATHROOM SUPPLIES	193.05 169.92 288.35		651.32	
031720	2	2021-05-31	GB059	GIBSON BROS. CONTRACTING LTD.	24536	WPT-GRAVEL	1120		1120	
031721	2	2021-05-31	G9263	GUDBRANSON, BARB	123369 123368	GO BY BIKE UKEE BIKES GC GO BY BIKE PRIZES/21	50 77.67		127.67	
031722	2	2021-05-31	HOR01	HORSMAN STRATEGIES	1003		1470		1470	
031723	2	2021-05-31	IB275	ISLAND BUSINESS PRINT GROUP LTD	176029	#10 ENVELOPES X2000	340.48		340.48	
031724	2	2021-05-31	CK608	KASSLYN CONTRACTING	D774 D775	D774 D775	3269.66 4209.38		7479.04	
031725	2	2021-05-31	ka001	KOERS & ASSOCIATES ENGINEERING LTD.	0361-088 0361-087 9601-162	0361 REVIEW 239 BOARDWALK BLVD 0361 REVIEWS MARINE DR LOT 16 9601 590 MARINE DR	979.44 100.17 300.51		1380.12	
031726	2	2021-05-31	LB002	LB WOODCHOPPERS LTD.	382376 382094	PRUNING SHEARS PARKS TOOLS	190.4 1664.66		1855.06	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
031727	2	2021-05-31	MEC01	MEC PROJECTS LTD	2989	UCC REC HALL LIGHTING	89.25		229.13	
					2990	REC HALL LED LIGHTING	139.88			
031728	2	2021-05-31	ME001	MINISTER OF FINANCE	WSI470508	C024206 PCL/PERMIT 2021	21		42	
					WSI470510	C026923 PLC/PERMIT 2021	21			
031729	2	2021-05-31	MFL14	MINISTER OF FINANCE	EMI476996	14515 PERMIT EFFLUENT	1633.3		1633.3	
031730	2	2021-05-31	MISC	[REDACTED]	123367	AIR BRAKES EXAM REIMBURSMENT	15		15	
031731	2	2021-05-31	MISC	FILGIANO LAURIE	123370	HIIT CARDIO SPRING/21	262.4		262.4	
031732	2	2021-05-31	MISC	[REDACTED]	BP18-51	BP18-51 DMG DEP RETURN	1000		1000	
031733	2	2021-05-31	MISC	[REDACTED]	BP20-23	BP20-23 DMG DEP RETURNED	2500		2500	
031734	2	2021-05-31	N9371	NOEL MAYCO	123366	MARCH LUNCH MEETINGS REIMBRSMT	120.06		120.06	
031735	2	2021-05-31	PC650	PRAIRIE COAST EQUIPMENT	P32975	EQUIPMENT REPAIR	106.1		106.1	
031736	2	2021-05-31	SBR01	SONBIRD REFUSE & RECYCLING LTD.	41957	SCH GARBAGE APR/21	1270.8		2749.21	
					41958	52 STEPS GARBAGE APR/21	422.11			
					41959	WHISKEY DOCK GARBAGE APR/21	779.97			
					41960	UCC GARBAGE APR/21	231.18			
					41962	UVFB & UAC HALL GARBAGE APR/21	45.15			
031737	2	2021-05-31	SK010	STRICKLAND KARLA	123371	KIDS CLAY SPRING/21	800		800	
031738	2	2021-05-31	SUN02	SUN LIFE ASSURANCE COMPANY OF CANADA	109921	JUN/21 EAP	121.28		121.28	
031739	2	2021-05-31	TPS42	SWELL EDUCATION	1167	OFA LVL1	147		147	
031740	2	2021-05-31	TWT32	TIDEWATER TIMBERFRAMES	29	WELCOME SIGN RESTORATION	24667.11		24667.11	
031741	2	2021-05-31	AD004	TYCO INTEGRATED FIRE & SECURITY CANADA I	1100000091	2010 BAY ST ALARMS	1363.95		2856.78	
					13000001331	2010 BAY ST 2020 LATE BILLED	637.56			
					13000001724	2010 BAY ST ALARMS	300.98			
					13000035432	PW JUN-AUG/21	139.54			
					13000036085	2070 PENINSULA RD ALARMS	107.31			
					13000009976	FIREHALL MAY-JUL/21	139.72			
					13000009977	UCC MAY-JUL/21	167.72			
031742	2	2021-05-31	LEASE	UCLUELET CONSUMERS CO-OPERATIVE ASSN	06/21	JUN/21 LEASE	250		250	
031743	2	2021-05-31	UR849	UCLUELET RENT-IT CENTER LTD	41566	APR/21 PORTABLES	1848.57		1848.57	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
031744	2	2021-05-31	US001	URBAN SYSTEMS LTD.	188417	1427.0018.01 TRAILHEAD SIGNAGE	2316.83		33239.75	
					188581	1427.0011.01 CEDAR RD PARKING LOT	1564.92			
					188955	1427.0013.01 AMPHITRITE PT PARK	15183			
					188954	1427.0009.01 AMPHITRITE PT	14175			



STAFF REPORT TO COUNCIL

Council Meeting: June 15, 2021
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: Paula Mason, Administration Clerk

FILE NO: 0550-20

SUBJECT: RESOLUTION TRACKING – MAY 2021

REPORT NO: 21-89

ATTACHMENT(S): APPENDIX A: RESOLUTION TRACKER

RECOMMENDATION(S):

There is no recommendation. This report is provided for information only.

PURPOSE:

The purpose of this report is to provide Council with a monthly status update on resolutions that have been adopted by Council.

BACKGROUND:

The resolution follow-up status categories are:

- Assigned – action has not yet commenced;
- In Progress – action has been taken by Staff; and,
- Complete – action has been completed.

Items will be removed from the list after actions are shown once as being completed.

OPTIONS REVIEW:

1. There is no recommendation. This report is provided for information only. **(Recommended)**
2. **THAT** Council provide alternative direction to Staff.

Respectfully submitted: Paula Mason, Administration Clerk

Date	Agenda Item #	Meeting Item Description	Resolution	Description	Department Responsible	Follow-Up Status
September 25, 2018	11.3	Lease with Ucluelet & Area Historical Society	THAT Council approve recommendation 1 of report item, "Lease with Ucluelet & Area Historical Society", which states: THAT Council enter into a lease agreement with the Ucluelet and Area Historical Society that is similar to their original Provincial Lease #111228 – Block A District Lot 1507, Clayoquot Land District for approximately 2.4 hectares	Meet with UAHS looking at options. UAHS to get back to Ms. Fortune to confirm the direction they would like to proceed	Parks & Recreation	In Progress: Met with Historical Society - waiting for feedback on the lease. Meet January 2021
May 14, 2019	13.4.	Zoning Amendment, Housing Agreement & DVP (354 Forbes Road)	THAT Council, with regard to the proposal to renovate the building on Lot 17, District Lot 281, Clayoquot District, Plan VIP76147 (354 Forbes Road) and request for zoning amendments to permit commercial tourist accommodation on the property: give third reading to the "District of Ucluelet Zoning Bylaw Amendment Bylaw No. 1248, 2019"; give third reading to the "Ucluelet Housing Agreement Bylaw No. 1249, 2019"; and issue Development Variance Permit DVP19-03	Bring Bylaw No. 1248 & No. 1249 for adoption, once all subject to conditions being met	Planning	In Progress - waiting for applicant to meet conditions prior to adoption
December 10, 2019			THAT Staff provide Council with options for rejuvenating the Frank Jones Memorial site.	Staff to provide Council with options for rejuvenating the Frank Jones Memorial site	Parks & Recreation	In Progress - This will be part of overall master plan for Tugwell Field Area - Planning 2021
January 14, 2020	12.1.	Zoning Bylaw Amendment for 2100 Peninsula Road	That staff prepare a report that identifies options for the regulation of odor and noise, including a covenant	Staff to prepare a report	Planning	In Progress- awaiting information from applicant
January 14, 2020			THAT Staff work with Black Rock Oceanfront Resort & Spa to identify unique solutions for navigation to the resort	A.) Staff to incorporate options for directional landmarks in designs for Peninsula Road B.) Staff to follow up with Black Rock to discuss options for appropriate directional signs	Planning	Assigned
February 11, 2020	13.5.	West Coast Multi-Use Path Extension Bruce Greig, Manager of Community Planning West Coast Multi-Use Path Extension	THAT the District of Ucluelet make application to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development to expand Licence of Occupation File 1407317, to allow for the extension of the West Coast Multi Use Path and other associated utility uses, between the existing Multi Use Path and Pacific Rim National Park Reserve	Apply to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development	Planning / Public Works	ACRD is the lead on this project.
March 12, 2020	10.2.	Reporting and Request for Funding Letter from the Ucluelet Chamber of Commerce	THAT Council directs Staff to present a report that explores options for the use of the \$10,000 allocated to explore economic development options including the future location of Tourism Ucluelet	Draft report regarding future locations for Tourism Ucluelet	Planning	In Progress

Appendix A

March 12, 2020	12.3.	Operating and Project Review - Draft 5 Year Financial Plan	That Council direct Staff to provide a report on options for investing the remaining Community Forest Funds that have not been allocated for the 2020 budget	Draft report	Finance	Assigned - Planning report Summer 2021
March 17, 2020	14.2.	Water Treatment Loan Authorization Donna Monteith, Chief Financial Officer	3. THAT District of Ucluelet Loan Authorization Bylaw No. 1268, 2020 be given third reading and referred to the Inspector of Municipalities for approval	Staff to refer bylaw to the Inspector for Municipalities for approval	Administration / Finance	Assigned: this project is on hold until we receive information about a related grant application
June 23, 2020	13.1	District of Ucluelet Flood Mapping Project Bruce Greig, Manager of Community Services	THAT Council earmark the results of the flood mapping project for upcoming discussions in the Strategic Planning update and subsequent Budget preparations, for next steps to: update Emergency Preparedness plans; consider resiliency in long-term Asset Management planning; consider changes to development regulations, including a process for public consultation, as they relate to existing properties; and, consider new policy on future developments to avoid areas of flood risk.	Use report findings to update strategic planning, emergency preparedness plans, asset management planning, development regulations, policies related to development and subsequent budget preparation.	Administration	Assigned: this will be brought back during strategic and budget planning.
July 14, 2020		Audio Visual Upgrades for the Main Hall	THAT Council approve using up to \$60,000 RMI funds for Audio Visual (AV) upgrades to the Main Hall at the Ucluelet Community Centre.	Implement AV upgrades.	Parks & Recreation	In Progress - working with IT & Rec staff - late spring completion
October 13, 2020	13.1	Revised Covenant and Option to Purchase - Lot 13 Marine Drive Bruce Greig, Manager of Community Planning	THAT Council indicate that the offer to provide funding in the amount of \$320,000.00 to support the servicing and infrastructure of the development to reduce the cost of units to qualifying households would remain valid until September 1, 2025, and would be payable upon the owner obtaining a final occupancy permit for the last of the 33 houses to be built on the proposed lots.	Pay funds to the developer if and when occupancy permits are issued.	Finance	Assigned: Long Term Project Subject to Developer performance.

Appendix A

December 15, 2020	14.1	Development of "The Cabins" Properties in the Reef Point Area John Towgood, Planner 1	11. THAT Council authorize the following: a. discharge of Statutory Right-of-Way EL10355 from the Cabins Property, as defined in this report, at the time the subdivision is registered to redefine the parcel boundaries for the subject properties; and, b. removal of section 3.a from Statutory Right-of-Way EL10354 from the Lodge and the Staff Housing Property, as defined in this report, at the time the subdivision is registered to redefine the parcel boundaries for the subject properties; and,	Discharge and amend the Statutory Rights of Way at the appropriate time.	Planning	In Progress
December 15, 2020		Karen Laine and Christine Brice Re: Utility Charges Increase	THAT Staff work with Ardent Properties to identify options and present a report to Council in 2021.	Draft report regarding the water fees applicable to Whiskey Landing and other Strata Buildings.	Finance	In Progress - Met with Ardent Feb 8/21
February 9, 2021	13.1	Development Permit and Rezoning Request for 1672 Cedar Road John Towgood, Planner 1	1. THAT Council, with regard to the proposed development of a 4-unit mixed-use building at 1672 Cedar Road, authorize issuance of the requested Development Permit, subject to the applicant providing the following for review and approval by staff: i. revised building plans to articulate the front face of the building and/or side walls at the corners to reduce the appearance of the building mass - given the close proximity to the street and relationship to adjacent properties;	Issue building permit after conditions are met.	Planning	In Progress
February 9, 2021	13.2	Development Permit and Covenant Modification for 590 Marine Drive John Towgood, Planner 1	THAT Council, in regard to Lot B, District Lot 281, Clayoquot District, Plan VIP82211 (590 Marine Drive), authorize the following: a. modification of Covenant CA7109503 to reflect the six-unit multifamily building and associated landscaping, sidewalk, and parking area proposed in this application.	Modify covenant, and issue building permit after conditions have been met.	Planning	Complete
February 23, 2021	13.1.	Ucluelet Official Community Plan Bylaw Bruce Greig, Manager of Community Planning	That Council, with regard to the Official Community Plan (OCP) bylaw update: 5. refer District of Ucluelet Official Community Plan Bylaw No. 1236, 2020, to a public hearing.	Give notice of the public hearing.	Planning	Complete
March 9, 2021	10.1	Food Bank on the Edge - Lease Agreement Cris Martin, Food Bank on the Edge	THAT Staff provide a report to Council with options for the Food Bank lease.	Provide report to Council regarding lease options.	Planning	In progress
March 23, 2021	9.1	Zoning Amendment: Lot 16 Marine Drive Bruce Greig, Manager of Community Planning	THAT Council give second reading to District of Ucluelet Zoning Amendment Bylaw No. 1284, 2021, as amended.	Update bylaw as amended and update bylaw tracker.	Planning	Complete

Appendix A

March 23, 2021	9.1	Zoning Amendment: Lot 16 Marine Drive Bruce Greig, Manager of Community Planning		THAT Council Indicate to the applicant and the public that adoption of District of Ucluelet Zoning Amendment Bylaw No. 1284, 2021, would be subject to registration of a Section 219 restrictive covenant on the title of the subject property to ensure, as a matter of public interest, that the following conditions and offers be satisfied as the property is subdivided and developed: a. construction and development of the rental apartment building on proposed Lot 'A' (the "Apartment site") be in the first phase of the development; b. dedication of a 10m wide park greenbelt along the eastern (Victoria Drive side) boundary of the property, as proposed; c. dedication of a park area of approximately 1,300m2 on the western (Marine Drive) side of the property, as proposed; d. registration of a greenspace covenant on a 10m wide strip along the Marine Drive frontage of the subject property to retain vegetation and preclude driveway access along this road corridor, as proposed; e. extension of the proposed new road to connect to Victoria Drive in the general location as shown in Figure 7 of the staff report; f. vehicle access to the proposed Lot 'B' ("Townhouse site") be from the new internal road only; g. the proposed amenity contributions of \$1,000 per multi-family unit or single-family lot be payable prior to approval of a subdivision plan creating the corresponding development parcels; h. the proposed transfer of ownership of one small serviced	Draft and provide covenant after 3rd reading and prior to adoption of bylaw.	Planning	Assigned
March 23, 2021	9.1	Zoning Amendment: Lot 16 Marine Drive Bruce Greig, Manager of Community Planning		THAT Council direct Staff to give notice of public hearing for the District of Ucluelet Zoning Amendment Bylaw No. 1284, 2021.	Set date and give notice for public hearing.	Administration	Complete
March 23, 2021	13.3	Seasonal Worker Housing - TUP for RVs Pilot Bruce Greig, Manager of Community Planning		1. THAT Council indicate that there is support for staff to focus time on a pilot project for a batch TUP intake for businesses and/or property owners looking to house a seasonal worker for this summer; and 2. THAT Council waive collection of the notification portion of the individual TUP application fee, since any applications moving forward through the batch pilot project would be advertised in a single joint notice.	Roll-out the Seasonal Worker Housing TUP Pilot Project	Planning	Complete
March 23, 2021	9.3.	Covenant Modification - 858 Barkley Place Planner 1	John Towgood,	THAT Council authorize the discharge of the Section 219 Restrictive Covenant EJ96930 registered on Lot 30, Section 1, Barclay District (situated in Clayoquot District), Plan VIP61995 (858 Barkley Place) and replace it with a new Section 219 covenant based on the January 22, 2021, Geotechnical Report by Lewkowich Engineering and Associates Ltd.	Register modified covenant.	Planning	In-Progress
April 14, 2021	13.2	Request to Open Florencia Drive and Re-Commissioning Municipal Services to Signature Circle; Onni Group Bruce Greig, Manager of Community Planning		THAT Council direct staff to continue discussions with the Ministry of Transportation and Infrastructure to understand the Ministry's requirements for ensuring traffic safety at the	Continue discussions with the Ministry of Transportation and Infrastructure to understand the Ministry's requirements for	Planning	In Progress
April 14, 2021	13.2	Request to Open Florencia Drive and Re-Commissioning Municipal Services to Signature Circle; Onni Group Bruce Greig, Manager of Community Planning		THAT Council direct staff to seek advice from the Municipal Solicitors on the status of the restriction of opening Florencia Drive provided under covenant FB148264; and,	Seek advice from the Municipal Solicitor on the status of opening Florencia Drive under Covenant FB128264.	Planning	In Progress

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April 14, 2021	13.2	Request to Open Florencia Drive and Re-Commissioning Municipal Services to Signature Circle; Onni Group Bruce Greig, Manager of Community Planning	THAT Council direct staff to work with the District Engineers to prepare a report on the cost and timing of providing the requested flushing, testing and re-commissioning of water, hydrant and sewer services for the Signature Circle subdivision, and any changes necessary to current work plans or budget necessary to accommodate the request;	Present a report regarding the cost and timing of providing the requested flushing, testing and re-commissioning of water, hydrant and services for Signature Circle.	Public Works	In Progress
April 14, 2021	14.1	316 and 330 Reef Point Road: OCP Amendment Bylaw No. 1281 & Zoning Amendment Bylaw No. 1282 - 3rd Reading. Housing Agreement Bylaw No. 1283 - Adoption. Development Variance Permit DVP 20-06 - Issuance. Bruce Greig, Manager of Community Planning	THAT Council authorize issuance of Development Variance Permit 20-06.	Issue Variance Permit 20-06.	Planning	In Progress
April 14, 2021	14.1	316 and 330 Reef Point Road: OCP Amendment Bylaw No. 1281 & Zoning Amendment Bylaw No. 1282 - 3rd Reading. Housing Agreement Bylaw No. 1283 - Adoption. Development Variance Permit DVP 20-06 - Issuance. Bruce Greig, Manager of Community Planning	THAT District of Ucluelet Zoning Amendment Bylaw No. 1282, 2020, be given third reading.	Update bylaw and bring back to Council for Adoption.	Planning	In progress
April 14, 2021	14.1	316 and 330 Reef Point Road: OCP Amendment Bylaw No. 1281 & Zoning Amendment Bylaw No. 1282 - 3rd Reading. Housing Agreement Bylaw No. 1283 - Adoption. Development Variance Permit DVP 20-06 - Issuance. Bruce Greig, Manager of Community Planning	THAT District of Ucluelet Official Community Plan Amendment Bylaw No. 1281, 2020, be given third reading.	Update bylaw and bring back to Council for Adoption.	Planning	In progress
April 27, 2021	10.1	Letter Regarding Support for Laid Off Hospitality Workers Lisa Helps, Mayor, City of Victoria	Motion of letter of support to city of victoria hospitality workers	Send letter of support.	Administration	Complete
April 27, 2021	10.2	Moratorium on Recreation Wolf Hunting on Vancouver Island Samantha Web, President, Wild Wise	Letter of support for moratorium on recreation wolf hunting, mayor city of victoria.	Send letter of support.	Administration	Motion Rescinded at the May 25 Meeting.
April 27, 2021	13.1	Matterson Drive Speeding Concern Warren Cannon, Manager of Operations	1. THAT Council direct Staff to install the removable rubber speed calming device, initially purchased for the school zone area improvement project, west of Victoria Road along Matterson Drive; and, 2. THAT Council direct Staff to purchase and install removable rubber raised crosswalk device at the crosswalk located along Matterson Drive east of Bay Street utilizing funds from the Community Works Fund (Gas Tax) estimated at \$12,000.	Install traffic calming devices along Matterson Drive.	Public Works	In Progress: Calming devices ordered.
April 27, 2021	14.2	Zoning Amendment for 829 Rainforest Drive Bruce Greig, Manager of Community Planning	THAT Council give first and second reading to District of Ucluelet Zoning Amendment Bylaw No. 1291, 2021, and refer the bylaw to a public hearing.	Set date and give notice for public hearing.	Administration	Complete

Appendix A

May 4, 2021	8.1	OCP and Zoning Ammendments: CD-5A and CD-6 Areas to RU Residential	1. THAT Council introduce and give first reading to District of Ucluelet Official Community Plan Amendment Bylaw No. 1292, 2021. 2. THAT Council introduce and give first reading to District of Ucluelet Official 3.THAT Council direct staff to advise all owners of land affected by the amendments in Bylaw Nos. 1292 and 1293 of the proposed changes, and provide 30 days to provide written comment before bringing the bylaws back for consideration of second reading.	Update bylaws and Advise owners of land affected by the ammendments in Bylaw No's. 1292 and 1293	Planning	Complete
May 11, 2021	12.1	Temporary Use Permit TUP21-13 (636 Marine Drive) John Towgood, Planner 1	THAT , Council authorize the issuance of Temporary Use Permit TUP21-13 for a period of six months, to allow for one seasonal RV camping spaces for local workers.	Issue TUP 21-13.	Planning	In Progress - waiting for applicant to meet conditions
May 11, 2021	12.12	Temporary Use Permit TUP21-15 (317 Forbes Road) John Towgood, Planner 1	That , Council authorize the issuance of Temporary Use Permit TUP21-15 for a period of six months, to allow for 3 seasonal RV camping spaces for local workers.	Issue TUP 21-15.	Planning	In Progress - waiting for applicant to meet conditions
May 11, 2021	12.2	Request for a Temporary Use Permit for Seasonal RV camping space for Worker Accommodation at 2066 Peninsula Road. John Towgodd, Planner 1	THAT , Council authorize the issuance of Temporary Use Permit TUP 21-01 for a period of up to six months, to allow for a single seasonal recreational vehicle (RV) camping space use for a local worker, to the rear of the Far West Distribution building.	Issue TUP 21-01.	Planning	In Progress - waiting for applicant to meet conditions
May 11, 2021	12.3	Temporary Use Permit TUP21-06 (221 Minato Road) John Towgood, Planner 1	THAT Council defer consideration of TUP 21-06 for further consideration with regard to access to bathroom facilities and other Council concerns.	Bring forward TUP 21-06 at a future Council meeting.	Administration	Complete
May 11, 2021	12.4	Temporary Use Permit TUP21-07 (337 Forbes Road) John Towgood, Planner 1	THAT , subject to public comment, with regard to 337 Forbes Road (Lot 7, District Lot 284, Clayoquot District, Plan VIP76147) Council consider the following: That, Council authorize the issuance of Temporary Use Permit	Issue TUP 21-07.	Planning	In Progress - waiting for applicant to meet conditions
May 11, 2021	12.5	Temporary Use Permit TUP21-08 (1998 Peninsula Road) John Towgood, Planner 1	That , Council authorize the issuance of Temporary Use Permit TUP21-08 for a period of six months, to allow for 3 seasonal RV camping spaces for local workers.	Issue TUP 21-08.	Planning	Complete
May 11, 2021	12.6	Temporary Use Permit TUP21-09 (1682 Peninsula Road) John Towgood, Planner 1	That , Council authorize the issuance of Temporary Use Permit TUP21-09 for a period of six months, to allow for one (1) seasonal RV camping space for local workers.	Issue TUP 21-09.	Planning	In Progress - waiting for applicant to meet conditions
May 11, 2021	12.8	Temporary Use Permit TUP21-11 (2074 Peninsula Road) John Towgood, Planner 1	That , Council authorize the issuance of Temporary Use Permit TUP21-11 for a period of six months, to allow for three (3) seasonal RV camping spaces for local workers.	Issue TUP 21-11	Planning	In Progress - waiting for applicant to meet conditions
May 11, 2021	12.9	Temporary Use Permit TUP21-12 (1947 St. Jacques) John Towgood, Planner 1	That , Council authorize the issuance of Temporary Use Permit TUP21-12 for a period of six months, to allow for one seasonal RV camping space for local workers.	Issue TUP 21-12.	Planning	In Progress - waiting for applicant to meet conditions
May 11, 2021	13.1	Outdoor Burning Bylaw No. 1288, 2021 (Adoption) Joseph Rotenberg, Manager of Corporate Services	THAT District of Ucluelet Outdoor Burning Bylaw No. 1288, 2021 be adopted.	File Bylaw 1288.	Administration	Complete
May 11, 2021	13.2	Fees and Charges Amended Bylaw Donna Monteith, Chief Financial Officer	THAT Council give District of Ucluelet Fees and Charges Amendment Bylaw No. 1294, 2021, first, second and third reading.	Update Bylaw Amendment and bring back for adoption.	Administration	Complete

Appendix A

May 25, 2021	7.1	Temporary Use Permit TUP21-06 (221 Minato Road) John Towgood, Planner 1	THAT , Council authorize the issuance of Temporary Use Permit TUP21-06 for a period of six months, to allow for 8 seasonal RV camping spaces for local workers under the conditions that: a. each RV on the site be equipped with washroom facilities, toilet, sink and shower; b. if generators are used, they must be screened and safely located (fire hazard / exhaust discharge) in a way that mitigates the noise to any neighbouring property between the hours of 7 am and 8 pm; and c. prior to the permit being issued, the owners are required to provide the email and cell phone contact information for the person responsible for managing the worker housing sites.	Issue TUP 21-06 with modified conditions.	Planning	In Progress - waiting for applicant to meet conditions
May 25, 2021	10.1	Support Working Forests on Vancouver Island and British Columbia Town of Port McNeill and Village of Gold River	THAT Council direct Staff to draft a letter of support for the resolution adopted by Gold River in support of working forests on Vancouver Island and British Columbia and forward the same to AVICC and UBCM.	Draft Resolution for submission to UBCM.	Administration	In Progress
May 25, 2021	13.2	Mobile Vending Business License Approval for 2060 Peninsula Road John Towgood, Planner 1	THAT Council, approve the issuance of a business license for Mobile Vending for Flaca's on Lot F, Plan VIP42747, District Lot 284, Clayoquot Land District (2060 Peninsula Road) with the following condition: a) That prior to the renewal of the business license the applicant or the owner of the subject property shall first apply for and obtain a Development Permit for more extensive landscaping along the Peninsula Road and Pacific Crescent frontages.	Issue business license.	Administration	In Progress - waiting for applicant to meet conditions
May 25, 2021	14.2	Ucluelet Small Craft Harbour Six-Month Rates Abby Fortune, Manager of Recreation & Tourism	THAT Council direct Staff to present an amendment to the Ucluelet Harbour Regulation Bylaw No. 1276, 2020 at a future Council meeting which introduces an additional category of Semi-Annual for Recreational, Commercial and Charter Vessels with the following rates per lineal foot: a. Recreational Vessels \$29 b. Commercial Vessels \$10.25 c. Charter Vessels \$34.68	Present amendment to Bylaw 1276, 2020 with the above semi-annual moorage rates.	Parks & Recreation	Complete
May 25, 2021	14.3	Ucluelet Small Craft Harbour Rates Update & Information Abigail Fortune, Manger of Recreation & Tourism	2. THAT Council direct staff to present a report at the September 7, 2021 Harbour Authority Meeting that reviews current moorage rates.	Present report regarding moorage rates at September 7, 2021, Harbour Authority Meeting.	Parks & Recreation	Assigned
May 25, 2021	14.3	Ucluelet Small Craft Harbour Rates Update & Information Abigail Fortune, Manager of Recreation & Tourism	1. THAT Council direct Staff to present an amendment to the Ucluelet Harbour Regulation Bylaw No. 1276, 2020 at a future Council meeting which sets applicable Electricity (Power) Connection Fees for the Ucluelet Small Craft Harbour at: a. 30 amps daily \$6.56	Present amendment to Bylaw 1276, 2020 with the above power rates.	Parks & Recreation	Complete

Appendix A

May 25, 2021	14.4	Fees and Charges Amendment Bylaw - Adoption Joseph Rotenberg, Manager of Corporate Services	THAT the District of Ucluelet Fees and Charges Amendment Bylaw No. 1294, 2021 be adopted.	Print, sign, file, and update website.	Administration	Complete
May 25, 2021		April 14, 2021, Regular Minutes	THAT Council adopt the April 14, 2021 Regular Minutes as presented.	Sign and file minutes.	Administration	Complete



STAFF REPORT TO COUNCIL

Council Meeting: JUNE 15, 2021
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: ABBY FORTUNE, DIRECTOR OF PARKS & RECREATION

FILE NO: 3900-25 BYLAW 1295

SUBJECT: DISTRICT OF UCLUELET HARBOUR AMENDMENT BYLAW NO. 1295, 2021 **REPORT NO:** 21-88

ATTACHMENT(S): Appendix A - Ucluelet Harbour Regulations Amendment Bylaw No. 1295, 2021

RECOMMENDATION(S):

1. **THAT** District of Ucluelet Harbour Regulation Amendment Bylaw No. 1295, 2021 be given first, second, and third reading.

PURPOSE:

The purpose of this report is to introduce District of Ucluelet Harbour Regulations Amendment Bylaw No. 1295, 2021 (the "Bylaw") and request Council give first, second and third reading to the Bylaw.

BACKGROUND:

At the May 25, 2021 Regular Council meeting two motions were passed directing staff to present amendments to District of Ucluelet Harbour Regulation Bylaw No. 1276, 2020 for Council review:

1. **THAT** Council direct Staff to present an amendment to the Ucluelet Harbour Regulation Bylaw No. 1276, 2020 at a future Council meeting which introduces an additional category of Semi-Annual for Recreational, Commercial and Charter Vessels with the following rates per lineal foot:
 - a. Recreational Vessels \$29
 - b. Commercial Vessels \$10.25
 - c. Charter Vessels \$34.68
2. **THAT** Council direct Staff to present an amendment to the Ucluelet Harbour Regulation Bylaw No. 1276, 2020 at a future Council meeting which sets applicable Electricity (Power) Connection Fees for the Ucluelet Small Craft Harbour at:
 - a. 30 watt daily \$6.56
 - b. 30 watt monthly \$85.23
 - c. 50 watt daily \$11.45
 - d. 50 watt monthly \$130.20

The Bylaw reflects the desired amendments except amps are referred to rather than watts in the amendment related to the Electricity Connection Fees. Staff determined that it was most expedient to replace all of Appendix A to District of Ucluelet Harbour Regulation Bylaw No. 1276, 2020 in order to introduce these amendments and consolidate previous amendments.

FINANCIAL IMPACTS:

As Council has elected to introduce a semi-annual moorage rate, Staff will monitor uptake for the remainder of 2021 to determine the financial impact.

Increasing electrical fees to align with average rates on the Island will significantly reduce the discrepancy between associated revenues and expenses. This will result in increased cost recovery and decreased losses associated with hydro in the Small Craft Harbour budget.

POLICY OR LEGISLATIVE IMPACTS:

The Bylaw, if adopted, would provide additional moorage options for harbour users, while increasing the cost recovery associated with harbour user electrical use at these facilities.

OPTIONS REVIEW:

1. **THAT** District of Ucluelet Harbour Regulation Amendment Bylaw No. 1295, 2021 be given first, second, and third reading.
2. **THAT** Council provide alternative direction to Staff.

Respectfully submitted: Abby Fortune, Director of Parks & Recreation

Appendix A

DISTRICT OF UCLUELET**BYLAW NO. 1295, 2021**

A bylaw to amend District of Ucluelet Harbour Regulation Bylaw No. 1276, 2020

WHEREAS section 137 of the *Community Charter* provides that the power to adopt a bylaw includes the power to amend or repeal it;

AND WHEREAS the Council of the District of Ucluelet deems it necessary and expedient to amend the District of Ucluelet Harbour Regulation Bylaw No. 1276, 2020 to update Electricity (Power) Connection Fees and Moorage Rates;

NOW THEREFORE the Council of the District of Ucluelet in open meeting assembled enacts as follows:

Citation

1. This bylaw may be known and cited for all purposes as the “District of Ucluelet Harbour Regulation Amendment Bylaw No. 1295, 2021”.

Amendments

2. The “District of Ucluelet Harbour Regulation Bylaw No. 1276, 2020” is hereby amended by removing Schedule “A” Moorage Rates in its entirety and replacing with a new schedule as attached to and forming part of this Bylaw.

General Provisions

3. Where there is a discrepancy between this Bylaw and any or all amendment bylaws enacted prior to this Bylaw and affecting the District of Ucluelet Harbour Regulation Bylaw No. 1276, 2020, then this Bylaw shall be deemed to supersede the prior bylaw(s) in the matter of the discrepancy.
4. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by a decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

READ A FIRST TIME this day of , .

READ A SECOND TIME this day of , .

READ A THIRD TIME this day of , .

ADOPTED this day of , .

CERTIFIED A TRUE AND CORRECT COPY of “District of Ucluelet Harbour Regulation Bylaw No. 1295, 2021.”

Mayco Noël
Mayor

Joseph Rotenberg
Corporate Officer

THE CORPORATE SEAL of the
District of Ucluelet was hereto
affixed in the presence of:

Joseph Rotenberg
Corporate Officer

SCHEDULE "A"
Moorage Rates

Rates, fees and charges at all District of Ucluelet harbour facilities including Main Street (Whiskey Dock), Ucluelet West Small Craft Harbours (Inner And Outer Boat Basins), Otter Street (52 Steps) are as follows:

MOORAGE RATES:

Any vessel/person that has been issued a Commercial Fishing Vessel (CFV) license by Fisheries and Oceans Canada or an Aquaculture License issued by the Ministry of Agriculture, Food & Fisheries that is operating as a Commercial Vessel will be charged the higher moorage rate.

CHARTER OPERATORS

Moorage Rates are charged per foot (overall length of the vessel)

Daily	Weekly	Monthly	Quarterly	Semi-Annual	Annual
N/A	N/A	\$7.30	N/A	\$34.68	\$46.50

**COMMERCIAL FISHING VESSELS (CFVs) and
OTHER VESSELS USED FOR COMMERCIAL PURPOSES**

Moorage rates are charged per foot (overall length of the vessel)

Small Craft Harbour facilities					
Daily	Weekly	Monthly	Quarterly	Semi-Annual	Annual
\$.20	N/A	\$3.00	\$5.50	\$10.25	\$15.00

Whiskey Dock facility					
Daily	Weekly	Monthly	Quarterly	Semi-Annual	Annual
\$.21	N/A	N/A	N/A	N/A	N/A

RECREATIONAL VESSEL

Moorage rates are charged per foot (overall length of the vessel)

	Daily	Weekly	Monthly	Quarterly	Semi-Annual	Annual
Oct 1 to Mar 31	\$.60	\$3.65	\$5.45	\$8.50	\$29	\$44.55
Apr 1 to Sep 30	\$.90	\$5.30	\$7.00	\$17.60	\$29	\$44.55

SEAPLANES

Moorage rates are charged for tie up periods (dropping off or picking up passengers)

2 Hour Period	Each Additional Hour
\$50.00	\$25.00

In addition, Wharfage Fees will apply, if applicable.

LIVE ABOARD – LEASE RATES

Lease rates for all Liveaboards approved by the Harbour Authority are payable, in advance, as follows:

Lease rates are charged per foot (length of the vessel)

Annual (in advance)
\$54.00

Lease fees for the first three months are non-refundable with the balance refunded at 85% of the unused portion.

Electrical Connection Fees are applicable if an electrical connection is required.

RESERVED BERTH

For vessels approved for a three-month Reserved Berth the following reservation fee is payable, in advance of the reserved berth being made available.

\$225.00 for up to and including three months

WHARFAGE FEES**CHARTER VESSELS**

For Charter Vessels that have **not** paid a moorage fee within the twenty-four hour period immediately before or after loading or unloading goods and/or persons, other than owner and crewmembers, at any harbour facility, the Wharfage fee, payable in advance, is as follows:

- | | |
|---|-----------|
| 1. Per day or part thereof | \$50.00 |
| 2. Annual rate (January 1 st – December 31 st) | \$1500.00 |

For Commercial Vessels that have paid a moorage fee within the twenty-four hour period immediately before or after loading or unloading goods and/or persons, other than owner and crewmembers, at any harbour facility, the Wharfage fee, payable in advance, is as follows:

- | | |
|---|----------|
| 1. Per day or part thereof | \$25.00 |
| 2. Annual rate (January 1 st – December 31 st) | \$500.00 |

COMMERCIAL FISHING VESSELS (CFVs)

For Commercial Fishing Vessels (CFVs) that have **not** paid a moorage fee within the twenty-four hour period immediately before or after loading or unloading goods at any harbour facility, the Wharfage fee, payable in advance, is as follows:

- | | |
|----------------------------|------------|
| 1. Per day or part thereof | \$250.00 |
| 2. Annual Rate | \$2,000.00 |

OTHER BUSINESS ACTIVITIES

For all other businesses operating on or utilizing harbour facilities during the course of their business activities, the Wharfage fees, payable in advance, are as follows:

- | | |
|----------------------------|----------|
| 1. Per day or part thereof | \$100.00 |
|----------------------------|----------|

ELECTRICITY (POWER) CONNECTION FEES

	Daily	Monthly
30 Amp Power	\$6.56/outlet	\$85.23/outlet
50 Amp Power	\$11.45/outlet	\$130.20/outlet

MISCELLANEOUS SERVICES, FEES AND CHARGES

- At the discretion of the Harbour Authority, a fee may be levied if the Harbour Manager and/or authorized personnel is/are called out between the hours of 10:00 p.m. and 7:00 a.m. for any reason.

First hour	\$75.00
Each additional hour	\$50.00

- A fee of \$75.00 will be levied per vessel pump out in addition to the Harbour Manager and/or authorized personnel call out fee, if applicable.
- Interest at 2% per month will be charged on accounts unpaid after 30 days.
- All fees are subject to a 2% surcharge to be paid to Thornton Creek Enhancement Society and a 4% surcharge to be paid to Royal Canadian Marine Search and Rescue – Ucluelet.
- All fees are subject to applicable taxes.



STAFF REPORT TO COUNCIL

Council Meeting: June 15, 2021
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: BRUCE GREIG, MANAGER OF COMMUNITY PLANNING

FILE NO: 3360-20-RZ19-02

**SUBJECT: DISTRICT OF UCLUELET ZONING AMENDMENT BYLAW
No. 1284, 2021 (LOT 16 MARINE DRIVE) – 3RD READING**

REPORT NO: 21-94

ATTACHMENT(S): APPENDIX A – DISTRICT OF UCLUELET ZONING AMENDMENT BYLAW No. 1284, 2021

RECOMMENDATION:

1. **THAT** District of Ucluelet Zoning Amendment Bylaw No. 1284, 2021, be given third reading.

PURPOSE:

The purpose of this report is to bring District of Ucluelet Zoning Amendment Bylaw No. 1284, 2021 (the “Bylaw”) back to Council for third reading.

BACKGROUND:

At the March 23, 2021, Regular Meeting, Council gave the Bylaw first and second reading and referred it to Public Hearing. Notice of the Public Hearing has been published and the Hearing was conducted on June 8, 2021.

Since the Bylaw received second reading and a Public Hearing has been conducted, Council is now in a position to give the Bylaw third reading. If third reading is given, the Bylaw will be brought back to Council at a future meeting for adoption.

OPTIONS:

1. **THAT** District of Ucluelet Zoning Amendment Bylaw No. 1287, 2021, be given third reading. **(Recommended)**

A number of questions were raised at the public hearing, which staff sense Council would like to address before considering 3rd reading of the rezoning bylaw. If that is the case, staff recommend the following:

2. That Council identify specific questions, issues or areas of clarification that it wishes to see resolved prior to further consideration of the Bylaw; and,

3. **THAT** Council:
- a. direct staff to prepare a report providing the information, analysis, and/or recommendations on how those items will be addressed, with input from the applicant as necessary;
 - b. hold a Committee-of-the-Whole meeting to provide an opportunity for the applicant and staff to address the report;
 - c. provide an opportunity for further public input at the Committee-of-the-Whole meeting; and,
 - d. at that point consider whether Council deems it necessary to make changes to the bylaw or conditions of final approval, prior to considering referral of the Bylaw to another public hearing.

Alternatively, Council could provide other direction to Staff and/or the Applicant.

Respectfully submitted: Bruce Greig, Manager of Community Planning

Appendix A

DISTRICT OF UCLUELET

Zoning Bylaw Amendment Bylaw No. 1284, 2021

A bylaw to amend the “District of Ucluelet Zoning Bylaw No. 1160, 2013”.
(Zoning amendments for the proposed development of Lot 16 Marine Dr).

WHEREAS Section 479 and other parts of the *Local Government Act* authorize zoning and other development regulations;

NOW THEREFORE the Council of the District of Ucluelet, in open meeting assembled, enacts as follows;

1. Text Amendment:

The District of Ucluelet Zoning Bylaw No. 1160, 2013, as amended, is hereby further amended as follows:

- A. By amending within Division 300 – General Prohibitions and Regulations, Section 306 Buildings & Structures – Setbacks and Siting, such that “R-6” is added to the list of residential zones to which Section 306.3(7) applies.
- B. By adding a new Residential zone, to Schedule B – The Zones that directly follows R-5 Zone – Compact Single Family Residential such that the new section reads as follows:

“R-6 Zone – INFILL SINGLE FAMILY RESIDENTIAL

This Zone is intended for single family residential development providing for a mix of compact lots sizes and housing options, with additional accessory residential dwelling unit uses on the larger lots.

R-6.1 Permitted Uses

R-6.1.1 The following uses are permitted, but *secondary permitted uses* are only permitted in conjunction with a *principal permitted use*:

- (1) Principal:
 - (a) *Single Family Dwelling*
- (2) Secondary:
 - (a) *Home Occupation*
 - (b) The following additional *secondary permitted uses* are only permitted on lots of 480m² area or greater:

- (i) *Secondary Suite; or,*
- (ii) *Accessory Residential Dwelling Unit*

R-6.2 Lot Regulations

R-6.2.1	Minimum Lot Size:	360 m ² (3,875 ft ²)
R-6.2.2	Maximum Average Lot Size	480 m ² (5,167 ft ²)
R-6.2.3	Maximum Lot Size:	600 m ² (6,458 ft ²)
R-6.2.4	Minimum Lot Frontage:	10 m (33 ft)

R-6.3 Density:

R-6.3.1	Maximum Floor Area Ratio:	0.35
R-6.3.2	Maximum Floor Area Ratio with <i>secondary suite</i> or <i>accessory residential dwelling unit</i>	0.5
R-6.3.3	Maximum Lot Coverage:	45%

R-6.4 Maximum Size (Gross Floor Area):

R-6.4.1	Principal Building:	n/a
R-6.4.2	Accessory Buildings:	90 m ² (968 ft ²) combined total

R-6.5 Maximum Height:

R-6.5.1	Principal Buildings & Structures:	8.5 m (28 ft)
R-6.5.2	Accessory Buildings & Structures:	5.5 m (18 ft)
R-6.5.3	<i>Accessory Residential Dwelling Unit:</i>	7.5m (25 ft)

R-6.6 Minimum Setbacks:

- R-6.6.1 The following minimum setbacks apply, as measured from the *front lot line*, *rear lot line* and *side lot lines(s)*, respectively:

	(a) Front Yard Setback	(b) Rear Yard Setback	(c) Side Yard - Interior Setback	(d) Side Yard - Exterior Setback
(1) Principal	3 m (9.8 ft)	3 m (9.8 ft)	1.5 m (5 ft)	2.5 m (8.2 ft)
(2) Garage face	6m (19.6 ft)	n/a	n/a	n/a
(3) Accessory		3m (9.8 ft)	1.5 m (5 ft)	2.5 m (8.2 ft)

- R-6.6.2 In addition, no *accessory building* may be located between the front face of the principal building and the street.”

- C. By adding the following subsection to section R-3 in alphanumerical order, as follows:

“R-3.8 Other Regulations

R-3.8.1 Notwithstanding other regulations in this bylaw, on the R-3 zoned portions of the lands legally described as Lot 16, District Lot 281, Clayoquot District, Plan VIP76214 except part in plans VIP80735, VIP83067 and VIP86140: PID 025-812-823 (Lot 16 Marine Drive), the following regulations apply:

(1) on proposed Lot ‘A’ (Apartment site) subject to registration of a Housing Agreement to the satisfaction of the District restricting the use of multiple family residential dwelling units to rental tenancy and prohibiting strata conversion;

- a.) the lot is exempt from the minimum useable outdoor recreation space requirement found in the definition of *multiple family residential* in section 103;
- b.) the maximum density is 48 units (83 units per hectare); and,
- c.) the maximum height is 16m (52 ft)”;

(2) on proposed Lot ‘A’ the minimum setbacks for principal buildings from adjacent lot lines shall be as follows:

- a.) from Matterson Drive: 8m (26ft)
- b.) from Marine Drive: 10m (33 ft)
- c.) from all other lot lines: 6m (20 ft)

(3) on proposed Lot ‘A’ the maximum floor area of an individual multiple family dwelling unit is 77m² (825 ft²);

(4) on Proposed lot ‘B’ (Townhome site) the maximum density is 28 units (20 units per hectare);

(5) on proposed Lot ‘B’ the minimum setbacks for principal buildings from external lot lines shall be 10m (33 ft).”; and,

- D. By deleting subsection CD-2A.1.6 from the regulations under the CD-2 Zone – BIG BEACH.

2. Map Amendment:

Schedule A (Zoning Map) of District of Ucluelet Zoning Bylaw No. 1160, 2013, as amended, is hereby further amended by changing the zoning designation of Lot 16, District Lot 281, Clayoquot District, Plan VIP76214 except part in plans VIP80735, VIP83067 and VIP86140 (PID 025-812-823) from CD-2 Zone (Big Beach), Subzone "CD-2A.1.6 Big Beach Estates", to areas designated as "R-1: Single Family Residential", "R-3: High Density Residential" and "R-6: Infill Single-Family Residential" as outlined in black on the map attached to this Bylaw as Appendix "A".

3. Citation:

This bylaw may be cited as "District of Ucluelet Zoning Amendment Bylaw No. 1284, 2021".

READ A FIRST TIME this **23rd** day of **March**, 2021.

READ A SECOND TIME this **23rd** day of **March**, 2021.

PUBLIC HEARING held this **8th** day of **June**, 2021.

READ A THIRD TIME this day of , 2021.

ADOPTED this day of , 2021.

CERTIFIED A TRUE AND CORRECT COPY of "District of Ucluelet Zoning Amendment Bylaw No. 1284, 2021."

Mayco Noël
Mayor

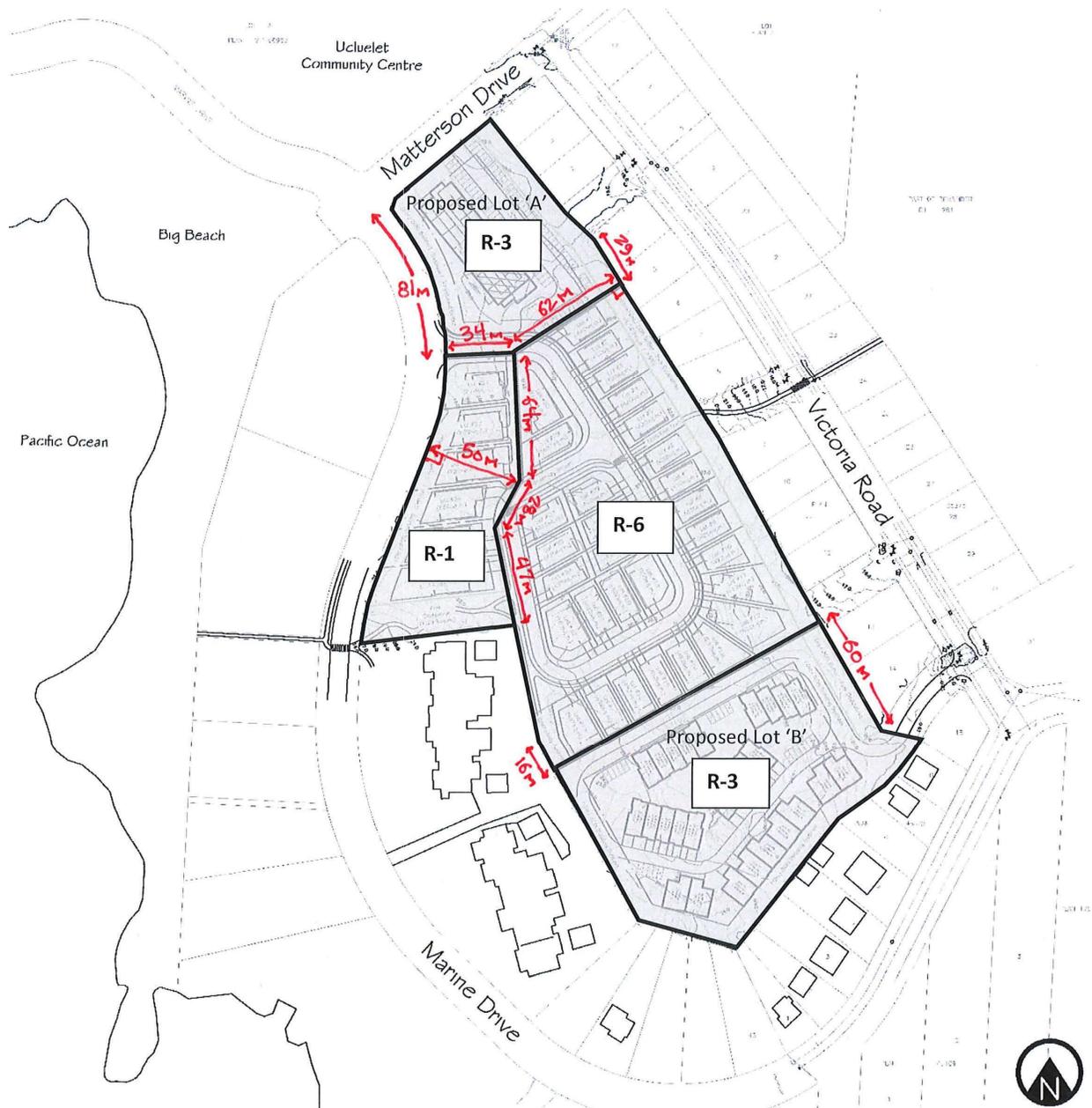
Joseph Rotenberg
Corporate Officer

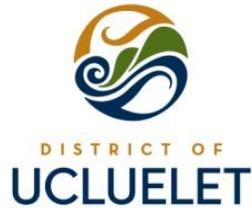
THE CORPORATE SEAL of the
District of Ucluelet was hereto
affixed in the presence of:

Joseph Rotenberg
Corporate Officer

**APPENDIX 'A' to District of Ucluelet Zoning Amendment Bylaw No. 1284, 2021
(Lot 16 Marine Drive)**

From: CD-2A.1.6 Big Beach Estates
To: R-1 (Single Family Residential);
R-3 (High Density Residential); and,
R-6 (Infill Single-Family Residential) as shown:





STAFF REPORT TO COUNCIL

Council Meeting: JUNE 15, 2021
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: JOSEPH ROTENBERG, MANAGER OF CORPORATE SERVICES

FILE NO: 3360-20-RZ19-03

SUBJECT: ZONING BYLAW AMENDMENT (829 RAINFOREST DR.) – 3RD READING

REPORT NO: 21-91

ATTACHMENT(S): APPENDIX A – DISTRICT OF UCLUELET ZONING AMENDMENT BYLAW NO. 1291, 2021
APPENDIX B – REPORT NO. 21-56

RECOMMENDATION:

1. **THAT** District of Ucluelet Zoning Amendment Bylaw No. 1291, 2021 be given third reading.

PURPOSE:

The purpose of this report is to bring back District of Ucluelet Zoning Amendment Bylaw No. 1291, 2021 (the “Bylaw”) for Council to consider third reading.

BACKGROUND:

The Bylaw received first and second reading at the April 27, 2021, Regular Council Meeting and was the subject of a Public Hearing on June 8, 2021. Council is therefore now in a position to consider third reading of the bylaw.

If third reading is given, the Bylaw will be brought back at a future meeting for Council to consider adoption.

OPTIONS REVIEW:

Having held a public hearing on the Bylaw, Council could now consider giving third reading of the zoning amendment bylaw. Alternatively, Council has the following options:

2. **THAT** Council provide alternative direction to staff.

Respectfully submitted: Joseph Rotenberg, Manager of Corporate Services

DISTRICT OF UCLUELET

Zoning Amendment Bylaw No. 1291, 2021

A bylaw to amend the “District of Ucluelet Zoning Bylaw No. 1160, 2013”.

(829 Rainforest Drive)

WHEREAS the District of Ucluelet Council by Bylaw No. 1160, 2013, adopted the Zoning Bylaw and now deems it appropriate to amend the Zoning Bylaw;

NOW THEREFORE the Council of the District of Ucluelet, in open meeting assembled, enacts as follows:

1. Text Amendment:

Schedule B of the District of Ucluelet Zoning Bylaw No. 1160, 2013, as amended, is hereby further amended by adding the following subsection (3) to section CD-3A.1.1 in alphanumerical order, as follows:

“(3) On Lot 38, District Lot 282, Clayoquot District, Plan VIP79602 (829 Rainforest Drive), *Accessory Residential Dwelling Unit* is also permitted as a secondary use to the principal *Single Family Dwelling*, located within a detached accessory building on the same property, provided that the *Single Family Dwelling* does not contain a *Secondary Suite* or a *Bed and Breakfast*.”

2. Citation:

This bylaw may be cited as “District of Ucluelet Zoning Amendment Bylaw No. 1291, 2021”.

READ A FIRST TIME this 27th day of April, 2021.

READ A SECOND TIME this 27th day of April, 2021.

PUBLIC HEARING this 8th day of June, 2021.

READ A THIRD TIME this day of , 2021.

ADOPTED this day of , 2021.

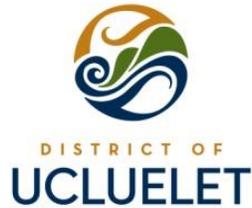
CERTIFIED A TRUE AND CORRECT COPY of “District of Ucluelet Zoning Amendment Bylaw No. 1291, 2021.”

Mayco Noël
Mayor

Joseph Rotenberg
Corporate Officer

THE CORPORATE SEAL of the
District of Ucluelet was hereto
affixed in the presence of:

Joseph Rotenberg
Corporate Officer



STAFF REPORT TO COUNCIL

Council Meeting: April 27, 2021
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: BRUCE GREIG, MANAGER OF COMMUNITY PLANNING **FILE NO:** 3360-20-RZ21-03

SUBJECT: **ZONING AMENDMENT FOR 829 RAINFOREST DRIVE** **REPORT NO:** 21-56

ATTACHMENT(S): APPENDIX A - BYLAW NO. 1291, 2021
APPENDIX B – APPLICATION

1. Requested resolution:

- A. **THAT** Council give first and second reading to District of Ucluelet Zoning Amendment Bylaw No. 1291, 2021, and refer the bylaw to a public hearing.

2. Purpose:

To provide Council with information on an application to amend Zoning Bylaw No. 1160, 2013, for Lot 38, District Lot 282, Clayoquot District, Plan VIP79602 - 829 Rainforest Drive (the **Subject Property**) to allow for a detached Accessory Residential Dwelling Unit (**ARDU**) provided that the Single-Family Dwelling does not contain a Secondary Suite (**SS**) or Bed and Breakfast (**B&B**).

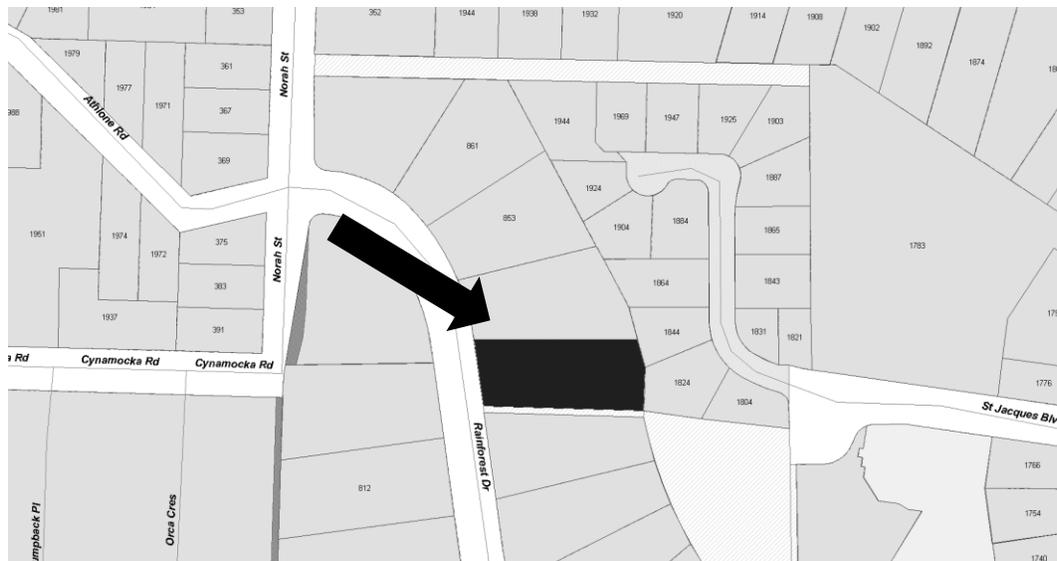


Figure 1 – Subject Property

3. Background:

The subject property is a vacant 0.6-acre residential lot on Rainforest Drive. There are residential properties to the sides and rear of the subject property as well as to the front and across Rainforest Drive. Along the southern property line there is a public path that connects the Rainforest Area to the St. Jacques Area. The applicant submitted this application (**Appendix B**) to add an ARDU on March 8, 2021.

4. Discussion:

Council has seen a few similar applications in recent years where a ARDU is added as a secondary use provided that the Single-Family Dwelling does not contain a SS or a B&B. Planning Staff have been working on a report that reviews the integration of ARDU's into residential zones along with other zoning consideration that look to the attainability and affordability of the community's residential neighborhoods. Not wanting to let this application get caught in that bigger conversation, this application is being brought forward on its own accord.

The Subject Property is currently zoned *CD-3A Subzone-District Lot 282* and has the following permitted uses:

- (1) *Principal:*
 - (a) *Single Family Dwelling*
- (2) *Secondary:*
 - (a) *Bed and Breakfast*
 - (b) *Secondary Suite*

The applicant is proposing to relinquish the allowance for a B&B or SS in favor of a 60m ARDU located as indicated in the following site plan:

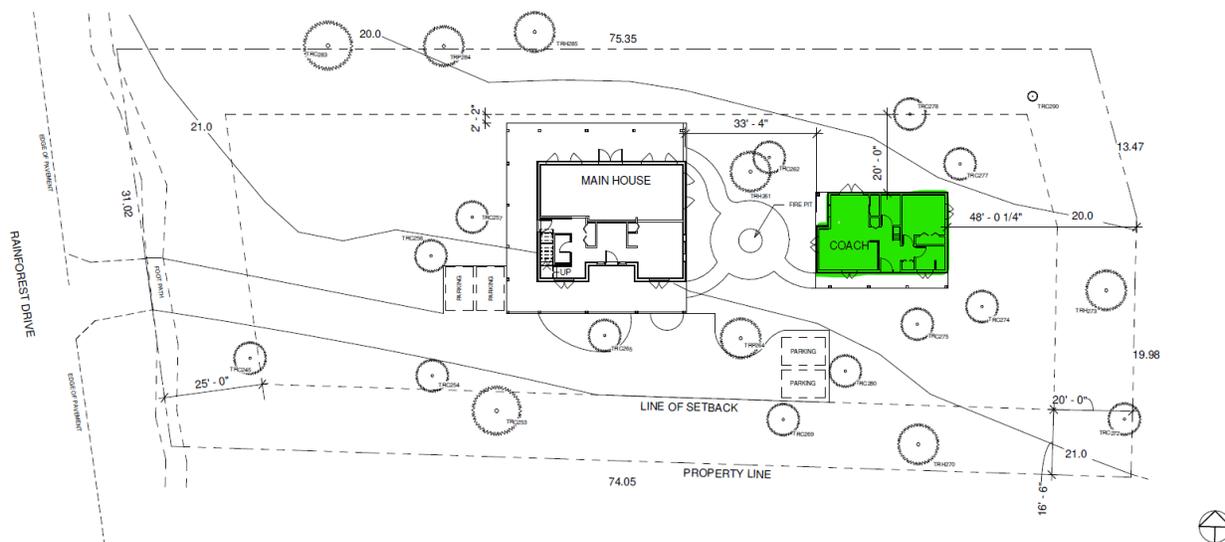


Figure 2 – Site Plan

The subject property is a large property with the ARDU unit located well within the required setbacks. The impact of this small separate dwelling would be less than the existing potential impact from a three-unit B&B. To allow an ARDU on the subject property the following would need to be added alphanumerically to section CD-3A.1.1 as follows:

“(3) On Lot 38, District Lot 282, Clayoquot District, Plan VIP79602 (829 Rainforest Drive), Accessory Residential Dwelling Unit is also permitted as a secondary use to the principal Single-Family Dwelling, located within a detached accessory building on the same property, provided that the Single Family Dwelling does not contain a Secondary Suite or a Bed and Breakfast.”

Council has seen similar applications where the owner was required to enter into a section 219 restrictive covenant to ensure the size and location of the proposed development. In this case, the CD-3A Zone has large accessory building setbacks (5m to the side and rear yard) and a maximum building size of 60m² (same as proposed), therefore a section 219 covenant may not be necessary. The addition of a section 219 restrictive covenant remains an option if Council desires more surety of the ARDU's location.

5. Financial Implications:

There are no direct financial implications to the District of Ucluelet.

6. Policy or Legislative Impacts:

As the requested change does not change the Residential – Single Family land use designation, Staff consider this application to be consistent with the *Official Community Plan*.

7. Options:

Staff support the zoning amendment for the ARDU being proposed in this application for 829 Rainforest Drive. Alternatively, Council could consider the following:

B. THAT Council provide alternative direction to staff.

Respectfully submitted: Bruce Greig, Manager of Planning
John Towgood, Planner 1

Appendix A

DISTRICT OF UCLUELET

Zoning Amendment Bylaw No. 1291, 2021

A bylaw to amend the "District of Ucluelet Zoning Bylaw No. 1160, 2013".
(829 Rainforest Drive)

WHEREAS the District of Ucluelet Council by Bylaw No. 1160, 2013, adopted the Zoning Bylaw and now deems it appropriate to amend the Zoning Bylaw;

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2. Citation:

This bylaw may be cited as "District of Ucluelet Zoning Amendment Bylaw No. 1291, 2021".

READ A FIRST TIME this day of , 2021.

READ A SECOND TIME this day of , 2021.

PUBLIC HEARING this day of , 2021.

READ A THIRD TIME this day of , 2021.

ADOPTED this day of , 2021.

CERTIFIED A TRUE AND CORRECT COPY of “District of Ucluelet Zoning Amendment Bylaw No. 1291, 2021.”

Mayco Noël
Mayor

Corporate Officer

THE CORPORATE SEAL of the
District of Ucluelet was hereto
affixed in the presence of:

Corporate Officer

Appendix B

District of Ucluelet Zoning Bylaw Amendment
RE: 829 Rainforest drive

Attn: District of Ucluelet Council

We are applying for a zoning bylaw amendment to use a proposed detached accessory building as an accessory residential dwelling unit (ARDU) for a long term tenant. The proposed detached accessory unit is to be constructed at the same time as the principal residence.

This site is 2,413.6m² (0.6 acres) in the Rainforest development. The proposed house and accessory building are sited to the middle/rear of the property to provide privacy from the road. The accessory building is located behind the principal residence along the rear of the property for privacy and to minimize impact to the neighbourhood and neighbours. The proposed house complies with the CD-3A zoning requirements. The home is 2,192 square foot single family residence. The accessory building also complies with the CD-3A zoning guidelines under 645 sf and under 18'.

As a long term west coast family, we are feeling the effects of the increasing costs. Being able to utilize the accessory unit as an ARDU will alleviate the need for childcare and long distance elderly care by providing a home for Adela's mother. The ARDU accessory unit will never be used for any short term rental operations.

Our goal for this zoning bylaw amendment is to be able to manage to offset living costs by all moving to the same property. Please consider this zoning bylaw amendment to help support a long term west coast family. A set of building plans is included with the application which shows the proposed principal residence and the proposed accessory building.

Thank you for your time and consideration.

Kind regards,

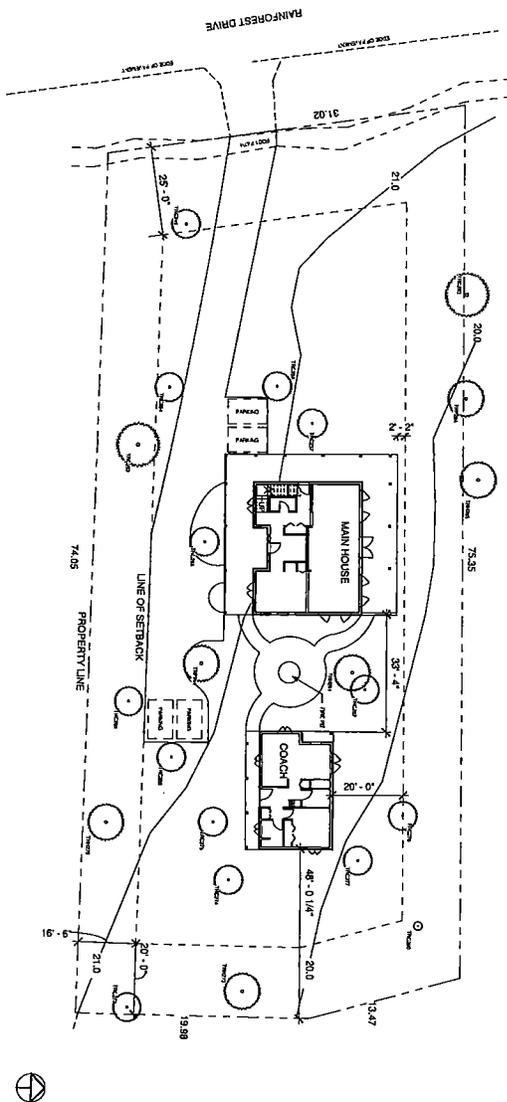
Christopher Randall Shaw



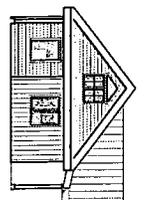
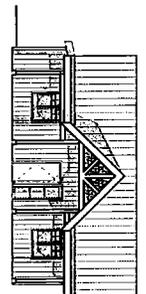
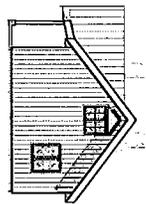
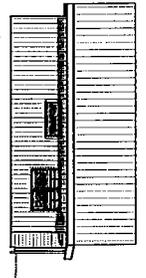
Adela Christine Fawkes



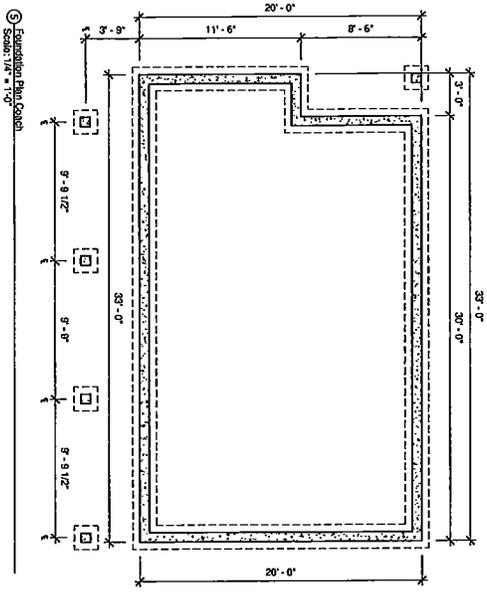
① Site Plan
Scale: 1/8" = 1'-0"



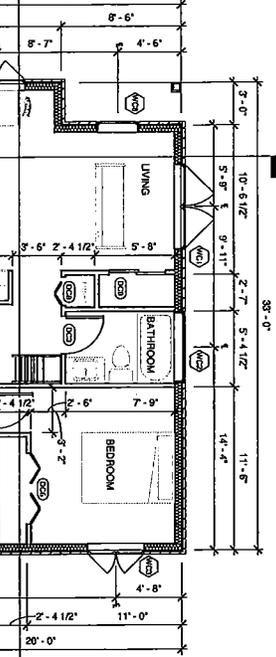
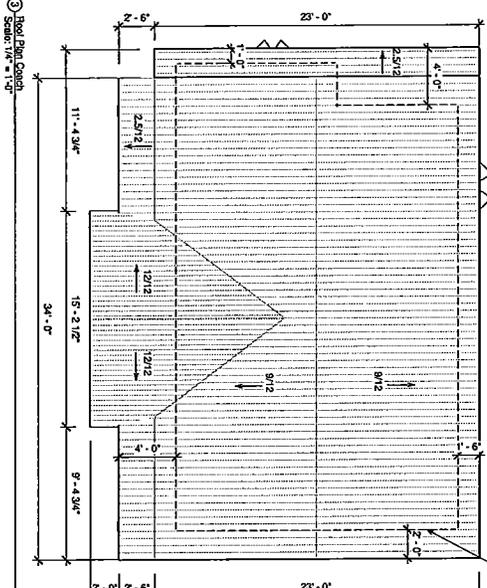
PO BOX 1057 TORINO BC, V0R 2Z0 info@nectordesign.ca www.nectordesign.ca	
<h1>SHAW RESIDENCE</h1> <p>829 RAINFOREST DRIVE UCLUELET, BC V0R 2A0</p>	
Project: SHAW Drawn By: B.E. Sheet Size: 24x36 Date: 04/09/2021 Revisions:	For: Review Sheet Title: Site Plan Scale: As Noted Sheet Number: A 1.01



① Elevation Coach
Scale: 1/8" = 1'-0"

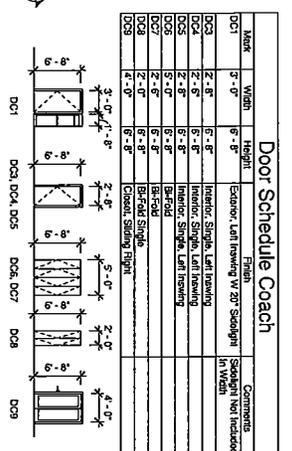


② Roof Plan Coach
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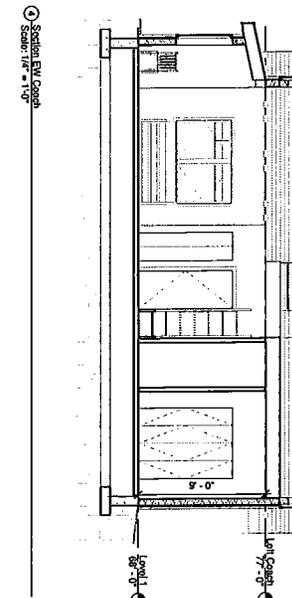


③ First Floor Coach
Scale: 1/4" = 1'-0"

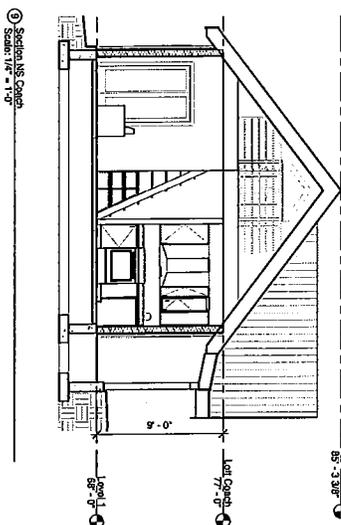
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DC2	2'-6"	5'-8"	2'-0"	5'-8"	Interior, Single, Left Handing	Silllight Not Included
DC3	2'-6"	5'-8"	2'-0"	5'-8"	Interior, Single, Left Handing	In Vision
DC4	2'-6"	5'-8"	2'-0"	5'-8"	Interior, Single, Left Handing	
DC5	2'-6"	5'-8"	2'-0"	5'-8"	Interior, Single, Left Handing	
DC6	2'-6"	5'-8"	2'-0"	5'-8"	Interior, Single, Left Handing	
DC7	2'-6"	5'-8"	2'-0"	5'-8"	Interior, Single, Left Handing	
DC8	2'-6"	5'-8"	2'-0"	5'-8"	Interior, Single, Left Handing	
DC9	2'-6"	5'-8"	2'-0"	5'-8"	Interior, Single, Left Handing	



Mark	Width	Height	Set Height	Head	Finish	Comments
WC1	4'-0"	4'-0"	2'-0"	6'-8"	Casement Double W/ 12" Mullions	
WC2	4'-0"	4'-0"	2'-0"	6'-8"	Casement Double W/ 12" Mullions	
WC3	4'-0"	4'-0"	2'-0"	6'-8"	Casement Double W/ 12" Mullions	
WC4	4'-0"	4'-0"	2'-0"	6'-8"	Casement Double W/ 12" Mullions	
WC5	4'-0"	4'-0"	2'-0"	6'-8"	Casement Double W/ 12" Mullions	
WC6	4'-0"	4'-0"	2'-0"	6'-8"	Casement Double W/ 12" Mullions	
WC7	4'-0"	4'-0"	2'-0"	6'-8"	Casement Double W/ 12" Mullions	
WC8	4'-0"	4'-0"	2'-0"	6'-8"	Casement Double W/ 12" Mullions	
WC9	4'-0"	4'-0"	2'-0"	6'-8"	Casement Double W/ 12" Mullions	



④ Section EW Coach
Scale: 1/4" = 1'-0"



⑤ Section NW Coach
Scale: 1/4" = 1'-0"

SHAW RESIDENCE

829 RAINFOREST DRIVE
UCLUELET, BC V0R 2A0

Nector
Design · Build · Live

PO BOX 1827
TORNO BC, V0R 2Z0
info@nector.ca
www.nector.ca

Project: SHAW
Drawn By: [Name]
Sheet No: 20X35
Date: 04/08/2022
Revisions:

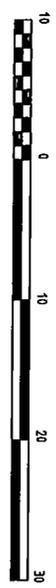
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Coach Plans

Scale: As Indicated
Sheet Number: **A1.06**

Site Plan of:
Lot 38, District Lot 282,
Clayoquot District, Plan VIP79602

Parcel Identifier: 026-432-421

SCALE - 1 : 500

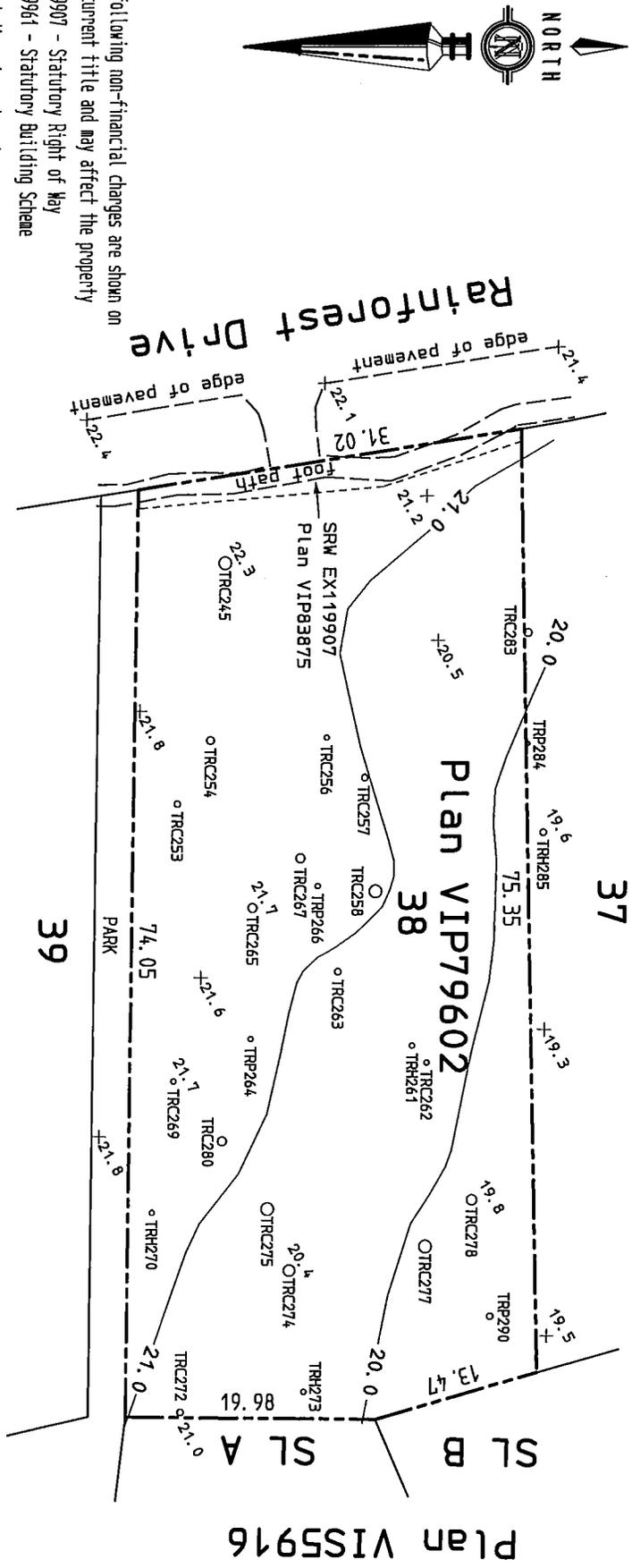


All distances are in metres and decimals thereof

- LEGEND**
- +4.1+ denotes elevation (in Metres)
 - Tree bases approximately to scale.
 - Contours are descriptive and are accurate to +/- 1/2 meter contour interval
 - Where tree location is critical, tree species and canopy should be confirmed by qualified arborist.
 - TRC ○ - denotes cedar tree
 - TRH ○ - denotes hemlock tree
 - TRSP ○ - denotes spruce tree
 - TRP ○ - denotes pine tree

(plot on 8.5" x 11" sheet)

FILE : Rain-Lot 38
DWG DATE: 2019-08-21
AG Surveys 545 - 110 Marine Drive Ucluelet, BC V0R 3A0 phone (250) 266-4536



The following non-financial changes are shown on the current title and may affect the property EX119907 - Statutory Right of Way EX119961 - Statutory Building Scheme Parcel dimensions shown hereon are derived from Land Title Office records.